

1. Call to Order/Roll Call

Park Commission Chairman Ken Meeks called the meeting to order at 6:01 p.m.

Present at the meeting was Park Commission Chairman Ken Meeks, Commissioners Becker, Bernard, Woelfel, Sommers, Filipiak, Hartlund and Village Administrator Jim Healy.

2. Verification of Compliance with Open Meetings Law

Administrator Healy stated the agenda was posted at all three local U.S Post Offices, Village Hall and on the Village website. Copies of the agenda were also digitally sent to the West Bend Daily News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. Meeting Minutes

a. February 22, 2017 – Regular Meeting

Motion by Commissioner Bernard to approve the meeting minutes from the February 22, 2017 Regular Park Commission meeting; Seconded by Commissioner Filipiak; Motion passed without objection.

5. DISCUSSION/ACTION ITEMS

a. Discussion regarding the Village’s General Park Operations Report

Administrator Healy discussed events and activities taking place in the Richfield Historical Park; provided an update on the scheduling of baseball/softball games at Heritage Park and Fireman’s Park; the asphaltting of the parking lot at Heritage Park; and the hiring of the Village’s LTE summer laborer, Mr. Charles Martinez.

b. Discussion regarding a Public Awareness Campaign, “Leash Laws” in Village Parks

Administrator Healy discussed with the Park Commission the creation of a public awareness campaign regarding the ‘leash laws’ on public properties. Discussion centered on methods of external communications, additional signage, partnerships with the Washington County Sheriff’s Office, and whether follow-up with the Park Commission was necessary.

The Park Commissioners did not believe that any follow-up with their body was necessary and directed Staff to take any appropriate steps necessary to implement a public awareness campaign.

Motion by Commissioner Woelfel to permit Village Staff to purchase signage to be installed in Heritage Park regarding leash laws in the Village; Seconded by Commissioner Filipiak. Motion passed without objection.

c. Discussion regarding ideas for Richfield Lion’s Club service projects

The Richfield Lion’s Club is celebrating its 67th anniversary locally and its 100th anniversary globally. Our local Lion’s Club has expressed an interest in the possibility of doing a community service project or donating a sum of money to help fund an improvement in the park system. Proposed idea discussed by the Park Commission were an invasive species clean-up, a Richfield Soccer Club pavilion, a Bark Lake Park

trail, a Lion's Club baseball field, financial assistance in resurfacing the Fireman's park tennis courts, additional playground features, and water bubblers in parks.

d. Discussion/Action regarding a potential park land donation in the Endeavor Business Park

Park Commissioners discussed the need for more information and their desire to tour the property themselves. Staff was directed to seek dates for a potential site visit to the property in the Endeavor Business Park.

Motion by Commissioner Becker to table this item until the next regularly scheduled meeting on June 28th; Seconded by Commissioner Woelfel; Motion passed without objection.

6. ADJOURNMENT

Motion by Commissioner Becker to Adjourn; Seconded by Commissioner Fillipiak; Motion passed without objection at 6:54 p.m.

Respectfully Submitted,

Jim Healy
Village Administrator