



**VILLAGE OF RICHFIELD  
FEE SCHEDULE**

*Effective April 20, 2017 (Revised; September 21, 2017)*

**GENERAL**

Copies

General	\$0.25/page
Voting Records	Per GAB requirements
CD's/DVD's/Tapes	\$4.00 per CD/DVD or tape
Land Division Ordinance	\$15.00
Maps	\$2.50
Zoning Map – Colored - Small	\$7.00
Zoning Map – Colored – Large	\$12.00
Municipal Code (Complete)	\$300.00
NSF Checks	\$25.00
Publication Fee (Liquor License)	\$20.00
Special Assessment Letters	\$25.00
Zoning Code	\$25.00

## **LICENSES AND PERMITS**

Adult Oriented Establishment License	\$250.00
Late Penalty	\$100.00
Renewal Fee	\$100.00 (143-12)
Arcade License	\$100.00
Burning Permit	\$3.00 /30 days or \$15/calendar year
Cigarette	\$65.00/year
Coin Machine	\$25.00/each machine
Dog Licenses	\$10.00/spayed, neutered \$20.00/unaltered \$5.00 late charge \$5.00 lost license charge \$5.00 change of ownership
Animal Fancier Permit	\$30.00
Kennel License	\$36.00 /12 dogs & \$4.00 each additional dog
Fireworks Permit	\$50.00
Groundwater Protection Permit	\$1,000 escrow with actual costs based upon hourly rates and balance will be refundable.
Junk Dealer License	\$50.00 (143-28)
<b>Liquor License</b>	
Class "A"; Class "B" Beer	\$100.00/year
"Class A"; "Class B" Liquor,	\$375.00/ year
"Class B" (Winery, Wine Only)	\$375.00 / year
"Class C" Wine	\$100.00/year
Provisional Retail License	\$15.00 max per State
Reserve "Class B" License	\$10,000.00 (one-time fee)
Temporary Picnic License	\$10.00 (DOR to set fee)
Unenclosed Premise	\$20.00
Mining permit, annual fee	\$100.00 (143-37A)

Mobile Park License (248-3)	\$50.00 (248-5)
Transfer fee	\$25.00
Parking fee for nonexempt mobile home	Per §66.0435(3)(c)
<b>Operator Licenses</b>	
New License	\$50.00
Renewal	\$25.00
Provisional	\$10.00 /60 days
Replacement/Additional License	\$2.00
Temporary Operator	\$10.00 /1-14 days
Peddler, Hawker, Canvasser, Solicitor	\$100.00
Secondhand Coin and Antique Dealer License	\$100.00 (143-35)
Solid Waste Hauler License Fee	\$150.00
Target Range	\$10.00 /year
Temporary Street Closure License	\$50
Trap Range	\$50.00/year
Utility/Right of Way Permit	\$75.00
Weights and Measures Annual Permit	\$30.00
Heavy Capacity Device/Scanner	\$16.50/unit
Small counter scale or liquid	\$15.00/unit
Work Permits	Per State requirements

**PARKS AND RECREATION**

Baseball Field Rental*	\$115.00/game
	\$150.00/double-header
	\$180.00/all day-per field
	\$35.00 deposit due for all rentals
Village Park Shelter Rental	\$40.00
	\$50.00 deposit
Park and Open Space Area rental	\$25.00
Soccer fields, basketball courts, observation deck, etc	\$25.00 deposit
Wild Marsh Boat Launch	\$5.00 daily pass
	\$25.00 /calendar year
Bark Lake Boat Launch	\$8.00 daily pass
	\$25.00/calendar year

\*Does not apply to events sponsored by the Village of Richfield.

**PLANNING/ZONING**

Certified Survey Map (CSM)	\$450.00
Variance/Zoning Appeal	\$455.00
Rezoning Petition	\$400.00
Private Unit Development (PUD): Residential	\$500.00
Mixed Use	\$1,000.00
PUD Amendment	\$750.00
PUD Mixed Use Per Acre	\$100.00
Zoning Permit	\$75.00
Non-Metallic Mining Remediation	\$100.00
Site Building and Operation Plan (SBOP)	\$800.00
SBOP amendment	\$400.00
Conditional Use Permit (CUP)	\$400.00/residential
Conditional Use Permit (CUP)	\$700.00/business,
	\$500.00/amend
Subdivision Plat	\$1,000.00
Petition to amend the Village Code	\$500.00

Planner Billing Rate	\$100.00/hour
Sign Review	\$100.00
Master Plan Amendment	\$350.00
Conceptual Review	\$150.00
Land Combination	\$450.00
Pre Plat Review	\$1,000.00
Final Plat Review	\$1,000.00
Extraterritorial Review	\$400.00
Shoreland/Wetland/Floodplains	\$225.00
Accessory Buildings, Pools	\$79.00
New residential, commercial, industrial, agricultural buildings and projects	\$185.00
Additions to residential, commercial, industrial, agricultural buildings and projects	\$160.00
Field determination	\$50.00/1 <sup>st</sup> hour, \$20.00/additional hour(s)
Certificate of compliance/wetland and floodplain letter	\$75.00
Letter of Credit Processing	\$50.00
Home Occupation Major	See Conditional Use fee
Home Occupation Minor	\$75.00

Failure to obtain proper permits in advance will result in double fees.

## **HIGHWAY DEPARTMENT**

Labor Rate Per Full time Employee	\$36.74
Labor Rate Per Part time Employee	\$18.00
Labor Rate Per Seasonal Employee	\$14.50
Village Owned Equipment	Based upon hourly equipment rates established by the WDOT plus 15%
Material/Supplies	Based upon market rates – plus 15%
Weed cutting – Village Equipment	\$125.00/hour
Weed cutting - Contractor	Per contract rate – plus 15%
Other Contracted or Rental Equipment	Based upon actual billing cost – plus 15%

\*All sales for labor, equipment and materials are subject to a 5.6% sales tax. Proof of exemption required.

## **RECYCLING CENTER**

Car Tires with or without rims	\$10 each
Pick-up Truck Tires – Racing Tires	\$15 each
Large Truck Tires	\$20 each
Farm Tractor Tires	\$40 each
Freon Appliances (Refrigerators, Freezers, Dehumidifiers, Air Conditioners)	\$30 each
Microwave Ovens, Televisions, Electronics	\$25 each
Non-Freon Appliances (Washer, Dryer, Dishwasher, Stove, Hot Water Heater)	\$25 each
Gas Cans and Drums to 55 Gallons	\$10 each
Propane Tanks – Any size	\$15 each
Lumber	\$15.00/truckload or 4x8 trailer \$20.00/dual axle trailer or larger \$8.00 minimum charge
Yard Waste	\$5.00/truckload or 4x8 trailer

\$10.00/dual axle trailer or larger

**BUILDING PERMIT FEES**

**Permit Required**

**Fee**

Minimum fee for all permits

\$50.00

Residence, one- and two-family and attached garages

\$0.32/square foot

Residences and apartments, three-family and over,  
row housing, multiple-family dwellings, institutional

\$0.32/square foot

Residences, additions

\$0.30/square foot

Local business, institutional and office buildings or  
additions thereto (paper plans & digital plans)

\$0.30/square foot - minimum \$75.00

Manufacturing or industrial (office areas to be included  
under subsection (5) of this table)(paper plans & digital  
plans)

\$0.25/square foot

Permit to start construction of footings and foundations:

a. Multifamily and industrial/commercial

\$225.00

b. One- and two-family

\$175.00

Agriculture buildings, detached garages and accessory  
buildings

\$0.25/square foot

All other buildings, structures, alterations, residing,  
reroofing, repairs where square footage cannot be  
calculated

\$11.00/\$1,000.00 valuation

Heating, incinerator units and wood burning appliances:

a. Up to and including 150,000 input BTU units

\$50.00/unit

b. Over 150,000 input BTU units

\$16.00/each 50,000 BTU or  
fraction thereof additional

Commercial/industrial exhaust hoods and exhaust  
systems

\$100.00/unit

Heating and air conditioning distribution systems

\$1.75/100 square feet of  
conditioned area \$50.00 min.

Air conditioning:

a. Up to 3 tons or 36,000 BTU's

\$55.00/unit

b. Over 3 tons or 36,000 BTU's

\$16.00/each ton or 12,000  
BTU's or fraction thereof  
additional

Wrecking or razing (building inspector may waive fee if structure is condemned)	\$55.00 minimum + \$0.08/ square foot
Moving buildings over public ways	\$150.00, plus \$0.05/square ft
Re-Inspection	\$50.00/inspection
Plan Review:	
a. One- and two-family residence	\$200.00
b. Apartment, three-family residence row housing, multifamily building	\$200.00, plus \$20.00/unit
c. Commercial and industrial alterations and additions	\$250.00
d. Additions to one- and two-family	\$75.00
e. Alterations to one- and two-family	\$50.00
f. Accessory building/Detached garage 192 square feet or more	\$50.00
g. Decks, swimming pools	\$50.00
h. Heating plans, submitted separately	\$50.00
Special inspections and reports	\$100.00
State uniform building permit seal	state fee, plus \$10.00
Road bond	\$2,000.00
House numbers	\$15.00
Occupancy permits:	
a. Residential	\$50.00/unit, addition or accessory use
b. Office, commercial, industrial	\$175.00
c. Change of Tenant	\$100.00
Pools:	
a. Inground	\$11.00/\$1,000.00 valuation, \$50.00 minimum
b. Aboveground	\$11.00/\$1,000.00 valuation, \$50.00 minimum
Decks	\$75.00 plus plan review
Roofing/Siding	\$11.00/\$1,000.00 valuation, \$100.00 maximum



Erosion control fees:

a. One- and two-family lots	\$150.00/lot
b. Multifamily units	\$200.00/building, plus \$5.00/1,000 square feet of disturbed lot area, \$1,000.00 maximum
c. Commercial lots	\$200.00/building, plus \$5.00/1,000 square feet of disturbed lot area, \$1,000.00 maximum
d. Industrial lots	\$200/building, plus \$5.00/1,000 square feet of disturbed lot area, \$1,000.00 maximum
e. Institutional lots	\$200.00/building, plus \$5.00/1,000 square feet of disturbed lot area, \$1,000.00 maximum
f. Other	\$55.00 minimum

Other fees charged to the Village from other government entities for reviewing plans or permits. Fees charged are required to be paid at the time of application. Fees charged are at cost.

Miscellaneous permits/fees:

a. Driveway/Culvert	\$50.00
b. Fences	\$50.00
c. Signs	\$50.00, plus \$0.50/square foot over 10 square feet on one side, \$200.00 max
d. "Re-Lettering" of Existing Signs	\$25.00
e. Sheds (less than 192 sq ft)	\$50.00
f. Temporary Sign	\$15.00
g. Temporary Support Banner	\$25.00
h. On-site Contest Signs	\$15.00

- i. Grand Opening Signs \$25.00
- j. Village Road Bond Administrative Fee \$50.00\*

\*In addition, \$2,000.00 Village road bond required which shall be refunded upon completion of the project in accordance with Village standards.

- g. Temporary Storage Containers \$35.00
- h. Intergovernmental Reviews/Inspections \$45.00/hour

Double fees. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.

Note: The state fee schedule for commercial building projects, Wis. Admin. Code Comm. chs. 61 to 65, may be charged in lieu of or in addition to this fee schedule at the Village's discretion. Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are included. In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work. All fee categories shall be rounded up to the next full dollar amount.

Note: Permits may be obtained individually or on one form in the categories of construction, heating, ventilation and air conditioning, electrical and plumbing. An additional fee for plan review may be assessed at the time of application for renewal of the permit.



(27)	Wire ways, busways, underfloor raceways, and auxiliary	\$0.50/ft
(28)	Swimming pool wiring (in ground)	\$50.00
(29)	Swimming pool wiring (above ground)	\$35.00
(30)	Approved assemblies not included above	\$50.00
(31)	Other (specify)	\$50.00
(32)	Re-Inspection Fee	\$30.00
(33)	Failure to call for inspection	\$50.00

Double fees. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.

**HVAC PERMITS**

The following fees shall be paid for inspection of all HVAC permits, provided that the minimum total fees for any one job, whether under one or more than one permit, shall be \$50.00:

Permit Required	Fee
New, replacement and modifications	
Furnace Gas, oil electric, boiler	\$50.00/unit
Over 150,000 BTU	\$16.00/50,000 BTU
Air Conditioning	\$50.00/unit
Over 36,000 BTU	\$16.00/12,000 BTU
Heating and A/C Distribution Systems	\$1.75/100 square foot of air conditioned area, \$25.00 minimum
Fireplace or Wood Burning Stove	\$50.00/unit
Commercial/Industrial exhaust hoods and exhaust systems	\$100/unit
Re-Inspection	\$30.00
Failure to call for inspection	\$50.00

Double fees. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.

## PLUMBING PERMITS

The following fees shall be paid for inspection of all plumbing permits, provided that the minimum total fees for any one job, whether under one or more than one permit, shall be \$35.00:

<b>Permit Required</b>	<b>Fee</b>
(1) Kitchen Sink	\$10.00
(2) Dishwasher	\$10.00
(3) Garbage Disposal	\$10.00
(4) Water Closet	\$10.00
(5) Shower	\$10.00
(6) Lavatory	\$10.00
(7) Bath Tub	\$10.00
(8) Hot Tub, Spa, Whirlpool	\$10.00
(9) Water Heater	\$10.00
(10) Sump Pump	\$10.00
(11) Sanitary Lift Pump	\$10.00
(12) Laundry Tray	\$10.00
(13) Urinal	\$10.00
(14) Floor Drain	\$10.00
(15) Sight Drain	\$10.00
(16) Sillcock	\$10.00
(17) Water Softener	\$10.00
(18) Storm Sewer Conductor	\$10.00
(19) Backflow Preventor	\$10.00
(20) Drinking Fountain	\$10.00
(21) Iron Filter	\$10.00
(22) Sanitary Building Drain	
First 75 Feet	\$35.00
Over 75 Feet	\$0.50/ft
(23) Sanitary Building Sewer	
First 75 Feet	\$50.00
Over 75 Feet	\$0.50/ft
(24) Water Service	
First 75 Feet	\$35.00

	Over 75 Feet	\$0.50/ft
(25)	Manhole	\$35.00
(26)	Catch Basin	\$35.00
(27)	Water Service	
	First 75 Feet	\$35.00
	Over 75 Feet	\$0.50/ft
	Each Additional Fixture	\$10.00
	Re-Inspection Fee	\$30.00
	Failure to call for inspection	\$50.00

Double fees. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.

**FIRE INSPECTION FEES**

Occupancy Inspection	\$50.00
Sprinkler System	\$0.50/head \$100.00 minimum
Fire Alarm System	\$5.00/initiating device \$100.00 minimum
Kitchen Hood and Extinguishing System	\$ 50.00
Protected Spray Booths	\$ 50.00
Reinspection	\$ 30.00

**IMPACT FEES**

**2016 Parks, Playgrounds, and Land for Athletic Fields**

Single-family or two-family residential development	\$1,048/dwelling unit
Multi-family residential development	\$786/dwelling unit
Studio and one-bedroom apartments	\$523/dwelling unit

**Fire Protection Facilities**

Single family or two-family residential development	\$1,409/dwelling unit
Multi-family residential development	\$1,057/dwelling unit
Studio and one-bedroom apartments	\$705/dwelling unit
Commercial and institutional developments	\$0.249 square foot
Industrial development	\$0.176/square foot

**RICHFIELD FIRE COMPANY**

False alarm charge	\$50.00 (179-25)
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The Richfield Volunteer Fire Company will set reimbursement fees for emergency services. Copies of such fees will be made available for public inspection at the Richfield Volunteer Fire Company Station #1 at 2008 Highway 175, Richfield, Wisconsin, 53076 and annually to the Village Board.