



AGENDA
PARK COMMISSION MEETING
RICHFIELD VILLAGE HALL
4128 HUBERTUS ROAD, HUBERTUS, WISCONSIN
MAY 11, 2016
6:00 P.M.

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Richfield Park Commission, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: "Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.")

1. Call to Order
2. Verification of Compliance With Open Meeting Law
3. Pledge of Allegiance
4. Meeting Minutes
 - a. March 9, 2016 – Regular Meeting
5. DISCUSSION/ACTION ITEMS
 - a. Discussion/Action regarding the requested dates for the Richfield Historical Society's Annual Events
 - b. Discussion regarding Heritage Park Master Planning
 - c. Discussion regarding Ash Borer and comprehensive tree planning for the Village parks
 - d. Discussion/Action regarding the addition of a 2nd batting cage in Fireman's Park
 - e. Discussion/Action regarding dugout improvements in Fireman's Park
 - f. Discussion regarding the Staff Park Operations Report
6. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at www.richfieldwi.gov. Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or www.richfieldwi.gov with as much advance notice as possible.

4 a

1. Call to Order/Roll Call

Park Commission Chairman Tom Wolff called the meeting to order at 6:00 p.m.

Present at the meeting was Park Commission Chairman Tom Wolff, Commissioners Dick Becker, Paul Bernard, Ken Meeks, Heidi Woelfel, Larry Schmitt, Village Administrator Jim Healy and Administrative Services Coordinator KateLynn Schmitt.

Commissioner Don Filipiak had an excused absence.

2. Verification of Compliance with Open Meetings Law

Administrative Services Coordinator Schmitt stated that the agenda was posted at all three local U.S Post Offices, Village Hall and on the Village website. Copies of the agenda were also digitally sent to the West Bend Daily News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. Meeting Minutes

a. January 13, 2016 – Regular Meeting

Motion by Commissioner Meeks to approve the meeting minutes from the January 13, 2016 Regular Park Commission meeting; Seconded by Commissioner Bernard; Motion passed without objection.

5. DISCUSSION/ACTION ITEMS

a. Discussion/Action regarding Rocket requested changes to the Fireman’s Park Field

Administrative Services Coordinator KateLynn Schmitt gave an overview of the requested changes and potential installation of a new batting cage at Fireman’s Park.

Motion by Commissioner Meeks to approve the site alteration in Fireman’s Park for the installation of a new 17’ x 74’ batting cage subject to the General Conditions of Approval listed below.

General Conditions of Approval:

1. The Richfield Rockets organization will provide all funding for the batting cage and for the installation of any pad and/or any maintenance associated with the inside area of the batting cage in which the new batting cage shall be located on each year.

Seconded by Commissioner Bernard; Motion passed without objection.

b. Discussion/Action regarding potential new Bark Lake Park amenities

Administrative Services Coordinator Schmitt presented a number of different park amenities for the Park Commission to consider purchasing with previously designated capital improvement funds. Several park amenities were suggested for purchase and the remaining money was to be kept in the capital improvement fund for future projects.

Motion by Commissioner Bernard to approve the reallocation of Capital Improvement Funds for both the major and minor site alterations in Bark Lake Park; Seconded by Commissioner Meeks; Motion passed without objection.

c. Discussion regarding the Staff Park Operations Report

Administrative Services Coordinator Schmitt gave a brief update of various activities happening in the Richfield Park system.

6. ADJOURNMENT

Motion by Commissioner Schmitt to adjourn; Seconded by Commissioner Woelfel; Motion passed without objection at 6:31 p.m.

Respectfully Submitted,

KateLynn Schmitt
Administrative Services Coordinator

5 a



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Richfield Historical Society Event Dates for 2016
DATE SUBMITTED: May 6, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: DOES THE PARK COMMISSION WISH TO APPROVE THE PARK EVENT DATES FOR THE RICHFIELD HISTORICAL SOCIETY IN 2016?

ISSUE SUMMARY:

Each year the Richfield Historical Society (RHS) requests to use the Richfield Nature Park and Historical Park for their events and activities per section six (6) of the Village of Richfield and Richfield Historical Society's Master Plan which states;

"RHS has the right to close the Richfield Historical Park for RHS events with the approval of the Park Commission."

Listed below are the dates and times of their requests.

Events:

- School Education/Activity Days – Thursday, May 19th and Tuesday, May 24th, 8:00 a.m. to 3:00 p.m.
- Richfield Art at the Mill- Saturday, Saturday, July 23rd, 6:00 a.m. to 5:00 p.m.
- 18th Annual Thresheree- Saturday and Sunday, September 17th and 18th, 2016, 8:00 a.m. to 6:00 p.m.
- Christmas at the Mill- Saturday, December 5th, 2016, 11:00 a.m. to 3:00 p.m.

All of the above listed events are Annual for the Historical Society. Village Staff does what they can to help advertise on both the Village website and in the newsletter for any and all events sponsored by the Historical Society. These events have become staples residents look forward to each year.

Having reviewed the park and recreation calendar for the dates and times that have been provided by RHS Staff is recommending approval for the 2016 Richfield Historical Society park use dates.

FISCAL IMPACT:

REVIEWED BY: KateLynn Schmitt
Village Deputy Treasurer

Initial Project Costs: Administrative Staff Time

Future Ongoing Costs: N/A

Physical Impact (on people/space): Community events in the Village Park System

Residual or Support/Overhead/Fringe Costs: Nominal, if any

ATTACHMENTS:

1. 2016 Usage of Richfield Historical Park Dates submitted by the Richfield Historical Society

STAFF RECOMMENDATION:

Motion to authorize the list of 2016 Richfield Historical Society event dates and times in the Village Historical and Nature Park.

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN



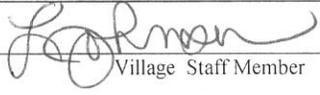
VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Richfield Historical Society Event Dates for 2016

DATE SUBMITTED: May 6, 2016

SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator


Village Staff Member

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Village Administrator

2016 Usage of the Richfield Historical Park for Richfield Historical Society Events

Maple Syrup Family Day
March 26, 2016
1pm to 4pm

School Education/Activity Days
May 19 & May 24
8 am – 3 pm

Richfield Art at the Mill
July 23
6 am to 5 pm

18th Annual Thresheree
September 17 and 18
8 am to 6 pm
Historical Park will be closed due to admission being charged for the Thresheree

Christmas at the Mill House
December 5
11am to 3pm

5b



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Heritage Park Master Planning
DATE SUBMITTED: May 6, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: NONE.

ISSUE SUMMARY:

At the July, 2014 Park Commission meeting the Park Commission voted to approve the Comprehensive Park Master Plan with the following motion:

Motion by Commissioner Heidi Woelfel to approve R2014-07-01, a Resolution Addendum to the 2013-18 Comprehensive Park Plan to include park improvements as an 'Action Plan' pursuant to the requirements of the Wisconsin DNR and to forward the 2013-2018 Comprehensive Park Plan onto the Village Board for formal adoption; Seconded by Commissioner Don Filipiak; Motion passed without objection.

While the Comprehensive Plan gives a broad outline of substantial future projects to pursue the Park Commission approved this plan under the assumption that more specific plans would be brought forth to give a more encompassing outline and picture as to the development of each individual park.

In November of 2015, the Park Commission voted to approve the second of five (5) Master Park Plans intended to be adopted over the next three (3) years with the following motion:

Motion by Commissioner Filipiak to approve and incorporate the 2015 Bark Lake Master Plan; Seconded by Commissioner Meeks; Motion passed without objection.

The implementation of these individual Master Park Plans and the future projects and items outlined in the plans will give more clarification to Commission Members, Staff and the public as to the needs of the Village's park system.

The Comprehensive Master Park Plan outlines general necessities for the Village Park system and Staff will utilize this plan as a starting point in order to expound upon those ideas and create master plans that will be utilized in future Capital Improvement Planning and Budgeting criteria.

The Bark Lake Park Master Plan was done by Staff first because of the discussion generated in 2015 regarding the plan for its future use. Staff was seeking further clarification from residents utilizing the park and Park Commission members about its development. This park plan was also desirable to complete first as it was the smallest of all Richfield parks. Being the smallest and most segregated it was in most need of a reevaluation of needs.

In developing the Bark Lake Park Master Plan staff generated a Park Master Planning Schedule, excluding the Historical Park because of the Richfield Historical Society's involvement. The 2016 park designated to be master planned according to the schedule is Heritage Park. Heritage Park was prioritized for 2016 because of the new fire company construction set to start in mid-May.

July 13 th , 2016	Presentation of data collection
September 14 th , 2016	Master Plan Rough Draft submittal and Public Workshop presentation of data collection
November 9 th , 2016	Final Heritage Park Master Plan implementation



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Heritage Park Master Planning
DATE SUBMITTED: May 6, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

This item is being brought before the Park Commission tonight in order to allow the Park Commission members the opportunity to comment on the timeline of data collection, submittal of Heritage Park Master Plan Rough Draft and the final deadline for implementation of the Heritage Park Master Plan.

FISCAL IMPACT:

REVIEWED BY: [Signature] Village Deputy Treasurer

Initial Project Costs: Staff time.
Future Ongoing Costs: Variable
Physical Impact (on people/space): Park Development.
Residual or Support/Overhead/Fringe Costs: Variable.

ATTACHMENTS:

- 1. The Park Master Planning Schedule from the Bark Lake Park Master Plan

STAFF RECOMMENDATION:

None.

APPROVED FOR SUBMITTAL BY:

[Signature] Village Staff Member

Village Administrator

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other

Continued To:
Referred To:
Denied
File No.

Park Master Planning Schedule

Due to Staff limitations the Village is forced to focus their energies on only one Park Planning Process per year. Village Staff chose to begin with the Bark Lake Park Master Plan in order to address immediately pressing issues related to intent and use of the Bark Lake Park. We also sought to create a planning process and document that could be duplicated as a base format for the remaining park Master Plans. The way in which we will continue to go about updating the Park Master Plans will generally be conducted as follows:

2014	Comprehensive Park Master Plan
2015	Bark Lake Park Master Plan
2016	Heritage Park Master Plan
2017	Fireman's Park Master Plan
2018	Nature Park Master Plan
2019	Comprehensive Park Master Plan
2020	Bark Lake Park Master Plan
2021	Heritage Park Master Plan
2022	Fireman's Park Master Plan
2023	Nature Park Master Plan
2024	Comprehensive Park Master Plan
2025	Bark Lake Park Master Plan
2026	Heritage Park Master Plan
2027	Fireman's Park Master Plan
2028	Nature Park Master Plan
2029	Comprehensive Park Master Plan
2030	Bark Lake Park Master Plan
2031	Heritage Park Master Plan
2032	Fireman's Park Master Plan
2033	Nature Park Master Plan

As the Village grows so will the anticipated need for a larger Village Staff and resources. During this time the schedule may alter and the need to reevaluate one plan over another may take precedence.

5 c

5c



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 6, 2016

SUBJECT: Tree Updates for the Village of Richfield Parks
DATE SUBMITTED: May 11, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: NONE.

ISSUE SUMMARY:

As many of you may or may not be aware the Emerald ash borer (EAB) is an invasive species that has been moving through Wisconsin communities at a rapid pace. Once a tree has become infested with the EAB, widespread ash tree die-off has occurred within a few years. The state of Wisconsin has been trying to inform and help municipalities prepare for this by providing a plethora of information about planning techniques that may be utilized to prepare for the infestation or to deal with the EAB after it has come into a municipality. The infestation of trees can become a huge drain on park staff time and budgets that may take a hit during the removal and replanting process. To lessen the blow municipalities in surrounding communities have begun the removal of ash trees in their area while at the same time have begun budgeting for new trees to replace them.

The Richfield Historical Society has already started to consider options for tree removal and replanting in the Historical Park. On February 27th a boy scout coordinated the planting of 150 trees in the Historical Park for his Eagle Scout project. This project was requested by the Historical Society with the knowledge that a number of ash trees would soon need to be removed. The Historical Society has been discussing the removal of trees most frequently with DPW Supervisor Schmitt. Since this is a necessary removal the Village welcomes the Historical Societies help in the removal of these trees as long as they're done so with previously received approval from DPW Supervisor Schmitt.

Tonight Village Staff is bringing this before the Park Commission as an information only agenda item so you might know and be able to comment on steps the Village is taking to address EAB concerns. Municipalities in the surrounding area have begun creating EAB action plans in order to identify the number of trees left in their municipalities, the potential need for removal and potential tree replacement options. Over the course of the next several months Staff intends to develop a municipal plan to identify the trees in our park system so we might be able to better identify our threat and replacement needs as well. The second attachment in your packet tonight is the Village of Slinger's Emerald Ash Borer Management Plan for your consideration.

FISCAL IMPACT:

REVIEWED BY: KateLynn Schmitt
Village Deputy Treasurer

Initial Project Costs: None
Future Ongoing Costs: Possible Tree Replacement Plan
Physical Impact (on people/space): Tree Replacement Throughout Parks.
Residual or Support/Overhead/Fringe Costs: Variable.

ATTACHMENTS:

1. Wisconsin's Emerald Ash Borer Information
2. The Historical Parks Most Recent Tree Planting Inventory
3. Village of Slinger Emerald Ash Borer Management Plan

STAFF RECOMMENDATION:

None.

5c



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 6, 2016

SUBJECT: Tree Updates for the Village of Richfield Parks

DATE SUBMITTED: May 11, 2016

SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

APPROVED FOR SUBMITTAL BY:



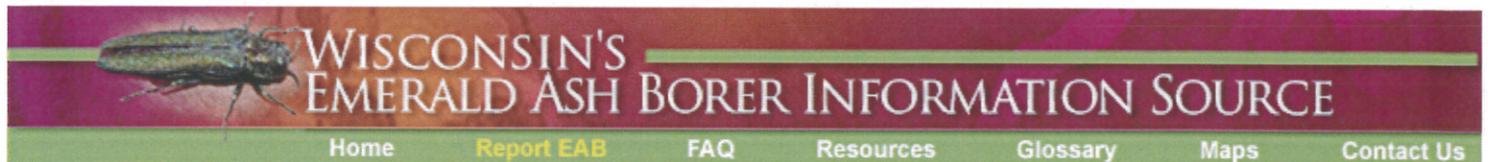
Village Staff Member

Village Administrator

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____



General Information

Why is EAB important?
What does EAB Look Like?
What does an Ash Tree Look Like?
How Do I Know If My Trees Have EAB?
Where has EAB been found?

Regulations

Firewood Regulations
State and Federal Quarantines
Quick Link for Industry

Management Options, Tips and Tools

For Homeowners
For Woodlot owners
For Communities
For Professionals

What Is Wisconsin Doing About EAB?

Wisconsin's Response Plan
Survey Program
Upcoming Events

For Communities

[Related Documents](#) [Related Images](#)

Emerald ash borer has dramatically begun to change Wisconsin's urban and community forests! Its impact will likely exceed that of any other forest pest in recent history. Ash trees are common in both rural and urban areas throughout the state, but EAB will continue to strike cities and villages especially hard. Though ash makes up about 7% of trees in Wisconsin's rural forests, it comprises about 20% of trees in our urban forests. In some communities the proportion of ash is much higher. Ash, especially green ash, is very common in urban areas because it was a popular replacement for the American elm.

Of Wisconsin's estimated 770 million ash trees, over 5 million exist on public and private property in cities and villages. The loss of these urban ash trees would cost residents:

... \$3 billion for tree removal and replacement

... \$270 million **per year** in lost tree-canopy service to reduce pollution, lower heating and cooling costs, & absorb storm water runoff

EAB is not a "business as usual" tree pest. Widespread, rapid ash tree die-off occurs within a few years of local EAB detection, overwhelming staff & budgets of most infested communities.

Municipal Readiness Planning

EAB is expected to inevitably appear in communities throughout Wisconsin. Municipalities are strongly advised to prepare now for the insect's arrival, including development of a funding strategy. Waiting to prepare for EAB will increase the burden on local budgets and staff when the insect appears locally. A well-planned response can minimize the impact, reduce liability, spread out costs and lessen the overall cost of EAB. To help local governments prepare, the DNR Urban Forestry program has produced the [Emerald Ash Borer Toolbox for Wisconsin Communities](#), an online source of information and guidance. See also under [Related Documents](#) below for a simple checklist of steps for EAB readiness planning.

What Should Communities Do About Their Ash Trees Before EAB Arrives?

Urban ash management options consist of tree removal or insecticide treatment. For many communities, the best approach is likely to be a combination of these options. Tree removal can be reactive, once trees are infested, or preemptive to trees not known to be infested. Because the impacts of EAB can be acutely high, many communities have chosen to soften the blow through gradual, prioritized, preemptive removal of some of their public ash trees.

Many communities also want to retain some of their ash tree canopy for the important environmental, social and economic benefits it provides. Ongoing advances in EAB insecticide research make selective application of insecticide an increasingly viable and cost-effective option. Read more in [Insecticide Options for Protecting Trees from EAB](#).

A municipal tree inventory is invaluable for sorting out and prioritizing which ash to preemptively remove as well as which ones to treat with insecticide. Your inventory can identify ash trees in poor condition, with excessive maintenance needs, in conflict with utility lines and similar problem trees which, under the circumstances, justify removal. Your inventory can also identify which ash trees provide the greatest benefits to the community and are worth an investment in insecticide treatment. Removal and treatment costs can be estimated with inventory data.

[Guidelines for managing urban ash trees.](#)

What Can Communities Do With Infested Trees?

An important aspect of readiness planning is determining how infested wood will be handled when EAB appears, noting that quarantines will restrict its movement. Who will cut and haul the steady stream of dead and dying trees? Is there an accessible, secured site big enough to store and sort hundreds to thousands of trees and the associated brush and chips, including that coming from private property? How will wood be disposed of or utilized? Do you have equipment capable of handling the amount and size of ash trees your tree inventory has identified? Are you prepared to contract? Removal and disposal costs can be reduced with advance planning. Don't wait until EAB appears to investigate options! See under [Related Documents](#) below for descriptions of various wood disposal and utilization options.

[A list of vendors offering options for wood utilization](#) is available online.



Begin Restoring the Urban Forest Now!

EAB will compromise urban tree canopy. Tree benefits, such as storm water moderation, lowered energy costs, improved air quality, and shading & protection from ultraviolet radiation, will be reduced unless canopy is promptly restored through tree planting. But don't wait until EAB appears to begin planting! Use your tree inventory to locate, prioritize and begin filling vacant planting sites **now**, when time and budgets are far less constrained than they will be after EAB appears. Small trees provide few benefits, so trees planted now will have longer to grow and offset EAB impacts. Avoid future catastrophic loss by selecting a diverse mixture of site-appropriate trees. Consult your inventory and steer clear of trees already comprising >10% of your tree population. Be sure to plan and budget for future maintenance of the trees you plant. For a list of possible tree replacements, see [Alternatives to Ash Trees](#). (Note that not all trees on this list are hardy throughout Wisconsin or suitable for all planting sites.)

For more information about municipal forestry [please contact your Regional Urban Forestry Coordinator](#).

For help with concerns about private yard trees [please contact your County UW-Extension office](#).

A MediaSite presentation discussing the importance and components of municipal readiness planning.
[MediaSite](#)

[DNR Urban Forestry Assistance Grants](#) are available to help local governments prepare for EAB.

Related Documents

Suggested municipal readiness planning activities.

[EAB-ReadinessChecklist.pdf](#)

Guide to Wisconsin's regulations on the transportation, utilization and disposal of ash wood

[Guide to WI ash wood transport utilization and disposal regs.pdf](#)

A list of possible places to take wood residue resulting from tree pruning or cutting.

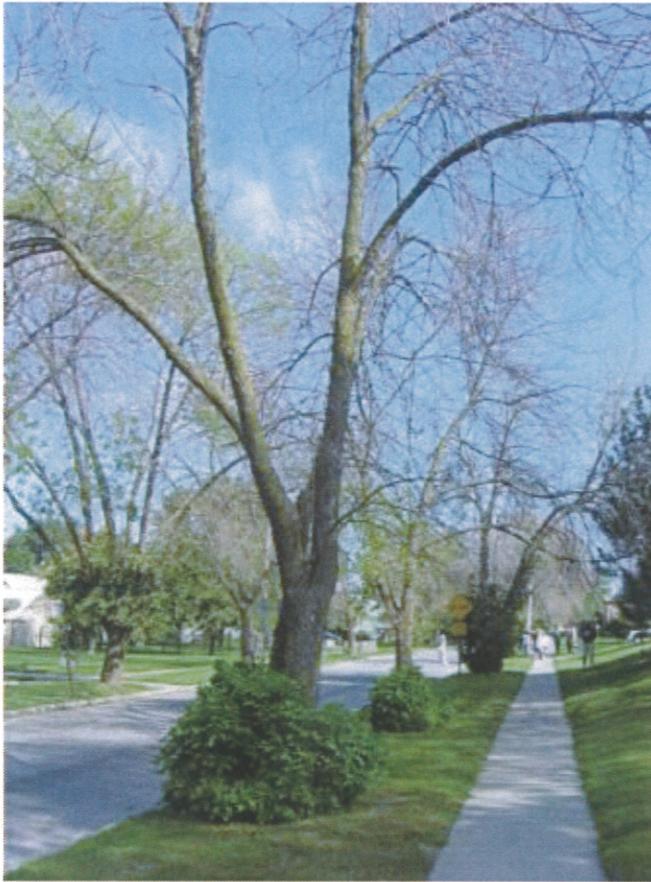
[wood residue brokers.pdf](#)

Pesticide applicator licensing and other pesticide regulations for municipalities treating trees for EAB.

[PesticideRegsForMunicipalities.pdf](#)

[Back to Top...](#)

Related Images



EAB kills quickly as its population builds. Streets suddenly become lined with dozens to thousands of dead and dying trees at risk of causing personal injury and property damage.



Infested communities typically have to pull staff away from their normal duties and quickly train them for tree removal. Many municipal tasks and services go undone.



EAB creates a lot of wood residue! Some options for wood utilization or disposal include lumber and value-added products, industrial boiler fuel, mulch, chips for composting, firewood, landfill or other burial, incinerator (air curtain destructor), or other licensed wood burning. Some uses may require DATCP and/or DNR permits, licensing or certification.

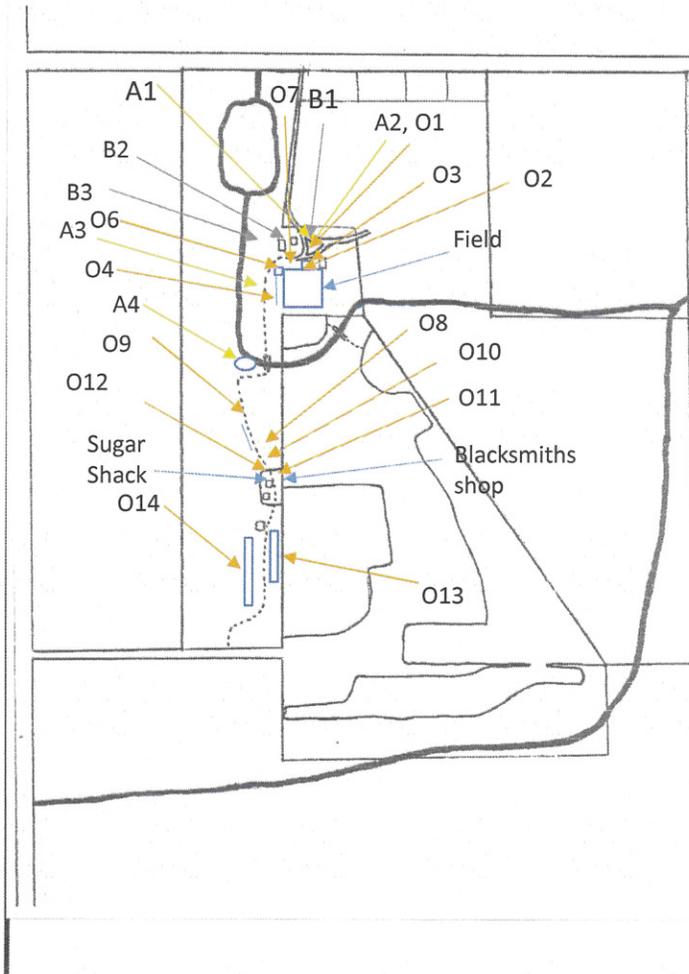


Readiness planning includes training municipal staff how to look for EAB. The more eyes trained to look for EAB, the more likely it will be detected earlier, when local EAB populations are smaller and subsequent impacts less acute.

[Back to Top...](#)

University of Wisconsin - Madison Wisconsin Department of Natural Resources Wisconsin Department of Agriculture, Trade and Consumer Protection	United States Department of Agriculture - Animal and Plant Health Inspection Service University of Wisconsin - Extension United States Forest Service
--	---

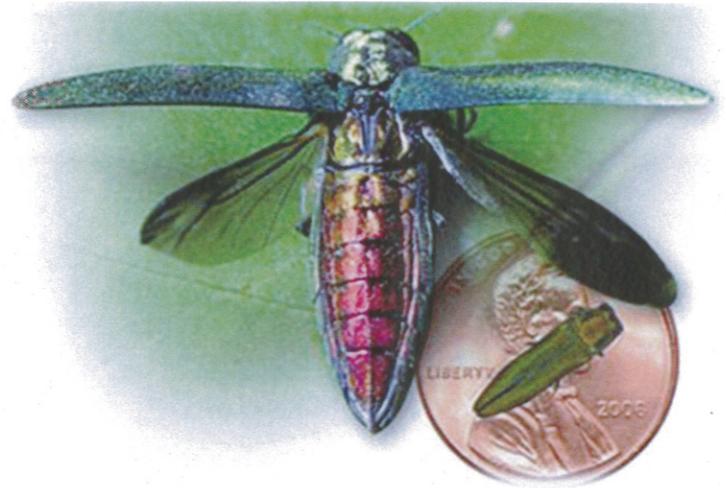
Documents indicated with a (PDF) after them are Adobe PDF Documents. You will need Adobe Acrobat Reader to view them.



EMERALD ASH BORER MANAGEMENT PLAN

FOR THE

VILLAGE OF SLINGER



PREPARED SEPTEMBER, 2012

BY:

SLINGER PARKS, RECREATION & FORESTRY DEPARTMENT

TABLE OF CONTENTS

EXECUTIVE SUMMARY	PAGE 3
PLAN ADMINISTRATION	PAGE 4
PURPOSE	PAGE 5
WHAT IS THE EMERALD ASH BORER?	PAGE 6
SYMPTOMS OF EAB INFESTATION	PAGE 6-7
EAB LOCAL PLAN DEFINITIONS	PAGE 7
WHAT IS THE VILLAGE OF SLINGER DOING?	PAGE 8
VILLAGE OF SLINGER ACTION PLAN	PAGE 8
REPLANTING OF TREES	PAGE 8
TREATMENT OPTIONS	PAGE 8
REMOVAL OF WOODCHIPS	PAGE 9
MONITORING OF EAB	PAGE 9
WHAT CAN RESIDENTS DO?	PAGE 9-10
PUBLIC EDUCATION AND COMMUNICATION	PAGE 10
EAB UPDATES AND ADDITIONAL INFORMATION	PAGE 10

EXECUTIVE SUMMARY

This management plan has been written due to the pending infestation of the Emerald Ash Borer, an insect that has killed over 20 million trees in neighboring states and this has now been discovered in numerous counties in Wisconsin.

This plan will serve as a recommendation guide for dealing with this insect and dying Ash trees on public Village property in future years.

Trees, parks and other green space areas contribute greatly to the quality of life in the Village of Slinger. Residents view trees and their value as an important part of the community. They give character to the neighborhoods and yards, help cool our homes and provide for residents interaction with nature, relaxation, and recreation in ways that enhance a sense of community. According to our current tree inventory:

- A total of 1,250 trees are currently identified within the Village's street trees, right of ways, and parks.
- Approximately 960 trees are street trees or in the right of way
- Approximately 290 trees are park or village hall trees
- A total of 227 publically owned are Ash Trees
 - Approximately 18% of the Village of Slinger public trees are Ash
 - 194 of those Ashes are on public streets and right of ways
 - 21% of street trees & right of ways are Ash
 - Approximately 33 Ash trees are in the parks.
 - The estimated value of publically owned Ash trees is \$101,428 or an average of \$446.82 for each tree.
- In the event that all of the above ash trees would have to be removed due to extensive invasion of the EAB, the cost associated with this major event would be approximately as follows:
 - ALL ASH TREES (Parks, Streets, Right of Ways, and Village Hall)
 - Removal & Restoration \$ 30,885
 - Replanting \$45,400
 - Total cost for removal and replanting \$ 76,285
 - STREET TREES
 - Removal & Restoration \$ 25,080
 - Replanting \$ 38,800
 - Total cost for removal & replanting for street trees \$ 63,880
 - PARK TREES
 - Removal & Restoration \$ 5,805
 - Replanting \$ 6,600
 - Total Cost for removal and replanting \$ 12,405

PLAN ADMINISTRATION

The implementation of the Management Plan for the Village of Slinger will be under the supervision of the Parks & Forestry Supervisor and the Parks, Recreation & Forestry Director:

Josh Trame
Parks & Forestry Supervisor
Village of Slinger
300 Slinger Road
Slinger, WI 53086
(262 -644-5265)
jtrame@vi.slinger.wi.gov

Tony Dobson
Parks, Recreation & Forestry Director
Village of Slinger
300 Slinger Road
Slinger, WI 53086
(262-644-5265)
tdobson@vi.slinger.wi.gov

The prime Village Contact (in the event EAB is found with in the Village) should be:

Josh Trame and Tony Dobson (information listed above)

PURPOSE

By implementing the provisions of this management plan, the Village of Slinger is attempting to mitigate the disruption of its local urban forest caused by the pending infestation of the Emerald Ash Borer (EAB). Taking a moderate approach to this pending infestation will enable the Village to address the needs in an efficient and effective manner.

The Village of Slinger must prepare to manage this pest on three fronts: street & right of way trees, park trees and trees on private property. Therefore, this plan will apply throughout the Village on all public properties where ash trees are currently growing as well as on private property where ash trees may create a hazardous condition for public rights-of-way or other public properties (parks).

As per the master tree inventory contained in the Tree Inventory Management Plan conducted in 2012, our public parks and streets ash tree inventory represents about 18 % or 227 of Slinger's urban forest of 1,250 (+/-). Most of the ash tree population is considered small to medium in size, or under 10" DBH. There are very few mature size trees within the parks or streets right of ways.

With the discovery of the EAB in Wisconsin and Washington County, there is an increased need to adequately prepare the Village of Slinger for possible infestation. A moderate approach to the Emerald Ash Borer Local Management Plan will enable the Village to:

- Continue to keep the master tree inventory current.
- Develop an ash tree reduction program.
- Develop tree replanting recommendations.
- Remove ash trees as deemed appropriate and replant trees that are removed.
- Work within the adopted yearly budget relating to forestry initiatives.
- Train personnel and conduct surveys to look for EAB.
- Notify Village residents whom may have an Ash tree which may cause a hazardous condition.
- Develop and strengthen community education and outreach.
- Keep local authorities updated about the EAB as it is discovered more within Wisconsin.

WHAT IS THE EMERALD ASH BORER?

The EAB is an exotic beetle that is tiny, metallic green and bullet shaped. In the 1990's, this invasive insect traveled from east Asia to southeastern Michigan unintentionally concealed within solid wood packing materials routinely used for international cargo shipments. Since its discovery in Detroit, Michigan in 2002 the EAB has been responsible for killing all ash trees within its path. Movements of nursery stock and firewood have been inadvertently responsible for the majority of new EAB introductions in the other states.

In the summer months, adult EAB beetles nibble the leaves of the ash trees, but do little damage. It is the larvae that are responsible for trees' decline and eventual death. Within one to three years, a tree can no longer circulate the nutrients it needs. It appears EAB infestation is always fatal. EAB infestation kills all varieties of North American ash trees. Mountain ash is not a "true" ash and is not susceptible to infestation.

They have and are currently killing millions of ash trees in Michigan, Ohio, Indiana, Illinois, Minnesota, several other states, Ontario, Canada and now in Wisconsin. Through 2007, more than 20 million ash trees were killed in Michigan, Ohio and Indiana alone.

The costs to communities impacted by the EAB have been considerable. In residential areas, tree removal and replacement is often necessary. The Wisconsin DNR and DATCP estimate that it costs approximately \$340 to remove an average sized (12" DBH) street ash tree while the cost of replacing a removed tree averages around \$375. Since almost all of the ash trees potentially at risk within the Village are classified as small or medium diameter trees less than 10" DBH, the costs of removal and replanting are projected to be substantially under the above listed amounts.

The Village of Slinger should plan to distribute the costs associated with certain and massive tree death over a manageable time period, as well as lesson the social and economic impact that such an extensive loss will have on the quality of life in our community.

SYMPTOMS OF EAB INFESTATION

Be on the lookout for any ash tree showing general signs of decline. Look for:

- Epicormic sprouting (unusual branches produced from the tree's base).
- Dead or dying branches in the upper crown.
- Yellow or off-color foliage during the growing season.

Some more specific symptoms of EAB infestation include:

- D-shaped Exit Holes: When EAB adults emerge from beneath the bark, they create distinctive D-shaped exit holes.
- Vertical Bark-splits: The feeding of EAB larvae often causes a 2 to 5 inch split in a tree's bark. In some cases, larval galleries can be seen beneath these splits.

- **Increased Woodpecker Activity:** Woodpeckers feed on EAB larvae. Woodpecker activity that remove patches of bark may be a sign of EAB infestation.
- **Presence of Metallic Green Beetles:** Adult EAB beetles are metallic green in color and are 3/8 - 1/2 inch in length and 1/16 inch in width—small enough to fit on a penny. If a beetle is found that fits this description, collect and preserve it in alcohol for identification. Contact Wisconsin’s EAB hotline at 1-800-462-2803.

EAB LOCAL PLAN DEFINITIONS

The following definitions are presented to explain certain terminology within the Village of Slinger’s local management plan:

dbh-diameter at breast height; represents the diameter in inches of a trunk cross-section measured at 4 ½’ above ground level; a basis for estimating or identifying tree volume, value, management needs and costs, utilization options, etc.

EAB-the emerald ash borer insect; as an adult it measures approximately ½” in length by 1/8” wide, is metallic green in color, and somewhat bullet shaped. The larvae can reach a length of a pair of brown, pincer-like appendages on the last segment.

EAB readiness plan-a document delineating local EAB readiness activities and processes; includes scope and purpose, authority, responsibility, policies and procedures, actions/tasks, available resources, forms and contracts, technical references and support information (such as surveying and reporting protocols) and similar content.

Eradication-total elimination; involves removing all ash trees with the EAB infested area as well as all ash trees with ½ mile of the outer edge of the known infested area.

Infestation-refers to an area where the ash trees have been positively identified as having a sustained population of EAB.

Preemptive removal-in the case of EAB, it refers to removing trees prior to them becoming infested with EAB. It does seem reasonable that if a community has ash trees that are declining or are in conflict with buildings or utilities, that instead of performing a remedial pruning, removal may be a strong option.

Quarantine area-a defined geographic area from which goods may not be transported;

WHAT IS THE VILLAGE OF SLINGER DOING?

The Village of Slinger has been monitoring the status of the EAB and has taken the following steps:

- Obtained the EAB Toolkit for Wisconsin Communities from the DNR.
- Attended DNR and Oak Creek Workshop.
- Attended DNR Ash Borer Hands On Workshop in Newburg.
- Collected several pieces of useful educational material on EAB from various sources.
- Currently assessing staff, training and equipment needs.
- Inspection on our ash tree inventory.
- Added educational material on EAB for residents on the Parks, Recreation & Forestry Department forestry web page.

EAB HOTLINE 1-800-462-2803

VILLAGE OF SLINGER ACTION PLAN

8 year plan

Street Tree Pre-Emptive Removal with Treatment

13% (Approx. 25) ash street trees will be removed each year to reduce the number of ash trees within the village and will be replanted with a different species of tree. Soil injection would be done on the best mature Ash trees to prolong the removal process.

Estimated Cost Per Year over 8 years

- Removal and Restoration of Ash Trees \$3,460
- Replanting of Trees \$5,291
- Chemical Treatment of Ash Trees \$1,203
- Total Cost of Year 1 - \$ 9,954

As funding and time permit, ash trees in very poor, poor or diseased condition will be removed first, followed by Ash trees in fair condition. These trees will be replanted with another species of tree. Average cost for removal of an ash tree is approximately \$160. Cost of replanting a tree is approximately \$200 including the tree and planting costs. This replanting will be done in the fall of the year. It is the intent of the Management Plan to replace each ash tree in priority areas as one is removed.

Chemical Treatments

Use of chemicals does not guarantee the protection of a tree; however research has shown a 99% success rate with regular treatment. Average chemical treatment costs in 2012 average around \$3.25/inch for the diameter per tree. For example, an ash tree that is 10" DBH would cost at least

\$32.50 to treat. This is based on one fall treatment annually. If all ash trees on street right of ways and parks were to be treated on an annual basis, the amount needed would be approximately \$7,500. Chemical treatment applications would be done by Wachtels Tree Service.

Removal of Wood Chips

Establishing a marshalling yard for wood and wood chips: All trees 12” or smaller would be chipped with the appropriate chipper which would make chips 1” or smaller. This meets the qualifications to destroy any EAB that may be in the wood.

Monitoring the EAB:

The Village does not have enough personnel available to have a formal inspection program that would look at every ash tree on a regular basis. However, during the year, available personnel will monitor conditions of ash trees and randomly inspect trees for signs of EAB. Priority will be given to any tree to be in decline. If conditions warrant, a declining ash tree will be removed.

If a Village resident suspects EAB has infected a tree on either public property (parks/medians) or on private property (residences), they should call the 1-800-462-2803 DNR EAB Hotline number **and** also call the Village at 262-644-5265.

Once the Village has been contacted, we can make the proper contacts within the Department of Natural Resources to have the tree in question evaluated and appropriate action taken.

WHAT CAN RESIDENTS DO?

There are several things that residents can do to assist in the effort to control the EAB:

Know the signs and symptoms of EAB! Be on the lookout where you live, work and play.

Know your trees! Have a certified arborist assess your trees’ health. If you have ash trees, now is the time to start thinking about whether or not you will use insecticide treatments to try to save them. Although this is a long-term investment and the cost of treatment can add up over the years, insecticides may be a good option for highly valued trees.

Chemical treatment options information! Residents may choose the option of using chemical applications to potentially save a valuable ash tree on their property. An excellent resource outlining these options is entitled Insecticide Options for Protecting Ash Trees from Emerald Ash Borer and is a cooperative university effort from several of the universities of Illinois, Michigan State, Purdue, Illinois and UW-Extension. It may be obtained online at www.emeraldashborer.info.

Plant trees (but not ash)! Most tree nurseries in our area have stopped stocking ash, since this is no longer a smart planting choice. For a list of ash alternatives, see [http://www.entomology.wisc.edu/emeraldashborer/Alternatives to Ash for Homeowners.pdf](http://www.entomology.wisc.edu/emeraldashborer/Alternatives%20to%20Ash%20for%20Homeowners.pdf)

Don’t move firewood! EAB has spread quickly throughout north central US and into Canada not because it is highly mobile on its own, but because people have helped it. If you use firewood at home or when you travel, purchase it on site.

Learn more! Go to www.emeraldashborer.info or www.emeraldashborer.wi.gov. If you suspect your ash tree has EAB symptoms:

CALL THE EAB HOTLINE AT 1-800-462-2803.

PUBLIC EDUCATION AND COMMUNICATION

In order to assist the residential homeowners of the Village, a link to a copy of this Local Management Plan will be available on the Parks, Recreation & Forestry Department forestry web page and will include:

- Numbers of actual ash trees found in Slinger
- Emerald Ash Borer identification tips
- Removals of unhealthy and other ash trees
- Chemical treatment options and the Village's treatment
- The Village's focus of street and park trees
- Replanting efforts
- Reporting to the EAB hotline number at 1-800-462-2803

EAB UPDATES AND ADDITIONAL INFORMATION

Listed below are some excellent sites to obtain additional information regarding the EAB:

www.emeraldashborer.wi.gov/ -EAB portal for the State of Wisconsin

www.emeraldashborer.info/ -EAB web page administered by Michigan State University

www.dnr.state.wi.us/org/land/Forestry/Ash/index.htm -WI DNR EAB web site

www.entomology.wisc.edu/emeraldashborer/ - UW Extension, Dept. of Entomology website

www.datcp.state.wi.us/arm/environment/insects/emerald-ash-borer/index.jsp WI DATCP EAB

<http://dnr.wi.gov/forestry/uf/eab/> - EAB toolkit developed by the WI DNR

<http://dnr.wi.gov/forestry/fh/pdf/WIEABResponsePlan.pdf> - State of Wisconsin EAB response plan

www.entomology.wisc.edu/emeraldashborer/ - University of Wisconsin Cooperative Extension Entomology website describing pesticide treatments for EAB

5 d



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Rockets' Batting Cages Proposal for Fireman's Park
DATE SUBMITTED: May 6, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: DOES THE PARK COMMISSION WISH TO APPROVE THE INSTALLATION OF A SECOND NEW BATTING CAGE IN FIREMAN'S PARK?

ISSUE SUMMARY:

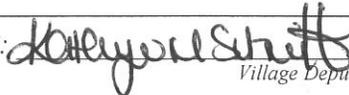
Village Staff was approached by Rockets Business Operations Manager, Dave Dietrich regarding the potential installation of second new batting cage in Fireman's Park. At the March 9th Park Commission Meeting the Park Commission voted to approve the installation of one (1) new batting cage in Fireman's Park. After it's installation the Rocket's believed there to be enough room for the installation of a second and felt it would help them further utilize their designated 'home field'.

Mr. Dietrich has provided Staff with details regarding the installation of a second batting cage. The new batting cage is being proposed to be located alongside the northernmost edge of the tennis courts next to the most recently installed cage in Fireman's Park. The cage itself would take up an additional 17' x 74'.

DPW Supervisor Schmitt has no objection to the proposed location or installation of the newest batting cage. As with the first installed batting cage Staff is asking that an alternative to grass be installed inside the batting cages in order to provide for an easier level of maintenance for our Park crews. DPW Supervisor Schmitt asked that the material inside the cage be one in which weeds would not be able to penetrate. As wood chips often have issues related to weeds Staff is asking that if this surface option is in part used as stated on the proposal that any issues related to weeds be addressed and maintained by the Rockets organization.

Additionally, since this is not a Village of Richfield project, any Staff help that might be provided for the help of placed wood chips will be at the discretion of the DPW Supervisor Schmitt. As was the first batting cage this project is contingent upon the Rockets organization providing all necessary funding for both the batting cage and the possible alternative surface, other than Village provided wood chips, inside the cage. Park Staff will continue to mow and maintain the grounds of Fireman's Park throughout the youth ball season.

FISCAL IMPACT:

REVIEWED BY:  Village Deputy Treasurer

Initial Project Costs: None
Future Ongoing Costs: Park Employee Time to Maintain Fireman's Park
Physical Impact (on people/space): Park Improvement in Fireman's Park
Residual or Support/Overhead/Fringe Costs: Variable.

ATTACHMENTS:

- 1. Richfield Rockets Baseball Organization Second Batting Cage Proposal



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Rockets' Batting Cages Proposal for Fireman's Park
DATE SUBMITTED: May 6, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

STAFF RECOMMENDATION:

Motion to approve the site alteration in Fireman's Park for the installation of a new 17' x 74' batting cage subject to the General Conditions of Approval listed below.

General Conditions of Approval:

1. The Richfield Rockets organization will provide all funding for the batting cage and for the installation of any pad and/or any maintenance associated with the inside area of the batting cage in which the new batting cage shall be located on each year.

APPROVED FOR SUBMITTAL BY:


Village Staff Member

Village Administrator

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____



Richfield Rockets Baseball Organization

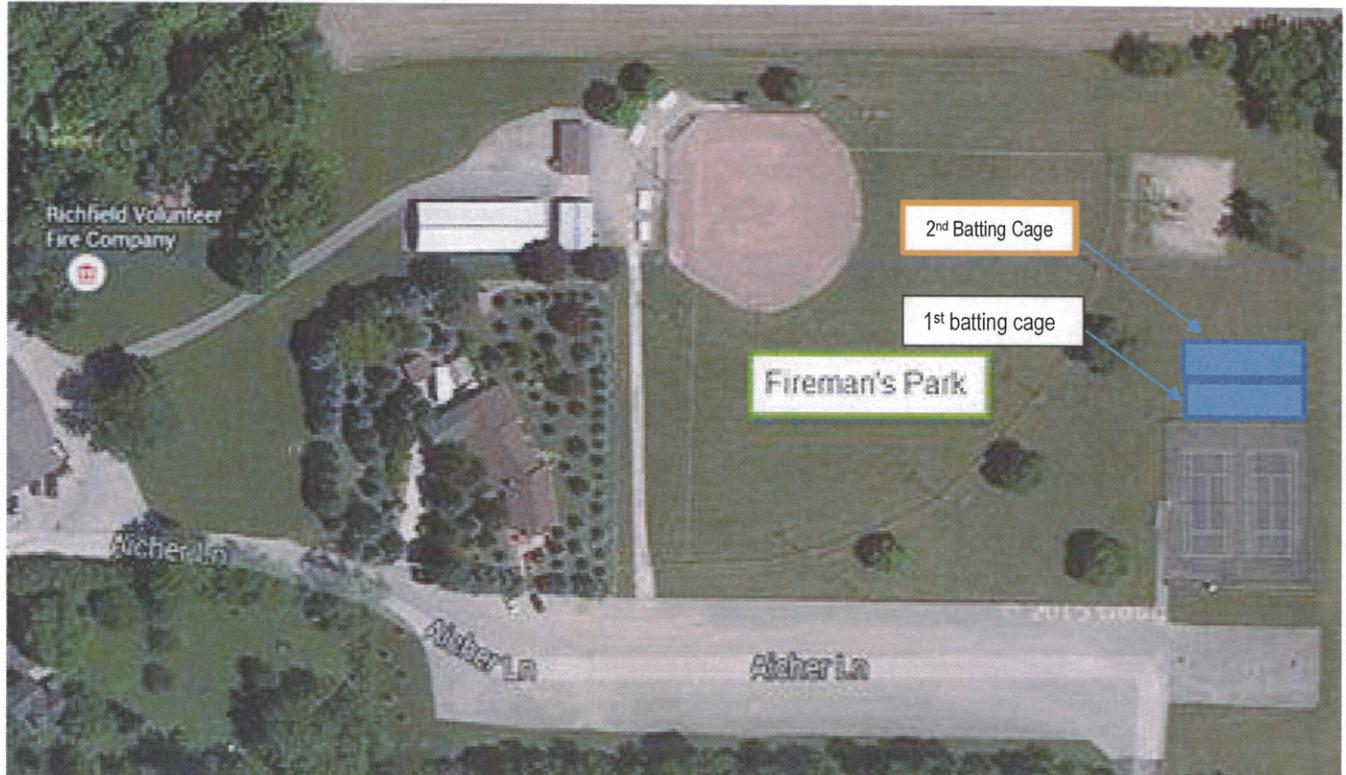
May 5, 2016

Attn: Parks Commission

The Rockets would like to request permission to place a second temporary batting cage on the grounds of Firemen's Park. We would like to place this 17' x 74' cage alongside the tennis court as shown in the diagram below. This cage would be placed on the grounds in April of each year once the Parks Department opens the fields for play. The cage would be removed in October and put into storage for winter to preserve its longevity. The Batting cage is the same model as previously proposed in March 2, 2016.

The Rockets would be build a base around both cages consisting of; landscape timbers, 4 frames platforms covered with Field turf for the pitchers and batters to stand on and we would fill the exposed surfaces with woodchip/mulch. The Rockets would ask the Village to provide the Wood chips/mulch and necessary equipment and the labor associated with operating that equipment.

Proposed Firemen's Park Batting Cage Location:



Sincerely,

David L Dietrich
Richfield Rockets Baseball Program
Business Operations Director

RICHFIELD ROCKETS, 1294B HWY 175, HUBERTUS, WI 53033
WWW.RICHFIELDROCKETS.ORG
ROCKETSCOACHES@GMAIL.COM

5 e



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Rockets' Dugout Modification Proposal for Fireman's Park
DATE SUBMITTED: May 6, 2016
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: DOES THE PARK COMMISSION WISH TO APPROVE THE DUGOUT MODIFICATION REQUEST IN FIREMAN'S PARK?

ISSUE SUMMARY:

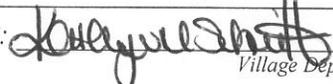
Village Staff was approached by Rockets Business Operations Manager Dave Dietrich regarding the modification of the current dugouts in Richfield's Fireman's Park. This modification would be an enhancement of a permanent wooded structures over the dugout waiting area where players sit. As described on the proposal the permanent roof would shield the players from both foul balls and would provide shade from the summer sun.

Village Staff have no concerns with the proposed project. The original request included permanent benches, but after discussing those benches with Mr. Dietrich it was determined by the Rocket's that aluminum benches would better suit their needs. Staff plans to allow the Rocket's to use the aluminum benches currently over at the tennis courts in Heritage Park once the dugout project is complete.

As with other construction projects the Village will require Mr. Dietrich or another representative from Rocket's to fill out and submit a building permit application so that our inspector has the opportunity to examine the structure once it has been complete and he can ensure it complies with all other Village building codes and ordinances.

Since this project is not a Village of Richfield project, but a Rocket's requested project they will be financing any additional needed costs above and beyond what the construction company MKL is providing for materials and labor for these dugouts. Mr. Dietrich will be in attendance so that he may answer any questions or concerns you might have.

FISCAL IMPACT:

REVIEWED BY: 
Village Deputy Treasurer

Initial Project Costs: None
Future Ongoing Costs: Park Employee Time to Maintain Fireman's Park
Physical Impact (on people/space): Park Improvement in Fireman's Park
Residual or Support/Overhead/Fringe Costs: Variable.

ATTACHMENTS:

- 1. Richfield Rockets Baseball Organization Dugout Modification Proposal
- 2. Richfield Dugout Elevation Drawings from Zuern Building Products

STAFF RECOMMENDATION:

Motion to approve the site alteration in Fireman's Park for the installation of new dugouts subject to the General Conditions of Approval listed below.

General Conditions of Approval:

- 1. The Richfield Rockets organization will obtain a building permit from the Building Inspectors office in order to ensure the stability of the newly constructed dugouts, and the compliance of the dugouts with any Village building codes.

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN



VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: May 11, 2016

SUBJECT: Rockets' Dugout Modification Proposal for Fireman's Park

DATE SUBMITTED: May 6, 2016

SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator



Village Staff Member

Village Administrator

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____



Richfield Rockets Baseball Organization

May 5, 2016

Attn: Parks Commission

The Rockets would like to request permission to build permanent dugouts on the grounds of Firemen's Park. The Rockets through MKL Construction would provide all necessary materials and labor associated with the building of these dugouts. The dugouts would enhance the baseball experience for anyone that were to use the field for games, tournaments or any other type of outing. The permanent roof provides additional safety to the players from foul balls and the hot summer heat.

Attached is a sketch with the dimensions and materials used to construct the structures. If you have any additional questions please contact,

Mike Leidel

MKL CONSTRUCTION LLC

2356 Stonehedge Dr

Hartford, WI 53027

(262) 993-9812

Proposed new dugouts Firemen's Park



Sincerely,

David L Dietrich

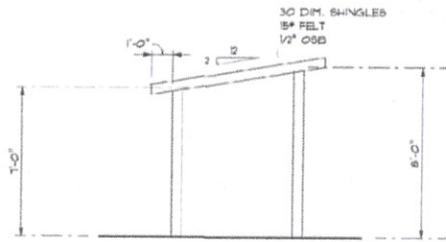
Richfield Rockets Baseball Program

Business Operations Director

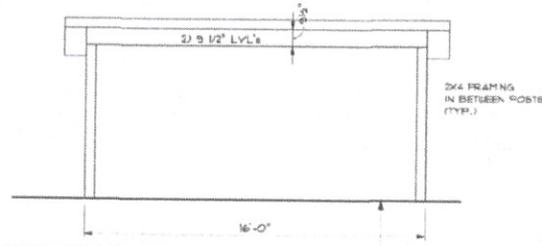
RICHFIELD ROCKETS, 1294B HWY 175, HUBERTUS, WI 53033

WWW.RICHFIELDROCKETS.ORG

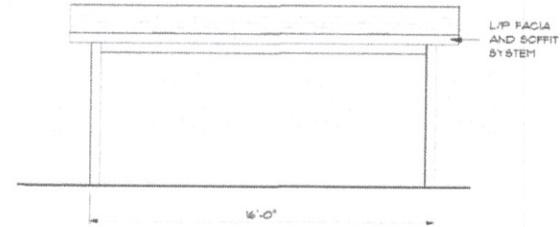
ROCKETSCOACHES@GMAIL.COM



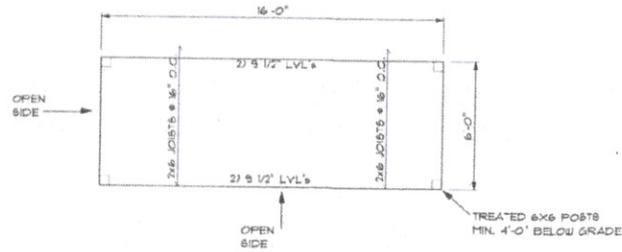
LEFT ELEVATION
SCALE 1/4" = 1'-0"



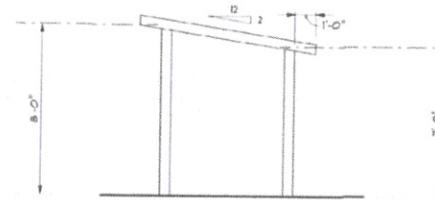
FRONT ELEVATION
SCALE 1/4" = 1'-0"



REAR ELEVATION
SCALE 1/4" = 1'-0"



NOTE: ALL DIMENSIONS AND ELEVATIONS ARE APPROXIMATE. OWNER/CONTRACTOR TO MAKE ANY NECESSARY CHANGES IN CONSTRUCTION TO MEET ALL CODES AND MANUFACTURER'S SPECIFICATIONS.



RIGHT ELEVATION
SCALE 1/4" = 1'-0"

426 RAILROAD ST.
ALLENTON, WI 53002
PH. (262) 629-551
1-800-924-551
WWW.ZUERN.COM



RICHFIELD DUGOUT

OWNER

DATE 05/03/16

REVISED

DWG BY:
GNF

DATE 05/03/16

JOB # 02096

HOME DESIGN / LUMBER / DOORS / WINDOWS / KITCHENS / SHINGLES / SIDING

dwgdate: 16/03/2016 10:23:45 AM

5 f

General Park Operations Report for May 2016

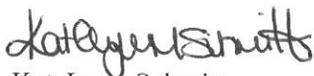
Park Commission Members,

As a part of my position as Administrative Services Coordinator, I want to make sure that I have a bi-monthly dialogue with everyone on the Park Commission about General Park Operations. It is important to me that I solicit feedback from this Commission in order to gain not only a greater personal/professional relationship with each and every one of you, but also attempt to cultivate ideas or suggestions you have on ways we can improve our wonderful network of parks throughout the Village. **The knowledge you each have of our park system is an invaluable resource that I intend on tapping into.**

- ✓ **Heritage Park Trails.** The trails have been groomed and manicured for their use this summer. Cleaning up the trails is one of the first areas park staff addresses because of their popular continued use. Staff has seen a flurry of activity over the past month and a half as resident activity in the park grows.
- ✓ **Historical Society's Maple Syrup Award.** The Richfield Historical Society entered their Maple Syrup in the Phelps Maple Syrup Competition this year. The syrup was judged on the basis of density, clarity, flavor, color and container/label. The Village is proud to announce that the Historical Society was awarded 2nd place in the dark amber category. Tonight we would just like to formally recognize their accomplishment and thank them for their continued hard work and dedication to the Historical Park.
- ✓ **Historical Park Projects.** Richfield Historical Society Member Del Schmechel continues to keep us abreast of the most up to date happenings in the Historical Park. Three (3) library boxes were approved for construction in 2015 and a boy scout will be looking to place those boxes in the historical park in the upcoming months. Those boxes will resemble three of the buildings in the historical park. Those buildings being the Mill House, the Lillicrap House and the Blacksmith Shop.
- ✓ **Richfield Historical Park.** Tonight you considered the annual list of activities for the Historical Park. The next upcoming events will be their School Education/Activity Days on May 19th and May 24th. These activity days are always an awesome learning opportunity for the children who participate each year.
- ✓ **Spring Baseball Scheduling Update.** The Village has received the schedules for both Rockets and RYBSA and Staff has been working diligently to enter in all of the requests. According to the deadlines of the policy the schedule and fee's to be paid were both supposed to have been filed and delivered by April 30th. Staff recognizes the difficulties in being able to adhere to these deadlines and is making note of these problems as the season continues. To date the schedule has been set through May 31st, and Staff is hopeful that the entire summer schedule will be completed by mid-June.
- ✓ **New Richfield Volunteer Fire Company Station.** The Richfield Volunteer Fire Company has been in the planning process for their new fire station for several months. The estimated timeline for groundbreaking was mid-May but Staff and the Fire Company continue to work through final details before any construction occurs. In the meantime DPW Staff will begin preliminary site work and has designated May 19th as the day set to begin tear down of the Field #8 fence. Staff has not been doing any scheduling of this field, but has allowed both RYBSA and Rockets to utilize it as needed on a first come first serve basis. Both have been notified of the date of deconstruction.

- ✓ **Bark Lake Park Update.** In February the Park Commission approved the re-designation of Capital Improvement Funds for Bark Lake Park amenity improvements. Staff has thus far ordered a grill, an ash receptacle, and a trash can. Staff is still planning to order the swings as an addition to the park. Staff recently met with a Boy Scout who may be interested in doing work in the park as a part of their Eagle Scout project and is holding off on ordering picnic tables until after we know the Boy Scouts plan. The wetland delineations requested from the DNR will be available in early June. After this date Staff will know whether a plan for the installation of a trail through the woods will be feasible.
- ✓ **Bark Lake Park Donation.** A resident near Bark Lake Park who attended the Bark Lake Park Master Planning Workshop has generously made a donation to be put towards the solar lights for the flag pole at Bark Lake Park. DPW Staff is coordinating with the county on obtaining a boom truck so they can do the installation and fixtures of all the lights in Bark Lake Park together. Tonight we would just like to formally acknowledge and thank that individual for their contribution to the park.
- ✓ **New Part-Time Park Employee.** This year DPW Supervisor Schmitt recommended bringing back a part-time seasonal summer employee for help in the park system. The deadline to submit applications for this position is May 13th, 2016. Staff hopes to hire the individual before the end of May with a potential start date of June 1st. This individual has budgeted funds to work for 16 weeks as a full-time employee.

Respectfully Submitted,



KateLynn Schmitt
Administrative Services Coordinator