



AGENDA  
CAPITAL IMPROVEMENT PROGRAM  
ADMINISTRATIVE COMMITTEE MEETING  
RICHFIELD VILLAGE HALL  
4128 HUBERTUS ROAD, HUBERTUS, WISCONSIN  
MARCH 16, 2016  
7:00 P.M.

*Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Richfield Capital Improvement Program Administrative Committee Meeting, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: "Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.")*

1. Call to Order/Roll Call
2. Verification of Compliance With Open Meeting Law
3. Pledge of Allegiance
4. DISCUSSION/ACTION ITEMS
  - a. Discussion regarding the 2017-2021 Village of Richfield Capital Improvement Plan
5. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at [www.richfieldwi.gov](http://www.richfieldwi.gov). Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or [www.richfieldwi.gov](http://www.richfieldwi.gov) with as much advance notice as possible.

**DRAFT**

3-11-16

# Capital Improvement Program

## Village of Richfield

*Building, Preserving, Maintaining... a Country Way of Life*

# Table of Contents

**Capital Improvement Program Policy ..... Section 1**

**Equipment Replacement Policy & Schedule ..... Section 2**

**Project Summaries & Fund Reserve Totals ..... Section 3**

**Capital Improvement Plan Projects by Year ..... Section 4**

\*The following is a list of departments with upcoming projects.

**Projects by Year 2017:**

- Parks and Recreation
- Public Works and Highway
- Vehicle Replacement

**Projects by Year 2018:**

- Parks and Recreation
- Public Works and Highway
- Vehicle Replacement

**Projects by Year 2019:**

- Parks and Recreation
- Public Works and Highway
- Vehicle Replacement

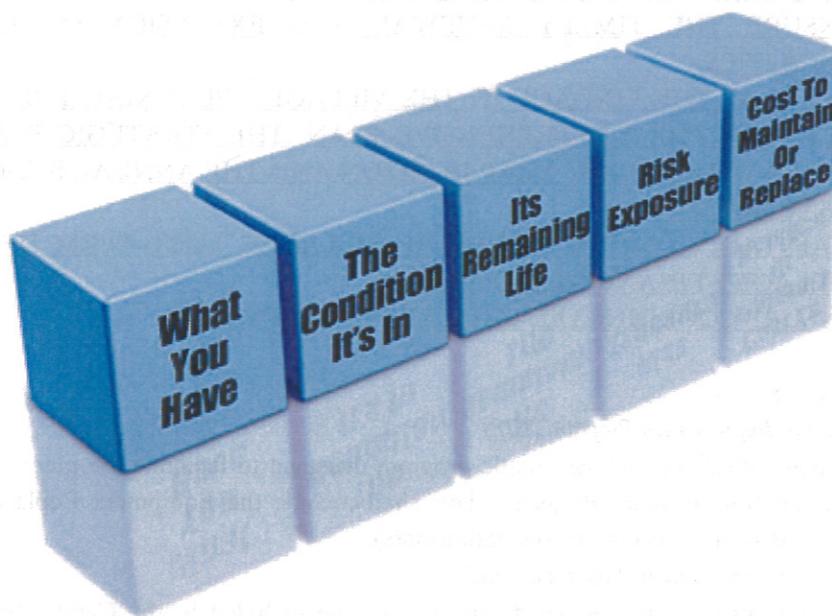
**Projects by Year 2020:**

- Administration
- Parks and Recreation
- Public Works and Highway

**Projects by Year 2021:**

- Public Works and Highway
- Vehicle Replacement

# Capital Improvement Program Policy



## Village of Richfield

### Capital Improvement Program Policy

#### 1.0 PURPOSE

To provide an authoritative decision-making process for the evaluation, selection and multi-year scheduling of public physical improvements based on a projection of available fiscal resources and the community's priorities.

#### 2.0 ORGANIZATIONS AFFECTED

The Village of Richfield has a substantial investment in buildings, equipment, parks and public infrastructure, including its utilities. Prudent management of these investments is the responsibility of Village government. In order to fulfill this responsibility but remain within fiscally prudent parameters, the Village has enacted this policy for development of the capital improvement budget. This policy applies to all capital budgets of the Village, including general Village functions and utility funds.

#### 3.0 POLICY

THIS POLICY ESTABLISHES A CAPITAL IMPROVEMENT PROGRAM TO:

1. ENSURE THE TIMELY RENEWAL AND EXTENSION OF THE VILLAGE'S PHYSICAL FACILITIES;
2. SERVE AS THE LINKAGE IN THE VILLAGE'S PLANNING FOR PHYSICAL DEVELOPMENT BETWEEN THE COMPREHENSIVE PLAN, THE STRATEGIC PLAN AND ALL SUBSIDIARY PLANS WITH A 10 – 15 YEAR HORIZON AND THE ANNUAL BUDGET PROCESS WITH A ONE YEAR HORIZON;
3. MAINTAIN CONTROL OVER THE VILLAGE'S LONG-TERM DEBT IN RELATION TO THE VILLAGE'S FINANCIAL CAPACITY;
4. ENSURE COORDINATED CAPITAL DEVELOPMENT

#### 4.0 DEFINITIONS

##### 4.1 *Capital Improvement Program (CIP)*

A comprehensive and systematic program designed to facilitate the planning, budgeting and funding of all Capital Improvement Projects. This shall include the Equipment Replacement Program, as well as any projects which meet the below definition(s).

##### 4.2 *Capital Improvement Project Threshold*

Projects meeting the below definition shall be included in the Capital Improvement Program document rather than the Operating Budget document, as determined by the Village Administrator.

- A project expected to have a useful life greater than 5 years and an estimated cost of \$5,000 or more. Capital projects include the construction, purchase, or major renovation of buildings, utility systems, or other structures; purchase of land and major landscaping projects; purchase of machinery or equipment.

##### 4.3 *Capital Improvement Schedule*

A summary schedule of all approved capital improvement projects. The program shall be for a five year period. The program shall be annually revised and projected one year to allow for changed conditions and circumstances.

##### 4.4 *Capital Improvement Plan*

A comprehensive planning document including all approved projects in the five year Capital Improvement Program. This document will include detailed information regarding each project, the Capital Improvement

Program Project Request Form and any subsequent attachments and background materials. This document will also include the Capital Improvement Schedule and the Equipment Replacement Schedule, as well as funding source information, linkages to other planning documents and other similar data and analysis.

4.5 *Capital Budget*

The capital budget includes those projects scheduled for activity and funding in the next budget year. The capital budget shall be presented annually by the Village Administrator to the Village Board, in conjunction with the normal budget process, for consideration and adoption. The source of financing for each project in the budget shall be identified. The capital budget and the Capital Improvement Schedule shall only include those project costs or portions thereof, that the Village is responsible for funding. This would include grant proceeds received on a reimbursement basis, but would not include non-local funding for which the Village does not need to front the money.

4.6 *Capital Fund*

To ensure proper accounting and financial management the Village shall create and maintain a Capital Fund for the purposes of financing and accounting for the cost of Capital Improvement Projects. This fund shall be accounted for in the Financial Statement of the Annual Auditor's Report and will be maintained by the Village Treasurer.

4.7 *CIP Administrative Committee*

The CIP Administrative Committee consists of the following members:

- Village President
  - \* The President shall convene the Committee annually, vote only in the case of a tie and shall chair all meetings.
- One Trustee, elected by the Village Board at the first meeting in May of each year
- One non-elected official on the Plan Commission, appointed by the Village Board at the first meeting in May of each year
- One citizen at large, appointed by the Village Board at the first meeting in May of each year

5.0 SCHEDULE

The schedule for the annual CIP process shall be as follows:

- *December 15* - CIP Request Forms issued by Village Administrator
- *February 15* – Departmental submission of CIP request forms to Village Administrator
- *First Thursday in March* – Village Administrator & Deputy Treasurer present analysis of available and acceptable funding levels to CIP Administrative Committee
- *Third Thursday in April* – Final consideration and adoption of CIP by the Village Board
- *Third Wednesday in May* – Publication and distribution of the adopted CIP

6.0 PROJECT PRIORITIZATION

As part of the project submittal process, department/division heads shall identify project priorities to help determine which projects are recommended for inclusion in the five-year CIP.

The following matrix system shall be used to establish a priority for each project. The system ranks projects in two separate categories and then, through the use of the matrix, ranks the projects as either Level 1 (highest), Level 2 (medium) or Level 3 (lowest) priority.

The initial measure of the project's priority is first established using the following factors:

*High*

- Project is mandated by local, State or Federal regulations
- Project is a high priority of the Village Board, based on the most current Comprehensive Plan or other subsidiary plans
- Project prevents irreparable damage to existing facilities
- Project leverages local funding with other non-local funding sources
- Project finishes a partially completed project

*Medium*

- Project maintains existing service levels
- Project results in increased efficiency
- Project reduces operational costs
- Project significantly reduces losses in revenue or provides for significant increased revenues

*Low*

- Project provides an expanded level of service or new public facility
- Project is deferrable

Four project criteria are then evaluated to help separate projects with a greater “need”, like Health & Safety issues as compared to new projects that might be more “desired” than “needed”. The four project criteria are summarized as follows:

*Health/safety*

- Capital projects that protect the health and safety of the Village, its residents, visitors and employees

*Maintenance/replacement*

- Capital projects that provide for the maintenance of existing systems and equipment

*Expansion of existing programs*

- Capital projects which enhance the existing systems and programs allowing for expansion of services

*New program*

- Capital projects that allow new programs and services

After each project is rated on the priority criteria and project criteria identified above, the project is placed on the grid of the matrix and the rating is determined to be a Level I, II or III.

Prioritization Matrix

CRITERIA		PRIORITY		
		HIGH	MEDIUM	LOW
Health/ Safety/ Welfare	1	I	I	II
Maintenance/ Replacement	2	I	II	II
Expansion of Existing Program	3	II	II	III
New Program	4	II	III	III

Note: Prioritization Matrix and description adapted from South Hampton County, VA.

7.0 CIP Administrative Committee Criteria

- Project rating as established by department/division Head.
- Cost in consideration of available funding, including non-local funding opportunities.
- Compatibility with the Village's most current Comprehensive Plan as well as other adopted subsidiary plans
- Project Benefits in relation to costs:
  - \* Projects directly affecting the health and safety of citizens shall have priority over all other projects
  - \* Projects accruing benefits to a larger number of citizens shall have priority over projects benefiting a smaller number of citizens
- Project operating costs - Projects will be evaluated on the basis of additions and/or savings to the Village's operating costs
- Economic Development Impact - Projects will be evaluated on the basis of their overall impact on the Village's economic base, including the likelihood that the project will spur other private and public sector development, create new jobs or assist in retaining current jobs, or otherwise positively impact the Village's economic base
- Project Readiness - Projects will be evaluated on the ability to move the project expeditiously to completion
- Provide a balance of capital expenditures among the various service sectors.

# CAPITAL REQUEST 2017-2021

Department \_\_\_\_\_

Responsible Person \_\_\_\_\_

PROJECT # \_\_\_\_\_  
PROJECT NAME \_\_\_\_\_

CATEGORY \_\_\_\_\_  
 (1 High...5 Low)  
 PRIORITY \_\_\_\_\_  
 Improvement or Equipment Useful Life \_\_\_\_\_

DESCRIPTION

JUSTIFICATION

### Expenditure Schedule

PRIOR TOTAL	2017	2018	2019	2020	2021	TOTAL	FUTURE TOTAL
_____	_____						_____

### Funding Sources

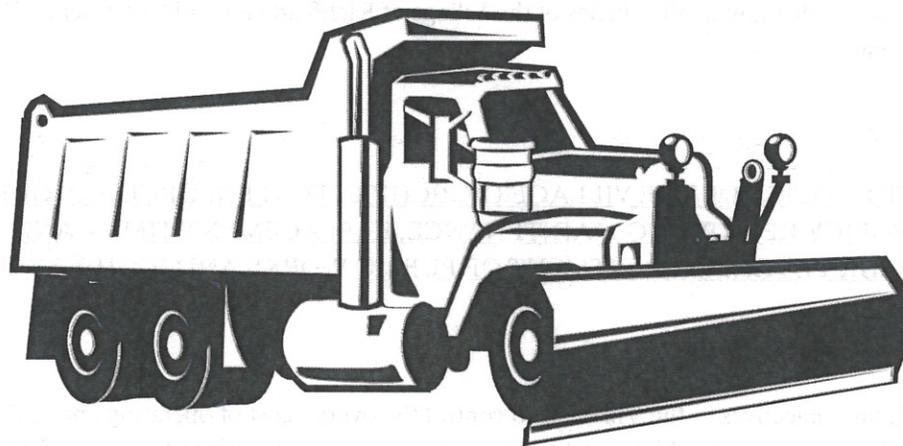
PRIOR TOTAL	2017	2018	2019	2020	2021	TOTAL	FUTURE TOTAL
_____	_____						_____

BUDGET IMPACT/OTHER

### Project Fund Balance

PRIOR TOTAL	2017	2018	2019	2020	2021	TOTAL	FUTURE TOTAL
_____	_____						_____

# Equipment Replacement Policy



**Village of Richfield**  
**Equipment Replacement Policy**

1.0 PURPOSE:

The purpose of this Equipment Replacement Policy is to propose a vehicle replacement plan for the Village to follow, and the specific vehicle and equipment needs and requirements of the Village. This policy reflects the vision of the Village of Richfield to create a multi-year vehicle and equipment replacement plan that will serve as a guide in providing direction to meet needs. This is a living document that will be modified and updated annually to reflect changes in the Village's organizational climate, the changing needs of citizens and changes in the automotive and equipment industry. The Village of Richfield Department of Public Works and Highway is assigned the overall responsibility for managing the Municipality's fleet of vehicle and construction/maintenance equipment. This Department works to: develop vehicle and equipment specifications; develop vehicle and equipment replacement schedules, acquire vehicles and equipment; and reassign and dispose of vehicles and equipment. The vehicle and equipment maintenance function are assigned solely to the Department of Public Works and Highway. The annual appropriations for operations, maintenance, repair and fueling for Police, Recreation, Inspection, Administration and Public Works vehicles and equipment is budgeted in the Public Works Operating Budget.

2.0 ORGANIZATIONS AFFECTED:

This policy shall apply to all vehicles of the Village of Richfield and all Department of Public Works and Highway equipment.

3.0 POLICY:

IT IS THE POLICY OF THE VILLAGE OF RICHFIELD TO ENFORCE ALL GUIDELINES DICTATED IN THIS POLICY REGARDING MAINTENANCE, REPLACEMENT TIMES, AND SPECIFICATIONS OF ALL VEHICLES AND DEPARTMENT OF PUBLIC WORKS AND HIGHWAY EQUIPMENT.

4.0 OBJECTIVES:

The primary objectives of the Village is to control the overall cost of operating and maintaining the fleet of vehicles and equipment, to main vehicles and equipment in a manner that extends their useful life, to control the growth in size of the fleet, to standardize the composition of the fleet and to accurately budget for maintenance and replacement costs. All new purchases for vehicles and equipment are part of the budget cycle and are coordinated through the Village Administrator for recommendation.

5.0 ACQUISITION:

The goal of the Village's acquisition practices is to obtain the lowest possible price and the highest possible quality for vehicles and equipment. All purchases of vehicles and equipment will follow the applicable purchasing codes. Annually before the preparation of the Village Budget the Public Works Supervisor will review the vehicle replacement schedule and plan for the acquisition of replacement vehicles and equipment. Any request for new equipment that would increase the size of the fleet must be cost justified to the Village Administrator and Village Board.

6.0 MAINTENANCE:

The goal of the Department of Public Works and Highway vehicle and equipment maintenance practices is to keep vehicles and equipment in sound operating condition. Preventive maintenance routines and intervals followed by our mechanics are based on local driving conditions and manufacturer's recommendations for each type of vehicle or equipment and each type of maintenance service. Maintenance costs represent a significant portion of the total cost to own and operate a vehicle or piece of heavy equipment and tend to increase as a vehicle or equipment ages. Escalating maintenance costs are a key factor in determining when to replace a vehicle. In addition to the added cost of maintenance as a vehicle ages, there is an additional cost to the municipality when a vehicle is in the garage receiving maintenance and not available for use. Preventive maintenance is the key to avoiding the repair or replacement of costly major vehicle components such as engines, transmissions and drive trains. Our mechanics make adjustments to the manufacturer's recommendations based on the specific vehicle's use.

Accurate and complete vehicle maintenance records are a key tool for making equipment management decisions. Vehicle maintenance costs are variable and distinct to each vehicle. Pertinent records maintained for each vehicle are vehicle maintenance logs, and cumulative costs of parts, labor, and overhead by a vehicle over its life.

#### 7.0 REPLACEMENT:

As with other aspects of vehicle and equipment management, replacing a vehicle too soon or too late wastes money. The Department of Public Works and Highway have developed and will continue to develop accurate replacement standards based on industry guidelines and years of experience in operating and maintaining vehicles and equipment. The goal is to analyze the costs associated with a vehicle or piece of equipment and identifying the point when, on average, a vehicle is reasonably depreciated but not yet incurring significant maintenance costs. By replacing the vehicle or piece of equipment at this point, the Village can avoid escalating maintenance costs and optimize resale value. The three criteria that are considered when establishing the replacement schedule were mileage, age and maintenance. Any request for replacement equipment must be cost justified to the Village Administrator and Village Board.

#### 8.0 DEVELOPMENT OF GUIDELINES AND PROCEDURES:

The Public Works Supervisor inventories existing vehicles and equipment and has prepared a replacement schedule for all public works and Village pieces. The schedule will be updated annually and will be used as the basis for planning for the replacement of vehicles and equipment through the Village budget. The vehicle and equipment replacement schedule will include the following information for each vehicle or unit of capital equipment:

- a. Age in years, also known as life
- b. Usage in hours or miles
- c. Useful life (based on Chapter 02 Administration Section 25 Cost Invoicing, Subject 50 Classified Equipment Rates from The Wisconsin Department of Transportation)
- d. Cost of maintenance
- e. Overall condition: mechanical, operating, safety, or appearance
- f. Funding

The guidelines for vehicles considered for replacement are based on vehicles meeting predetermined age and/or hour and/or mileage criteria. Additional consideration is given to functionality and overall condition of the vehicle or equipment.

As vehicles reach the threshold miles or age of replacement criteria, a vehicle maintenance evaluation is performed by

a Department of Public Works employee. The evaluation form will be provided to the Public Works Supervisor for further review and consideration. If the evaluation proves the vehicle would be economical to retain for an additional year, the vehicle will be targeted for retention. Depending on the availability of funds, vehicles and equipment will be replaced when they are at the end of their economic life, no longer safe to operate, not reliable enough to perform their intended function, or there is a demonstrated cost saving to the Village of Richfield.

## 9.0 VEHICLE CATEGORIES:

For purposes of review the vehicles and equipment of the Village have been listed below. Each type of equipment is described below, and the number of units currently on hand, replacement cost and useful life range for each category is summarized below in Figure 1.

- 9.1 Light trucks – The Village owns two F350 which is used as a daily running flatbed truck for errands, a F550 which is used as the chipper truck and at times for snowplowing, and a F250 which is used solely by the Supervisor in its fleet of light trucks.
- 9.2 Car – The Village owns and maintains a 2013 Ford Focus sedan type car. This car is routinely used by Village staff for a variety of reasons including delivering public postings and for staff attending county meetings.
- 9.3 Ford Escape (2) – The Building Inspector’s use two (2) 2014 Ford Escapes when traveling to the various locations to conduct inspections. These vehicles are leased per the Village of Richfield, Village of Slinger and Village of Sussex intergovernmental agreement.
- 9.4 Tractor – The Village makes use of 2 separate tractors for various jobs related to the maintenance of parks.
- 9.5 Gator – The Department of Public Works uses one Gator vehicle to run various errands with maintaining the sport fields and parkland of Heritage Park.
- 9.6 Bobcat – The Village uses one Bobcat vehicle in highway maintenance operations.
- 9.7 Chipper – The Department of Public Works uses the one Chipper to chip brush and trees that either have fallen or cut in the Village.
- 9.8 Plow truck – There are thirteen plow trucks in the Public Works and Highway Department. Of these, two are Oshkosh Trucks and the remaining ten are International. These trucks are relied upon to plow snow on the many miles of Village maintained roads as well as hauling dirt and gravel during the summer months.
- 9.9 Rake – The rake is used to groom and maintain the baseball diamonds. The Village owns one rake.
- 9.10 Roller – The Department of Public Works and Highway makes use of one roller to ensure the sports fields are flat and even. Its primary use is on Village roadways to also ensure they are flat and even as part of the road construction and maintenance operations.
- 9.11 Mower – Village park space and sports fields are cut with the use of the one Toro mower and a John Deere mower during the summer and fall seasons.
- 9.12 Cat Loader—The Village owns one Cat Loader which is used throughout the year. It assists plow operations by loading salt into the Plow Trucks and during spring/fall brush operations.

**Figure 1**  
**Summary of Vehicles and Equipment Currently Owned**  
**Cost to Replace is Based on Current Year Replacement Cost According to our**  
**Equipment Replacement Schedule**

Vehicle Type	Inventory	Replacement Cost	Useful Life Range
Light Truck	4	\$25,000-50,000ea	15yrs
Car	1	\$15,000	20yrs
Ford Escape	2	\$24,252ea	Leased Vehicles
Tractor	2	\$35,000-\$95,000ea	15yrs
Gator	1	\$11,000	10yrs
Bobcat	1	\$50,000	20yrs
Chipper	1	\$40,000	25yrs
Plow Truck	13	\$170,000ea	22yrs
Rake	1	\$12,000	15yrs
Roller	1	\$25,000	20yrs
Mower	2	\$20,000-65,000ea	15yrs
Cat Loader	1	\$110,000ea	20yrs
<b>TOTAL</b>	<b>28</b>	<b>NA</b>	<b>NA</b>

10.0 REPLACEMENT POINT SYSTEM:

The Village will make use of a quantitative point system in order to determine the correct time to replace vehicles and equipment pieces. This point system consists of factors. These factors are age, miles (or hours) used, type of service used for, reliability, maintenance and repair costs, and condition. For each factor a vehicle is given a certain amount of points during the annual review to indicate what type of condition the vehicle or equipment is in. The total points and the corresponding condition indicate what level the item is considered to be depending on the range the point amount falls into. There are four levels which are excellent, good, qualify for replacement, and needs immediate consideration. Figure 2 details the Village of Richfield's Replacement Point System.

**Figure 2**  
**Replacement Point System**

<b>Factor</b>	<b>Points</b>
Age	1 point for each year of chronological age, based on in-service date
Miles/Hours	1 point for each 10,000 miles or 750 hours of use
Type of Service	1, 3, or 5 points are assigned based on the type of service that the vehicle or equipment had during most of its life. The more severe the type of service performed the higher the number assigned. 1 = Regular maintenance 3 = Wear and tear due to age 5 = Accident damage or major engine reconstruction
Reliability	1, 3, or 5 points are assigned depending on the frequency that a vehicle or equipment piece is in the shop for repair. The more the frequency of shop visits the higher the number. 1 = Between 1 and 6 shop visits 3 = Between 7 and 12 shop visits 5 = 13 and over
Maintenance Costs	1, 3, or 5 points are assigned based on total maintenance and repair costs (not including repair of accident damage). 1 = Between \$1 and \$200 3 = Between \$201 and \$500 5 = \$501 and over
Condition	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc. a scale of 1, 3, or 5 points is used with the higher the number the worse the condition. 1 = General scratches minor rust 3 = Rusting, damage, broken parts 5 = Dents, rusting, and significant damage to any portion of the vehicle
<b>Point ranges</b>	
Under 20 points	Condition I: Excellent
20 to 23 points	Condition II: Good
24 to 30 points	Condition III: Qualifies for replacement
31 or more points	Condition IV: Needs immediate consideration



Vehicle #	Year Purchased	Model	Years of Use	Life Expect.	2013 Miles	2013 Hours	2014 Miles	2014 Hours	2015 Miles	2015 Hours	2015 Maintenance Cost
1	2007	F-350	9 yr.	15 yr.	52,571		63,125		63,125	4,835	\$2,723
2	1962	OSHKOSH	54 yr.	12 yr.		865	8,565		8,565	865	\$1,424
3	1996	2554 IH	20 yr.	22 yr.	47,827		49,518		49,518	4,406	\$0
4	2014	FORD ESCAPE	2 yr.	Lease			18,300		18,300		\$73
5	2009	7400 ICH	7 yr.	22 yr.	25,407		28,108	2,063	28,108	2,194	\$2,696
6	2006	7400 ICH	10 yr.	22 yr.	23,666		25,546	2,093	25,546	2,172	\$3,175
7	2003	7400 ICH	13 yr.	22 yr.	28,611		29,902		29,902	2,546	\$4,447
8	1999	F-550 4X4	17 yr.	10 yr.	39,694		41,252		41,252	3,745	\$1,118
9	1971	OSHKOSH	45 yr.	12 yr.		931	2,241	938	2,241	939	\$0
10	2000	2554 ICH	16 yr.	22 yr.	30,898		32,297	2,580	32,297	2,696	\$2,900
11	1998	2554 ICH	18 yr.	22 yr.	29,442		31,544	2,656	31,544	2,741	\$6,607
12	1999	2554 ICH	17 yr.	22 yr.	71,013		72,818	6,535	72,818	6,919	\$6,563
13	2003	F-350	13 yr.	15 yr.	68,306		73,739		73,739	6,095	\$182
14	2014	FORD ESCAPE	2 yr.	Lease			14,998		14,998		\$143
15	2013	FORD FOCUS	3 yr.	8 yr.	3,743		8,658		8,658		\$42
16	2013	7400 ICH	3 yr.	22yr.			12,695	897	12,695	1,045	\$896
17	2001	6310 TRACTOR	15 yr.	15 yr.		4,250		4,421		4,652	\$2,394
18	2009	JD GATOR	7 yr.	10 yr.		638		783		922	\$136
19	1994	2554 IH	22 yr.	22yr.	62,633		64,261	5,604	64,261	6,636	\$1,539
20	2012	CAT LOADER	4 yr.	20 yr.						1,305	\$2,486
21	2008	S-250 BOBCAT	8 yr.	20 yr.		1,134		1,300		1,491	\$1,033
22	1999	JD MOWER	17 yr.	15 yr.		1,084		1,126		1,167	\$166
23	2006	VEMEER CHIPPER	10 yr.	25 yr.		648		715		802	\$172
24	2006	4720 TRACTOR	10 yr.	20 yr.		1,902		2,161		2,419	\$119
25	2010	F-250 4X4	6 yr.	15 yr.	30,174		33,3739		33,739	47,698	\$825
26	2010	7400 ICH	6 yr.	22 yr.	15,157		17,092	1,162	17,092	1,293	\$5,851
27	2014	7400 ICH	2 yr.	22 yr.						117	\$180
28	2003	JD BUNKER RAKE	13 yr.	15 yr.				1,377		1,833	\$0
36	2006	BOMAG ROLLER	10 yr.	20 yr.		277		295		316	\$0
37	2005	TORO MOWER	11 yr.	15 yr.		2,211		2,510		2,906	\$1,882

Appendix A  
Village of Richfield Vehicle and Equipment Status Report

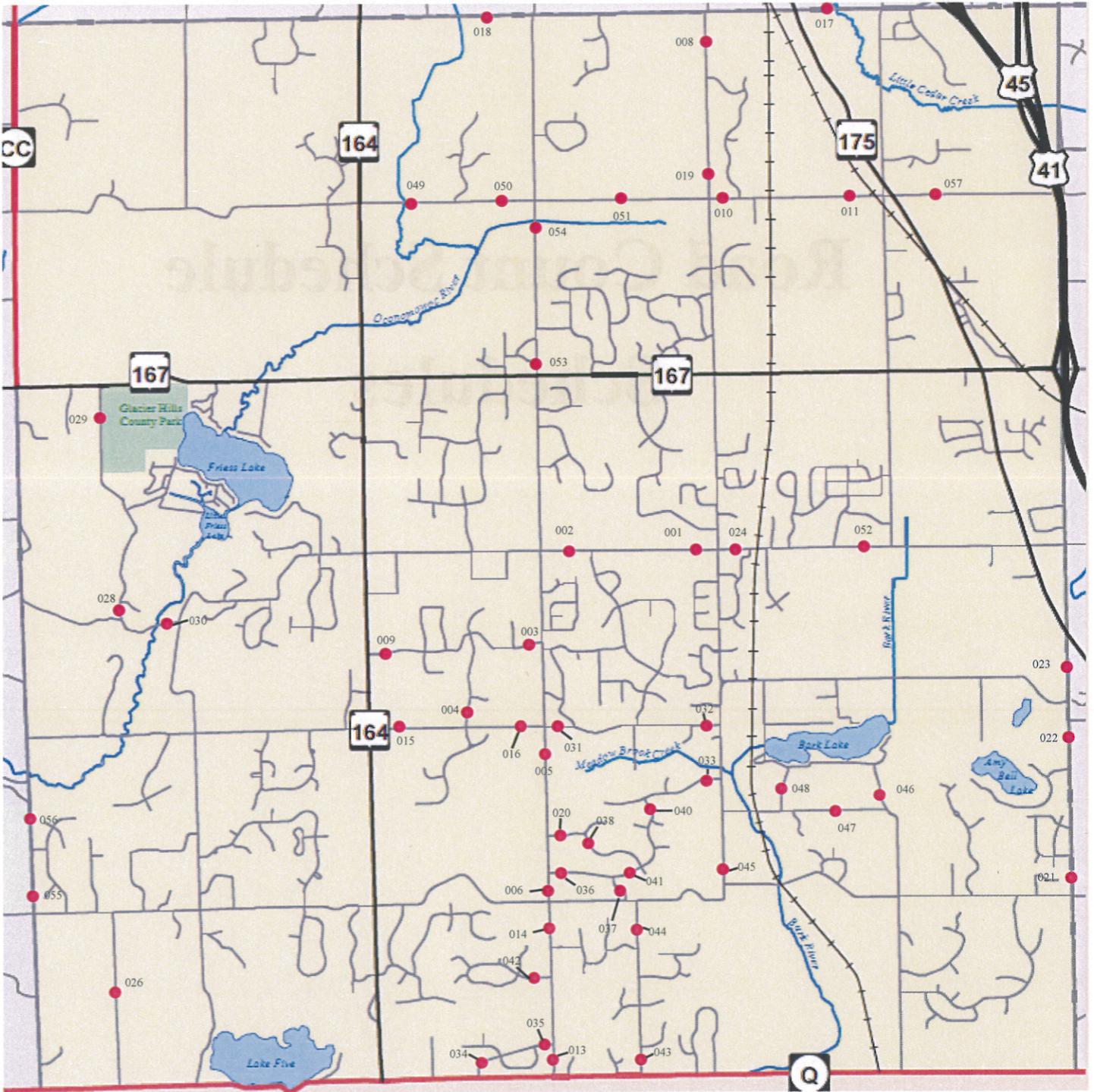




**Village of Richfield Equipment Replacement Schedule**

# Road Count Schedule Schedules

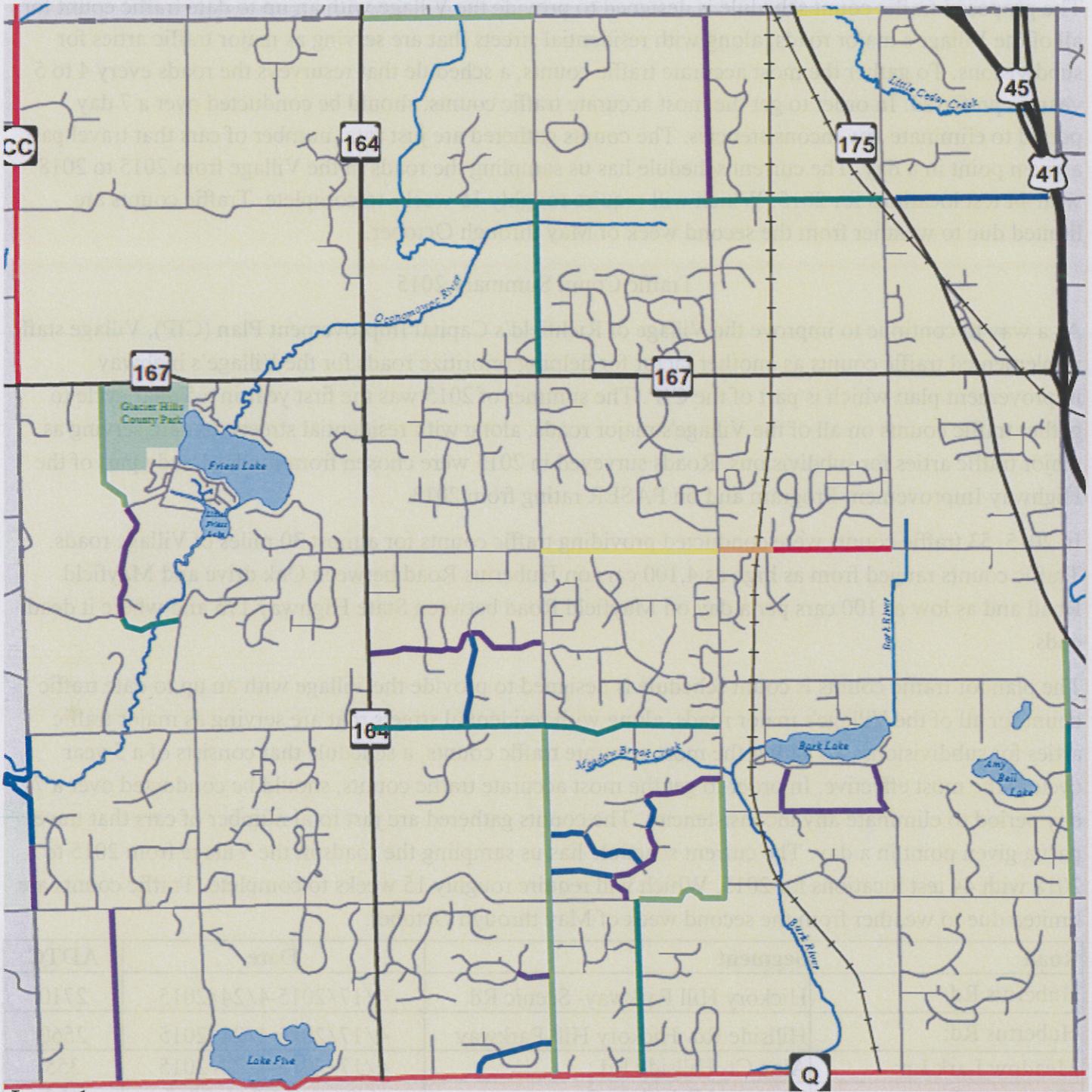
# Traffic Count Locations



Average Daily Traffic Count (ADTC) can be found on separate page.



# Traffic Counts



## Legend

- 000-199 Average Daily Traffic Count
- 200-499 Average Daily Traffic Count
- 500-990 Average Daily Traffic Count
- 1000-1999 Average Daily Traffic Count
- 2000-2999 Average Daily Traffic Count
- 3000-3999 Average Daily Traffic Count
- 4000-4999 Average Daily Traffic Count

The proposed traffic count schedule is designed to provide the Village with an up to date traffic count for all of the Village's major roads, along with residential streets that are serving as major traffic arteries for subdivisions. To gather the most accurate traffic counts, a schedule that resurveys the roads every 4 to 5 years is preferred. In order to get the most accurate traffic counts, should be conducted over a 7 day period to eliminate any inconsistencies. The counts gathered are just total number of cars that travel past a given point in a day. The current schedule has us sampling the roads in the Village from 2015 to 2018 with 44 test locations for 2015. Which will require roughly 15 weeks to complete. Traffic counts are limited due to weather from the second week of May through October.

### Traffic Count Summary 2015

As a way to continue to improve the Village of Richfield's Capital Improvement Plan (CIP), Village staff implemented traffic counts as another factor for helping prioritize roads for the Village's highway improvement plan which is part of the CIP. The summer of 2015 was the first year in a 5 year cycle to gather traffic counts on all of the Village's major roads, along with residential streets that are serving as major traffic arteries for subdivisions. Roads surveyed in 2015 were chosen from roads already part of the Highway Improvement Program and on PASER rating from 2013.

In 2015, 53 traffic counts were conducted providing traffic counts for almost 30 miles of Village roads. Traffic counts ranged from as high as 4,100 cars on Hubertus Road between Oak drive and Mayfield Road and as low as 100 cars per a day on Mayfield Road between State Highway 175 and where it dead ends.

The plan for traffic counts is count schedule is designed to provide the Village with an up to date traffic count for all of the Village's major roads, along with residential streets that are serving as major traffic arteries for subdivisions. To gather the most accurate traffic counts, a schedule that consists of a 5 year cycle is the most effective. In order to get the most accurate traffic counts, should be conducted over a 7 day period to eliminate any inconsistencies. The counts gathered are just total number of cars that travel past a given point in a day. The current schedule has us sampling the roads in the Village from 2015 to 2018 with 44 test locations for 2015. Which will require roughly 15 weeks to complete. Traffic counts are limited due to weather from the second week of May through October.

Road	Segment	Date	ADTC
Hubertus Rd	Hickory Hill Parkway- Scenic Rd	4/17/2015-4/24/2015	2710
Hubertus Rd:	Hillside Rd- Hickory Hill Parkway	4/17/2015-4/24/2015	2560
Meadow Lark Ln:	Alex Ct- Hillside Rd	4/17/2015-4/24/2015	355
Cheyenne Ct:	Elmwood Rd- Cree Ct	4/24/2015-5/4/2015	130
Hillside Rd	Monches- Wooded Ridge Trail	4/24/2015-5/4/2015	1250
Hillside Rd	Meadow View Ct- Elmwood Rd	4/24/2015-5/4/2015	1270
Scenic Rd	High Ridge Dr- Pioneer Rd	5/8/2015-5/15/2015	315
Cherokee Trl:	Hwy 164- Winnebago Circle	5/8/2015-5/15/2015	220
Pleasant Hill Rd:	Scenic Rd- Scenic Hill Trail	5/15/2015-5/22/2015	620

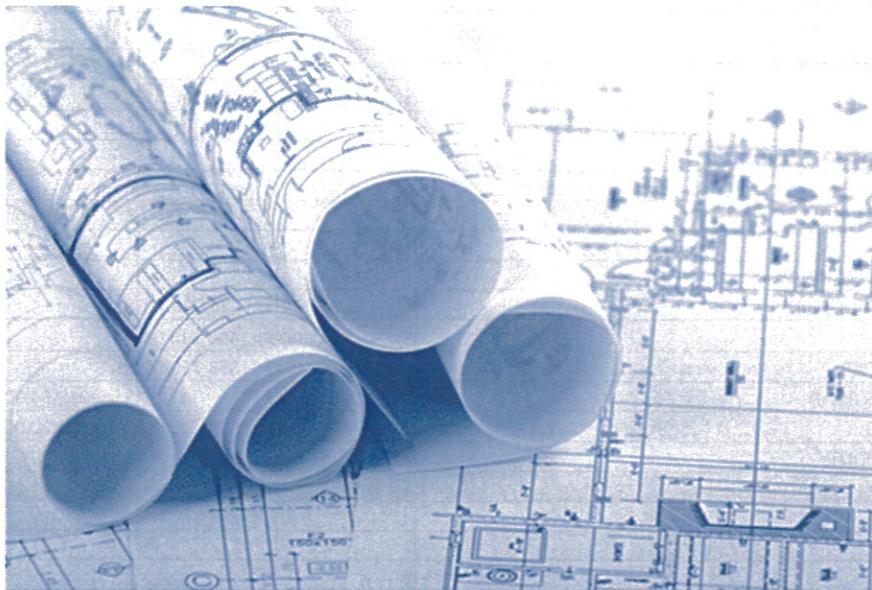
Road	Segment	Date	ADTC
Pleasant Hill Rd	Scenic Hill Trail- Mayfield Rd	5/15/2015-5/22/2015	985
Hillside Rd	Hwy Q- Briar Ridge Ln	5/22/2015-5/29/2015	1560
Hillside Rd	Whispering Pass- Monches	5/22/2015-5/29/2015	1250
Elmwood Rd:	Hwy 164- Cathlynn Dr	5/29/2015-6/5/2015	830
Elmwood Rd:	Cathlynn Dr- Hillside Rd	5/29/2015-6/5/2015	960
Pioneer Rd	Hwy 175- Mayfield Rd	6/12/2015-6/19/2015	2740
Pioneer Rd	Hwy 164- Hillside Rd	6/12/2015-6/19/2015	1450
Scenic Rd	Pleasant Hill Rd- High Ridge Dr	6/29/2015-7/8/2015	290
Meadow View Ct:	Hillside Rd- Amber Tr	6/29/2015-7/8/2015	120
Amy Belle Rd:	Willow Creek Rd- Highland Dr	7/10/2015-7/17/2015	1170
Amy Belle Rd:	Amy Belle Lake Rd- Mequon Rd	7/10/2015-7/17/2015	990
Amy Belle Rd:	Bark Lake Rd - Hwy 175	7/10/2015-7/17/2015	1840
Hubertus Rd	Scenic Rd- County Highland Dr	7/17/2015-7/24/2015	3730
Sherman Rd	County Q- Monches Rd	7/17/2015-7/24/2015	235
Friess Lake Rd:	Hogsback Rd- High On A hill Dr	7/31/2015-8/7/2015	490
Friess Lake Rd:	Lake Dr- Hwy175	7/31/2015-8/7/2015	1130
Hubertus Rd	Plat Rd-Hogsback Rd	7/31/2015-8/7/2015	600
Elmwood Rd:	Hillside Rd- Middle Ridge Dr	8/14/2015-8/21/2015	640
Elmwood Rd:	Feather Reed Ct- Scenic Rd	8/14/2015-8/21/2015	740
Windemere Dr:	Tallgrass Ct- Scenic Rd	8/14/2015-8/21/2015	390
Briar Ridge Ln:	County Q- Lamplighter Ln	8/21/2015-8/28/2015	150
Briar Ridge Ln:	Lamplighter Ln- Hillside Rd	8/21/2015-8/28/2015	140
Wooded Ridge Trail:	Hillside Rd- Mitchell Tr	8/21/2015-8/28/2015	150
Mitchell Tr:	Monches Rd- Wooded Ridge Tr	8/28/2015-9/4/2015	260
Amber Trail	Meadow View Ct- Wooded Ridge Tr	8/28/2015-9/4/2015	115
Wooded Ridger Tr:	Oak Ridge Ct- Windemere Dr	9/4/2015-9/11/2015	185
Wooded Ridge Trail:	Amber Tr- Mitchell Tr	9/4/2015-9/11/2015	265
Kennedy Circle N:	Kennedy Circle S- Hillside Rd	9/4/2015-9/11/2015	390
Scenic Rd:	County Q- Scenic Ridge Ct	9/18/2015-9/25/2015	900
Scenic Rd:	Whispering Ridge Dr- Monches Rd	9/18/2015-9/25/2015	600
Scenic Rd:	Willow Creek Rd- Windemere Dr	9/18/2015-9/25/2015	1050
South Shore Dr	Lakeview Rd- East Shore Dr	10/5/2015-10/12/2015	200
Lakeview Rd:	Colgate Rd- Lakeview Rd N	10/5/2015-10/12/2015	280
N. Lakeview Rd	Lakeview Rd- S. Shore Dr	10/5/2015-10/12/2015	210
Pleasant Hill Rd:	Hwy 164- Elsie's dr	10/12/2015-10/19/2015	700
Pleasant Hill Rd	Elsie's Dr - Hillside Rd	10/12/2015-10/19/2015	700
Pleasant Hill Rd;	Hillside Rd-Scenic Rd	10/12/2015-10/19/2015	580
Hubertus Rd:	Oak Dr- Mayfield Rd	10/19/2015-10/26/2015	4100
Hillside Rd:	Hwy 167- Scarbough Dr	10/19/2015-10/26/2015	860

Road	Segment	Date	ADTC
Hillside Rd:	Spruce Dr- Pleasant Hill Rd	10/19/2015-10/26/2015	790
St. Augustine Rd:	Moches Rd- Drumline Ln	10/28/2015-11/4/2015	240
St. Augustine Rd:	Drumline Ln- Elmwood Rd	10/28/2015-11/4/2015	190
Pleasant Hill Rd:	Hwy 175- Termini	10/28/2015-11/4/2015	100
Lakeview Rd:	Colgate Rd- Lakeview Rd N		2016
Colgate Rd:	County Q- Upper Woodland Dr		2016
Colgate Rd:	Crosswind Ct- Willow Creek Rd		2016
Colgate Rd (545 Colgate Rd):	Willow Creek Rd- Lake View Rd		2016
Bark Lake Dr:	N Shore Dr- Bark Lake Rd		2016
Mayfield Rd:	Hubertus Rd- Highview Dr		2016
Mayfield Rd:	Moraine Dr- Hwy 167		2016
Mayfield Rd:	Hwy 167- Evergreen Ct		2016
Mayfield Rd:	Industrial St- Pleasant Hill Rd		2016
Pleasant Hill Rd:	Hwy 164- Hillside Rd		2016
Hubertus Rd:	Mayfield Rd- Hwy 175		2016
White Pine Trl:	Hwy 167- Field Cliffe Dr		2016
Spruce Dr:	Hillside Rd- White Pine Trl		2016
Far Hill Ln:	Woodsfield Dr- Scenic Rd		2016
Turnwood Dr:	Woodsfield Dr- Scenic Rd		2016
Heather Hill Dr:	Hubertus Rd- Mount Ln		2016
Oak Dr:	Hubertus Rd- Highview Dr		2016
Highview Dr:	Oak Dr- Mayfield Rd		2016
Moraine Dr:	Mount Ln- Mayfield Rd		2016
Hillside Rd:	Hubertus- Coopers Hawk Dr		2017
Hillside Rd:	Vista Moraine Dr- Hwy 167		2017
Hillside Rd:	Hwy 167- Scarborough Dr		2017
Hillside Rd:	Spruce Dr- Pleasant Hill Rd		2017
Hubertus Rd:	Mayfield Rd- Hwy175		2017
Whispering Ridge Dr:	Whispering Ridge Ct- Scenic Rd		2015
Lake Dr:	Ridge Dr- Amy Belle Rd		2015
Highland Dr	Ridge Dr- Amy Belle Rd		2015
South Shore Dr	Lakeview Rd- East Shore Dr		2015
East Shore Dr	South Shore Termini		2015
Lakeview Rd:	N. Lakeview- Termini		2015
Lakeview Rd:	Colgate Rd- Lakeview Rd N		2016
Colgate Rd:	County Q- Upper Woodland Dr		2016
Colgate Rd:	Crosswind Ct- Willow Creek Rd		2016
Colgate Rd (545 Colgate Rd):	Willow Creek Rd- Lake View Rd		2016
Bark Lake Dr:	N Shore Dr- Bark Lake Rd		2016

<b>Road</b>	<b>Segment</b>	<b>Date</b>
Mayfield Rd:	Hubertus Rd- Highview Dr	2016
Mayfield Rd:	Moraine Dr- Hwy 167	2016
Mayfield Rd:	Hwy 167- Evergreen Ct	2016
Mayfield Rd:	Industrial St- Pleasant Hill Rd	2016
Mayfield Rd:	Pleasant Hill Rd- Pioneer Rd	2016
Hillside Rd:	Elmwood Rd- High Knoll Ln	2016
Hillside Rd:	Maple Grove Dr- Hubertus Rd	2016
Bark Lake Rd:	Scenic Rd- Bark Lake Dr	2016
Bark Lake Rd:	Amy Belle Ln- Amy Belle Rd	2016
Pleasant Hill Rd:	County CC- Slinger Rd	2016
Pleasant Hill Rd:	Slinger Rd- Steeple Dr	2016
Pleasant Hill Rd:	Steeple Dr- Hwy 164	2016
Pleasant Hill Rd:	Hwy 164- Hillside Rd	2016
Hubertus Rd:	Mayfield Rd- Hwy 175	2016
White Pine Trl:	Hwy 167- Field Cliffe Dr	2016
Spruce Dr:	Hillside Rd- White Pine Trl	2016
Far Hill Ln:	Woodsfield Dr- Scenic Rd	2016
Turnwood Dr:	Woodsfield Dr- Scenic Rd	2016
Heather Hill Dr:	Hubertus Rd- Mount Ln	2016
Oak Dr:	Hubertus Rd- Highview Dr	2016
Highview Dr:	Oak Dr- Mayfield Rd	2016
Moraine Dr:	Mount Ln- Mayfield Rd	2016
Hillside Rd:	Hubertus- Coopers Hawk Dr	2017
Hillside Rd:	Vista Moraine Dr- Hwy 167	2017
Hillside Rd:	Hwy 167- Scarborough Dr	2017
Hillside Rd:	Spruce Dr- Pleasant Hill Rd	2017
Hubertus Rd:	Mayfield Rd- Hwy175	2017
Scenic Rd:	Hubertus Rd- Windy Knoll Dr	2017
Scenic Rd:	Sleepy Hollow Rd- Hwy 167	2017
Scenic Rd:	Hwy 167- Turnwood Dr	2017
Scenic Rd:	Cedar Trail Ct- Pleasant Hill Rd	2017
Willow Creek Rd:	Colgate Rd- Douglas Dr	2017
Willow Creek Rd:	Woodland Ct- Amy Belle Rd	2017
Willow Creek Rd:	Scenic Rd- Jordan Circle	2017
Willow Creek Rd:	Jordan Circle- Colgate Rd	2017
Slinger Rd:	Pleasant Hill Rd- Pioneer Rd	2017
Upper Woodland Dr:	Colgate Rd- Lower Woodland Dr	2017
Hunter Hill Trl:	Pheasant Run Rd- Willow Creek Rd	2017

Road	Segment	Date
Browning Ct:	Black Bear Ct- Elmwood Rd	2017
Browning Ct:	Porcupine Pass- Elmwood Rd	2017
Upland Dr:	Meadow Way- Upland Ct	2017
Meadow Way:	Upland Dr- Monches Rd	2017
Elmwood Rd:	Hwy 164- Cheyenne Ct	2018
Elmwood Rd:	Cheyenne Ct- Hillside Rd	2018
Scenic Rd:	County Q- Scenic Ridge Ct	2018
Scenic Rd:	Whispering Ridge Dr- Monches Rd	2018
Scenic Rd:	Monches Rd- Willow Creek Rd	2018
Scenic Rd:	Willow Creek Rd- Windemere Dr	2018
Scenic Rd:	Windemere Dr- Elmwood Rd	2018
Scenic Rd:	Elmwood Rd- Bark Lake Rd	2018
Scenic Rd :	Bark Lake Rd- Hickory Hill Parkway	2018
Scenic Rd:	Oakwood Manor Dr- Hubertus Rd	2018
Plat Rd (474 Plat Rd):	County Q- Monches Rd	2018
Plat Rd:	Monches Rd- Elmwood Rd	2018
Plat Rd:	Melody Ln- Winchester Pass	2018
Plat Rd:	Romans Way- Elmwood Rd	2018
Monches Rd:	Preserve Way- Hwy 164	2018
Monches Rd:	Plat Rd- Melody Ln	2018
Timber Stone Way:	Elmwood Rd- Wood Ct	2018
Monches Rd:	Plat Rd- Sherman Rd	2018
Monches Rd:	Hwy 164- Meadow Way	2018
Monches Rd:	Meadow Way- Hillside Rd	2018
Monches Rd:	Hillside Rd- Scenic Rd	2018
Hickory Hill Parkway:	Kairn Ct- Hubertus Rd	2018
Hickory Hill Parkway:	Maplewood Ct- Scenic Rd	2018
Park View Dr:	Hubertus Rd- Prairie Ln	2018
Holy Hill Ln:	Steeple View Ct- Hwy 167	2018
Prairie Ln:	Prairie Ct- Hwy 167	2018
Winchester Pass:	Monches Rd- Teal Ct	2018
Winchester Pass:	Plat Rd- Quail Run St	2018

# Project Summaries & Fund Reserve Totals



**VILLAGE OF RICHFIELD  
CAPITAL IMPROVEMENT PROJECT FUND RESERVE TOTALS**

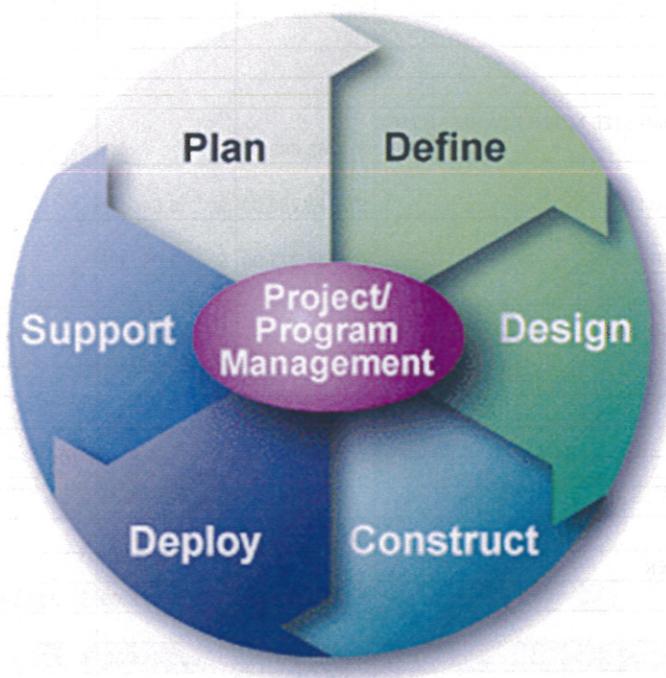
YEAR COMES DUE		PREVIOUS CIP SAVINGS	2016 CIP REVENUES	2016 CIP EXPENSES	2017 CIP REVENUES	2017 CIP EXPENSES	FINAL BALANCE
	<b>ADMINISTRATION</b>						
2024	VILLAGE HALL ADDITION/RENOVATION	\$ 525,460.00	\$ -	\$ -	\$ -	\$ -	\$ 525,460.00
	<b>TOTAL</b>	\$ 525,460.00	\$ -	\$ -	\$ -	\$ -	\$ 525,460.00
	<b>BUILDING INSPECTION</b>						
		\$ -	\$ -	\$ -	\$ -	\$ -	0
	<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>CLERK</b>						
		\$ -	\$ -	\$ -	\$ -	\$ -	0
	<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>ELECTION</b>						
2015	NEW VOTING EQUIPMENT	\$ 28,000.00	\$ -	\$ 28,000.00	\$ -	\$ -	-
	<b>TOTAL</b>	\$ 28,000.00	\$ -	\$ 28,000.00	\$ -	\$ -	-
	<b>PARKS &amp; RECREATION</b>						
2015	HERITAGE PARK-BLEACHERS FOR YOUTH SPORTS	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	-
2016	HERITAGE PARK-STAND ALONG PLAYGROUND FIXTURES	\$ 12,500.00	\$ -	\$ 12,500.00	\$ -	\$ -	-
2016	NATURE PARK-BRIDGE	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ -	-
2017	HERITAGE PARK-SWINGSET FEATURE	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	-
2018	FIREMAN'S PARK-PLAYGROUND EQUIPMENT	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
2019	HERITAGE PARK-TENNIS COURT RESURFACE	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
2020	NATURE PARK-PAVED PARKING AND DRIVE	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>TOTAL</b>	\$ 51,000.00	\$ -	\$ 25,000.00	\$ -	\$ 6,000.00	\$ 20,000.00
	<b>PLANNING &amp; ZONING</b>						
		\$ -	\$ -	\$ -	\$ -	\$ -	0
	<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	-
	<b>PUBLIC WORKS &amp; HIGHWAY</b>						
2015	STH 175 RECONSTRUCTION	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	-
2016	SCENIC ROAD	\$ -	\$ 498,216.00	\$ 498,216.00	\$ -	\$ -	-
2016	PLEASANT HILL ROAD	\$ -	\$ 353,760.00	\$ 353,760.00	\$ -	\$ -	-
2017	SCENIC/MONCHES ROAD	\$ -	\$ -	\$ -	\$ 205,154.00	\$ 205,154.00	-
2017	FRIESS LAKE ROAD	\$ -	\$ -	\$ -	\$ 476,960.00	\$ 476,960.00	-
2023	SALT STORAGE FACILITY	\$ -	\$ -	\$ -	\$ 37,500.00	\$ -	\$ 37,500.00
	<b>TOTAL</b>	\$ -	\$ 876,976.00	\$ 889,075.00	\$ 719,614.00	\$ 682,114.00	\$ 37,500.00
	<b>TREASURER</b>						
		\$ -	\$ -	\$ -	\$ -	\$ -	0
	<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-



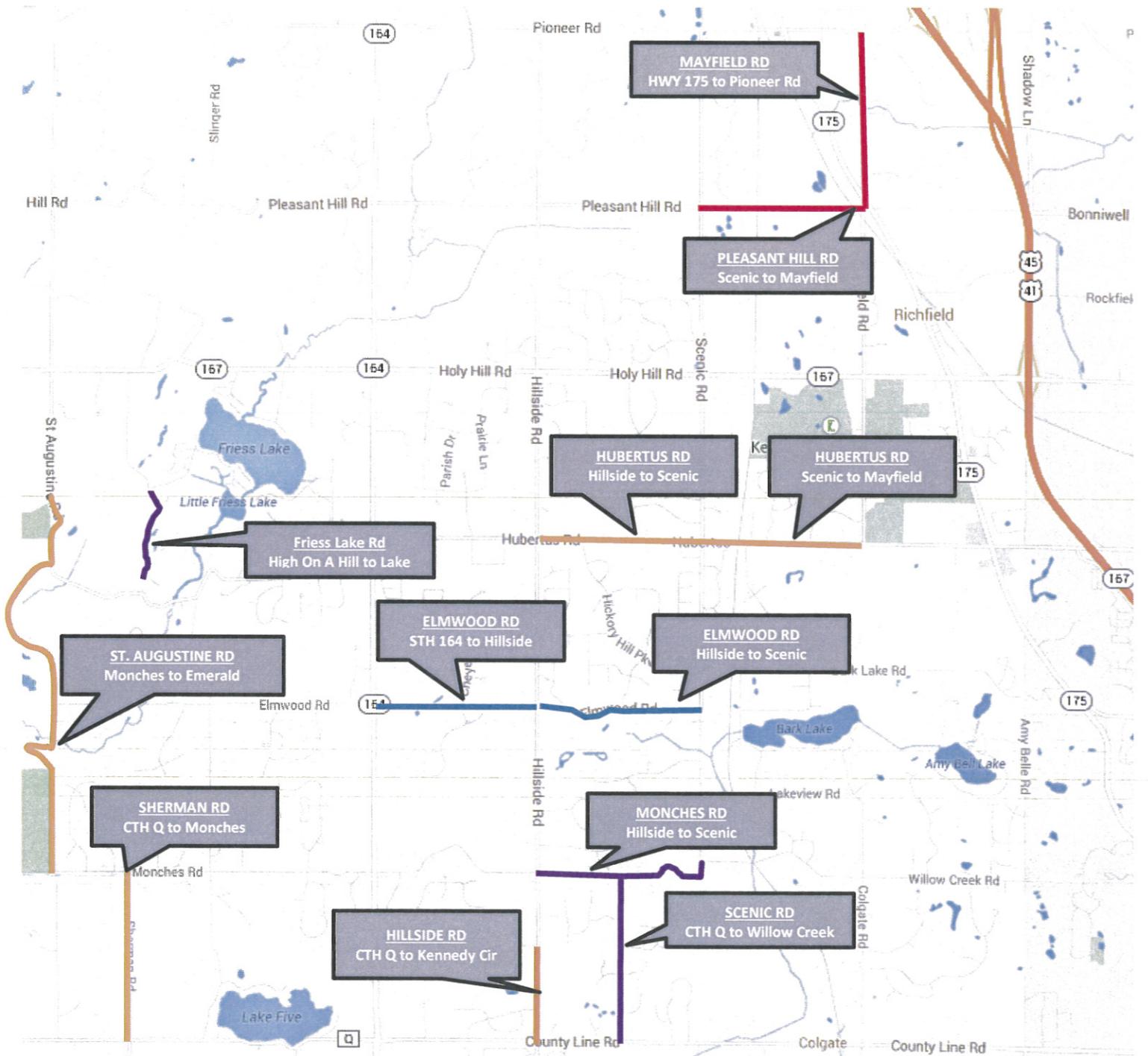
**VILLAGE OF RICHFIELD  
CAPITAL IMPROVEMENT PROJECT FUND RESERVE TOTALS**

VILLAGE OF RICHFIELD CAPITAL IMPROVEMENT PROJECT FUND RESERVE TOTALS							
	<b>VEHICLE REPLACEMENT</b>						
2014	FORD F-550 TRUCK	\$ 43,200.00					\$ 43,200.00
2014	NEW PLOW TRUCK (SAVINGS)	\$ 39,264.00					\$ 39,264.00
2016	PLOW TRUCK NO. 19	\$ 169,818.00		\$ 169,818.00			\$ -
2017	PLOW TRUCK NO. 3	\$ 104,970.00	\$ 34,990.00		\$ -	\$ 174,950.00	\$ (34,990.00)
2019	PLOW TRUCK NO. 11	\$ 60,080.00	\$ 30,040.00		\$ 8,072.00		\$ 98,192.00
2021	PLOW TRUCK NO. 12		\$ 30,948.00		\$ 8,316.00		\$ 39,264.00
2022	#10 2554 PLOW				\$ 8,440.00		\$ 8,440.00
2025	#7 7400 Plow				\$ 8,827.00		\$ 8,827.00
2028	#6 7400 Plow				\$ 9,230.00		\$ 9,230.00
2028	#5 7400 Plow				\$ 9,368.00		\$ 9,368.00
2032	#26 7400 Plow				\$ 9,796.00		\$ 9,796.00
2032	#20 Cat Loader				\$ 9,796.00		\$ 9,796.00
2034	#16 7400 Plow				\$ 10,092.00		\$ 10,092.00
2036	#27 7400 Plow				\$ 10,397.00		\$ 10,397.00
2038	PLOW TRUCK NO. 19				\$ 10,711.00		\$ 10,711.00
2016	2005 TORO GROUNDMASTER MOWER (WHEEL LOAD-ER)	\$ 63,682.00		\$ 63,682.00			\$ -
2017	JOHN DEERE 925 MOWER	\$ 13,288.00	\$ 6,644.00		\$ 885.00	\$ 13,268.00	\$ 7,549.00
2017	1 TON DUMP BODY TRUCK NO. 13	\$ 24,273.00	\$ 8,091.00		\$ 2,658.00	\$ 40,456.00	\$ (5,434.00)
2018	JD Gator				\$ 2,000.00		\$ 2,000.00
2024	TRUCK F-250 #25		\$ 7,325.00		\$ 3,001.00		\$ 10,326.00
2022	TRUCK F-350 #1		\$ 10,420.00		\$ 2,834.00		\$ 13,254.00
2022	2005 TORO GROUNDMASTER MOWER				\$ 4,368.00		\$ 4,368.00
2018	#28 BUNKER RAKE				\$ 600.00		\$ 600.00
2025	#17 JD 6310				\$ 7,040.00		\$ 7,040.00
2023	#36 ROLLER				\$ 626.00		\$ 626.00
2029	#24 JD 4720				\$ 2,187.00		\$ 2,187.00
2032	#21 BOBCAT				\$ 2,000.00		\$ 2,000.00
2030	#23 VERMEER CHIPPER				\$ 860.00		\$ 860.00
	<b>TOTAL</b>	<b>\$ 518,575.00</b>	<b>\$ 128,458.00</b>	<b>\$ 233,500.00</b>	<b>\$ 132,104.00</b>	<b>\$ 228,674.00</b>	<b>\$ 316,963.00</b>
	<b>FINAL TOTALS</b>	<b>\$1,135,134.00</b>	<b>\$1,005,434.00</b>	<b>\$1,175,575.00</b>	<b>\$ 851,718.00</b>	<b>\$ 916,788.00</b>	<b>\$ 899,923.00</b>
	<b>VILLAGE CIP ACCOUNT BALANCES AS OF 12/31/2015</b>						
	FNB ENTREPRENEUR PLUS ACCOUNT	\$ 2,712.33					
	FNB CD	\$ 251,318.99					
	BANK MUTUAL CD	\$ 250,441.29					
	FNB MMD ACCOUNT	\$ 253,583.55					
	BANK MUTUAL MM ACCOUNT	\$ 251,596.00					
	LANDMARK CU	\$ 125,480.84					
		<b>\$1,135,133.00</b>					

# Projects by Year



# Roads



YEAR	ROAD	SECTION	PASER RATING	COLOR
2017	Friess Lake Rd	High On A Hill to Lake Dr	4	Purple
	Monches Rd	Hillside Rd to Scenic Rd	5	
	Scenic Rd	CTH Q to Willow Creek Rd	4	
2018	Mayfield Rd	Hwy 175 to Pioneer Rd	4	Red
	Pleasant Hill Rd	Scenic Rd to Mayfield Rd	4	
2019	Elmwood Rd	STH 164 to Hillside Rd	5	Blue
	Elmwood Rd	Hillside Rd to Scenic Rd	5	
2020 & 2021 Pool	Hillside Rd	CTH Q to Kennedy Cir N.	5	Orange
	Hubertus Rd	Hillside to Scenic	5	
	Hubertus Rd	Scenic to Mayfield	5	
	Sherman Rd	CTH Q to Monches Rd	4	
	St. Augustine Road	Monches Rd to Emerald Dr	5	

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-17-001

**Category** Street Reconstruction

**Project Name** Roadway Improvement 2017-Friess Lake Road

**Priority** 2 Very Important

**Description**

Road: Friess Lake Road, from Lake Drive to High-On-A-Hill Drive  
 Distance: 3062'  
 Type: 55  
 Pvt Year: 1970  
 Width: 18'  
 WISLR Rating: 4 (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund	205,154					205,154
<b>Total</b>	<b>205,154</b>					<b>205,154</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund	205,154					205,154
<b>Total</b>	<b>205,154</b>					<b>205,154</b>

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-17-002

**Category** Street Reconstruction

**Project Name** Roadway Improvement 2017-Monches

**Priority** 2 Very Important

**Description**

Road: Monches Road, from Hillside Road to Mitchell Trail  
 Distance: 2376'  
 Type: 65  
 Pvt Year: 1984  
 Width: 22'  
 WISLR Rating: 5 (2015).

Road: Monches Road, from Mitchell Trail to Scenic Road  
 Distance: 317'  
 Type: 65  
 Pvt Year: 1984  
 Width: 22'  
 WISLR Rating: 5 (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund	180,431					180,431
<b>Total</b>	<b>180,431</b>					<b>180,431</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>

---

General Fund	180,431	180,431
Total	<b>180,431</b>	<b>180,431</b>

---

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

<b>Project #</b>	PW&H-17-003	<b>Category</b>	Street Reconstruction
<b>Project Name</b>	Roadway Improvement 2017-Scenic Road	<b>Priority</b>	2 Very Important

<b>Description</b>
Road: Scenic Road, from CTH Q to Glenwood Court Distance: 2165' Type: 70 Pvt Year: 1974 Width: 22' WISLR Rating: 4 (2015)
Road: Scenic Road, from Glenwood Court to Whispering Ridge Drive Distance: 1672' Type: 70 Pvt Year: 1974 Width: 22' WISLR Rating: 4 (2015)
Road: Scenic Road, from Whispering Ridge Drive to Willow Creek Road Distance: 4769' Type: 70 Pvt Year: 1974 Width: 22' WISLR Rating: 4 (2015)

<b>Justification</b>
Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund	476,960					476,960

---

Total	<b>476,960</b>						<b>476,960</b>
-------	----------------	--	--	--	--	--	----------------

---

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
-----------------------	-------------	-------------	-------------	-------------	-------------	----------------------

---

General Fund	476,960					476,960
--------------	---------	--	--	--	--	---------

---

Total	<b>476,960</b>					<b>476,960</b>
-------	----------------	--	--	--	--	----------------

---

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-18-001

**Category** Street Reconstruction

**Project Name** Roadway Improvement 2018-Mayfield Road

**Priority** 2 Very Important

**Description**

Road: Mayfield Road, from Pioneer Road to Endeavor Drive  
 Distance: 840'  
 Type: 55  
 Pvt Year: 1979  
 Width: 18'  
 WISLR Rating: 5 (2015)

Road: Mayfield Road, from Endeavor Drive to Prairie Hollow Drive  
 Distance: 3331'  
 Type: 55  
 Pvt Year: 1979  
 Width: 18'  
 WISLR Rating: 5 (2015)

Road: Mayfield Road, from Prairie Hollow Drive to Pleasant Hill Road  
 Distance: 1109'  
 Type: 55  
 Pvt Year: 1979  
 Width: 18'  
 WISLR Rating: 6 (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund		353,760				353,760

---

Total		<b>353,760</b>					<b>353,760</b>
-------	--	----------------	--	--	--	--	----------------

---

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund		353,760				353,760
Total		<b>353,760</b>				<b>353,760</b>

---

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-18-002

**Category** Street Reconstruction

**Project Name** Roadway Improvement 2018-Pleasant Hill Road

**Priority** 2 Very Important

**Description**

Road: Pleasant Hill Road, from Scenic Road to Scenic Hill Trail  
 Distance: 898'  
 Type: 65  
 Pvt Year: 1993  
 Width: 22'  
 WISLR Rating: 4 (2015)

Road: Pleasant Hill Road, from Scenic Hill Trail to Hawthorn Road  
 Distance: 475'  
 Type: 65  
 Pvt Year: 1993  
 Width: 22'  
 WISLR Rating: 4 (2015)

Road: Pleasant Hill Road, from Hawthorn Road to Mayfield Rd  
 Distance: 4013'  
 Type: 65  
 Pvt Year: 1993  
 Width: 22'  
 WISLR Rating: 4 (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund		328,546				328,546

---

Total		<b>328,546</b>					<b>328,546</b>
-------	--	----------------	--	--	--	--	----------------

---

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund		328,546				328,546
Total		<b>328,546</b>				<b>328,546</b>

---

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-19-001

**Category** Street Reconstruction

**Project Name** Roadway Improvement 2019-Elmwood Road

**Priority** 2 Very Important

**Description**

Road: Elmwood Road, from STH 164 to Cathlynn Drive  
 Distance: 2904'  
 Type: 70  
 Pvt Year: 2000  
 Width: 22'  
 WISLR Rating: 5 (2013) 4 (2015)

Road: Elmwood Road, from Cathlynn Drive to Hillside Road  
 Distance: 2429'  
 Type: 70  
 Pvt Year: 2000  
 Width: 22'  
 WISLR Rating: 5 (2013) 4 (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund			357,311			357,311
<b>Total</b>			<b>357,311</b>			<b>357,311</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>

---

General Fund

357,311

357,311

---

Total

**357,311**

**357,311**

---

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-19-002

**Category** Street Reconstruction

**Project Name** Roadway Improvement 2019-Elmwood Road

**Priority** 2 Very Important

**Description**

Road: Elmwood Road, from Hillside Road to Timberstone Way

Distance: 2811'

Type: 70

Pvt Year: 2000

Width: 22'

WISLR Rating: 6 (2013) (2015)

Road: Elmwood Road, from Timberstone Way to Feather Reed Court

Distance: 1624'

Type: 70

Pvt Year: 2000

Width: 22'

WISLR Rating: 6 (2013) (2015)

Road: Elmwood Road, from Feather Reed Court to Scenic Road

Distance: 950'

Type: 70

Pvt Year: 2000

Width: 22'

WISLR Rating: 6 (2013) (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

Expenditures	2017	2018	2019	2020	2021	Total
--------------	------	------	------	------	------	-------

Street Fund	360,795	360,795
<b>Total</b>	<b>360,795</b>	<b>360,795</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund			360,795			360,795
<b>Total</b>			<b>360,795</b>			<b>360,795</b>

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

**Project #** PW&H-20-001

**Category** Street Reconstruction

**Project Name** Roadway Improvement Pool

**Priority** 2 Very Important

**Description**

Road: Hubertus Road, from Hillside Road to Scenic Road  
 Distance: 5438'  
 Cost: \$364,346  
 WISLR Rating: 5 (2015)

Road: Hubertus Road, from Scenic Road to Mayfield Road  
 Distance: 5122'  
 Cost: \$343,174  
 WISLR Rating: 5 (2015)

Road: Hillside Road, from CTH Q to Kennedy Circle  
 Distance: 3378'  
 Cost: \$226,326  
 WISLR Rating: 5 (2015)

Road: St. Augustine Road – Entire Richfield Jurisdiction  
 Distance: 9690'  
 Cost: \$649,230  
 WISLR Rating: 5 (2015)

Road: Sherman Road, from CTH Q to Monches Road  
 Distance: 5280'  
 Cost: \$322,080  
 WISLR Rating: 4 (2015)

**Justification**

Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

---

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund				700,000		700,000
<b>Total</b>				<b>700,000</b>		<b>700,000</b>

---

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund				700,000		700,000
<b>Total</b>				<b>700,000</b>		<b>700,000</b>

---

**2017 thru 2021**

**Capital Improvement Plan**

**Department** Public Works and Highway

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Improvement

**Useful Life** 30 Years

<b>Project #</b>	PW&H-21-001	<b>Category</b>	Street Reconstruction
<b>Project Name</b>	Roadway Improvement Pool	<b>Priority</b>	2 Very Important

<b>Description</b>
Road: Hubertus Road, from Hillside Road to Scenic Road Distance: 5438' Cost: \$364,346 WISLR Rating: 5 (2015)
Road: Hubertus Road, from Scenic Road to Mayfield Road Distance: 5122' Cost: \$343,174 WISLR Rating: 5 (2015)
Road: Hillside Road, from CTH Q to Kennedy Circle Distance: 3378' Cost: \$226,326 WISLR Rating: 5 (2015)
Road: St. Augustine Road – Entire Richfield Jurisdiction Distance: 9690' Cost: \$649,230 WISLR Rating: 5 (2015)
Road: Sherman Road, from CTH Q to Monches Road Distance: 5280' Cost: \$322,080 WISLR Rating: 4 (2015)

<b>Justification</b>
Mill and overlay includes base improvements, culvert replacements and shoulder enhancements where needed. Highway Improvement Program addresses those roads that meet WISLR standard for surface failure or approaching failure.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Street Fund					700,000	700,000
Total					<b>700,000</b>	<b>700,000</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund					700,000	700,000
Total					<b>700,000</b>	<b>700,000</b>

# Vehicles



2017 thru 2021

**Capital Improvement Plan**

**Department** Vehicle Replacement  
**Contact** Public Works Supervisor  
**Type** Equipment  
**Useful Life** 22 Years or 100,000 miles  
**Category** Equipment: PW Equip  
**Priority** 2 Very Important

**Village of Richfield, Wisconsin**

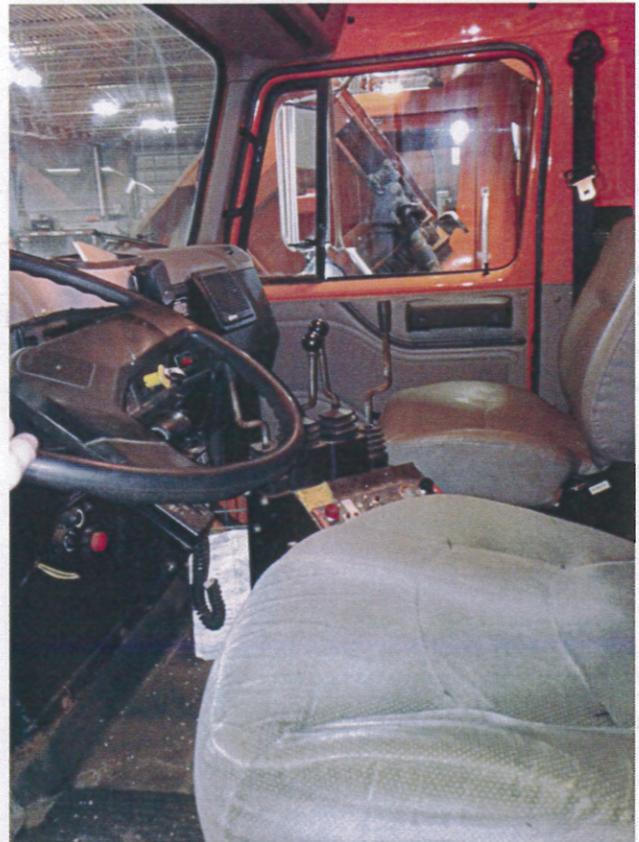
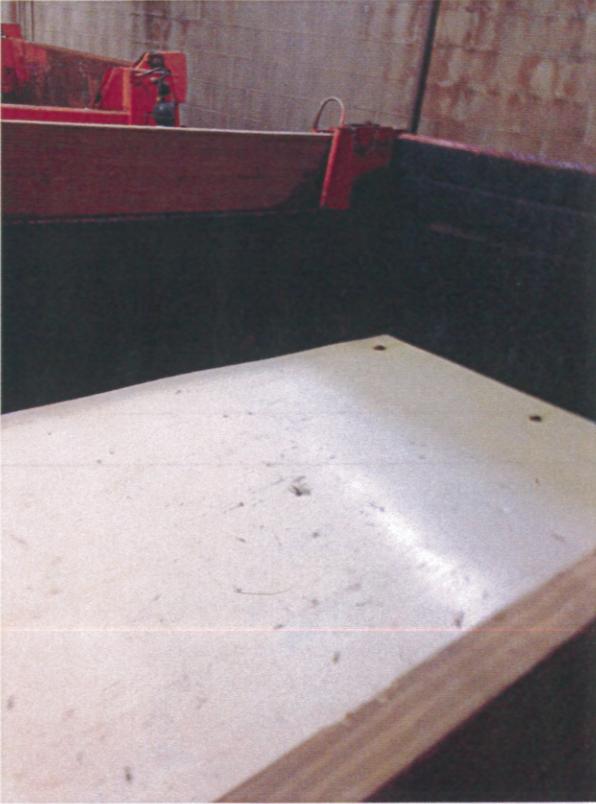
<b>Project #</b>	VR-17-001
<b>Project Name</b>	Plow Truck No. 3 (1996)

Description
Replace existing 1996 Plow Truck No. 3 including spreader body, plow and wing.

Justification
This truck's plow is rusted and will need to be replaced in the near future. Replace equipment pre the Equipment Replacement Schedule.

Expenditures	2017	2018	2019	2020	2021	Total
Vehicle Replacement Fund	174,950					174,950
<b>Total</b>	<b>174,950</b>					<b>174,950</b>

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund	34,990					174,950
<b>Total</b>	<b>34,990</b>					<b>174,950</b>





2017 thru 2021

**Capital Improvement Plan**

**Department** Vehicle Replacement  
**Contact** Public Works Supervisor  
**Type** Equipment  
**Useful Life** 15 Years or 4,000 miles  
**Category** Equipment: PW Equip  
**Priority** 2 Very Important

**Village of Richfield, Wisconsin**

<b>Project #</b>	VR-17-002
<b>Project Name</b>	John Deere 925 Mower

Description
Replace existing John Deere 925 Mower.

Justification
This 1999 mower undergoes regular maintenance issues due to it's age. It's main purpose is trimming in the parks, and it does not log a regular amount of hours over the course of the year. Replace equipment per the Equipment Replacement Schedule.

Expenditures	2017	2018	2019	2020	2021	Total
Street Fund	13,268					13,268
<b>Total</b>	<b>13,268</b>					<b>13,268</b>

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund						13,268
<b>Total</b>						<b>13,268</b>





2017 thru 2021

Capital Improvement Plan

Village of Richfield, Wisconsin

Department Vehicle Replacement  
 Contact Public Works Supervisor  
 Type Equipment  
 Useful Life 22 Years or 100,000 miles  
 Category Equipment: PW Equip  
 Priority 2 Very Important

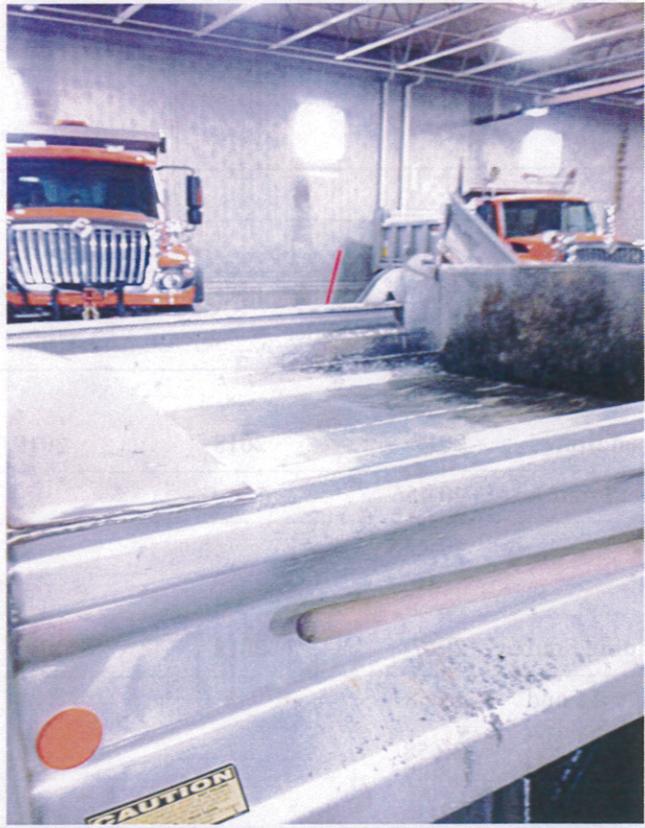
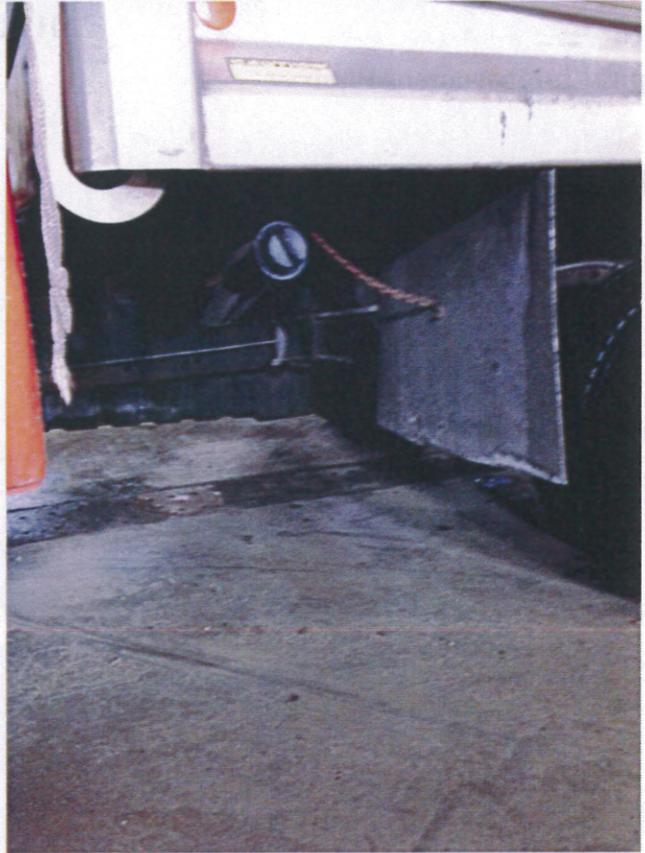
Project #	VR-17-003
Project Name	1 Ton Dump Body, Truck No. 13 (2003)

Description
Replace existing 1 Ton dump body Truck No. 13.

Justification
This truck experiences motor issues all year round. It regularly has oil and coolant issues. Replace equipment per the Equipment Replacement Schedule.

Expenditures	2017	2018	2019	2020	2021	Total
Street Fund	40,456					40,456
Total	40,456					40,456

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund	2,658					40,456
Total	2,658					40,456





2017 thru 2021

**Capital Improvement Plan**

**Department** Vehicle Replacement  
**Contact** Public Works Supervisor  
**Type** Equipment  
**Useful Life** 10 yrs or 4,000 miles  
**Category** Equipment: PW Equip  
**Priority** 3 Important

**Village of Richfield, Wisconsin**

**Project #** VR-18-001  
**Project Name** John Deere Gator

**Description**

Replace existing John Deere Gator.

**Justification**

Replace equipment per the Equipment Replacement Schedule.

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund		20,000				20,000
<b>Total</b>		<b>20,000</b>				<b>20,000</b>

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund	2,000	2,000				
<b>Total</b>	<b>2,000</b>	<b>2,000</b>				



2017 thru 2021

Capital Improvement Plan

Department Vehicle Replacement  
Contact Public Works Supervisor

Village of Richfield, Wisconsin

Type Unassigned  
Useful Life 22 yrs or 100,000 miles

Project # VR-19-001  
Project Name #11 Patrol (1998)

Category Equipment: PW Equipment  
Priority 3 Important

Description

Justification

This plow has a rusty V-box that has been rebuilt once. There is a large amount of rust on the frame as well. The V-box is a fixed box that spreads salt. This cannot be used as a dump, but works well for shouldering in the summer months. Replace equipment per the Equipment Replacement Schedule.

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund			\$177,576			\$177,576
Total			\$177,576			\$177,576

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund	8,072	8,072	8,072			\$177,576
Total	8,072	8,072	8,072			\$177,576



2017 thru 2021

**Capital Improvement Plan**

**Department** Vehicle Replacement  
**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Unassigned  
**Useful Life** 22 yrs or 100,000 miles

**Project #** VR-21-001  
**Project Name** #12 Patrol

**Category** Equipment: PW Equipment  
**Priority** 3 Important

**Description**

**Justification**

This plow has a rusty V-box that has been rebuilt once. There is a large amount of rust on the frame as well. The V-box is a fixed box that spreads salt. This cannot be used as a dump, but works well for shouldering in the summer months. Replace equipment per the Equipment Replacement Schedule.

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund					\$182,943	\$182,943
<b>Total</b>					<b>\$182,943</b>	<b>\$182,943</b>

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund	8,316	8,316	8,316	8,316	8,316	
<b>Total</b>	<b>8,316</b>	<b>8,316</b>	<b>8,316</b>	<b>8,316</b>	<b>8,316</b>	

# Parks and Recreation



**2017 thru 2021**

**Capital Improvement Plan**

**Department** Parks and Recreation  
**Contact** Public Works Supervisor  
**Type** Equipment  
**Useful Life** 10 Years  
**Category** Park Improvements  
**Priority** 3 Important

**Village of Richfield, Wisconsin**

<b>Project #</b>	P&R-17-001
<b>Project Name</b>	Heritage Park-Swingset Feature

<b>Description</b>
While RYBSA and the Richfield Soccer Club regularly contribute to field maintenance and upkeep the park recreation equipment is the sole responsibility of the Village. We therefore must plan for and save for the upkeep and renewal of park equipment.

<b>Justification</b>

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
CIP Fund	6,000					6,000
<b>Total</b>	<b>6,000</b>					<b>6,000</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund						6,000
<b>Total</b>						<b>6,000</b>



**2017 thru 2021**

**Capital Improvement Plan**

**Department** Parks and Recreation  
**Contact** Public Works Supervisor  
**Type** Equipment  
**Useful Life** 20+ Years  
**Category** Park Improvements  
**Priority** 3 Important

**Village of Richfield, Wisconsin**

<b>Project #</b>	P&R-18-001
<b>Project Name</b>	Fireman's Park-Playground Equipment

**Description**

While RYBSA and the Richfield Soccer Club regularly contribute to field maintenance and upkeep the park recreation equipment is the sole responsibility of the Village. We therefore must plan for and save for the upkeep and renewal of park equipment.

**Justification**

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
CIP Fund		5,000				5,000
<b>Total</b>		<b>5,000</b>				<b>5,000</b>

<b>Funding Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total (Saved)</b>
General Fund						5,000
<b>Total</b>						<b>5,000</b>



2017 thru 2021

**Capital Improvement Plan**

**Department** Parks and Recreation  
**Contact** Public Works Supervisor  
**Type** Equipment  
**Useful Life** \  
**Category** Park Improvements  
**Priority** 3 Important

**Village of Richfield, Wisconsin**

**Project #** P&R-19-001  
**Project Name** Heritage Park-Tennis Court Resurface

Description
Resurface Tennis Courts

Justification
Cracks and damage to the tennis courts must be repaired in order to preserve them for continued use by residents

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund			15,000			15,000
<b>Total</b>			<b>15,000</b>			<b>15,000</b>

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund			15,000			15,000
<b>Total</b>			<b>15,000</b>			<b>15,000</b>



2017 thru 2021

**Capital Improvement Plan**

**Department** Parks and Recreation

**Contact** Public Works Supervisor

**Village of Richfield, Wisconsin**

**Type** Unassigned

**Useful Life** 30 Years

**Project #** P&R-20-001

**Category** Park Improvements

**Project Name** Nature Park-Paved Parking and Drive

**Priority** 3 Important

**Description**

Nature Park Paved Parking to ensure utilization and continued use.

**Justification**

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund				75,000		75,000
<b>Total</b>				<b>75,000</b>		<b>75,000</b>

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund	15,000	15,000	15,000	15,000		75,000
<b>Total</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>		<b>75,000</b>

# Administration



2017 thru 2021

**Capital Improvement Plan**

**Department** Administration  
**Contact** Assistant to the Administrator  
**Type** Equipment  
**Useful Life** 5 Years  
**Category** Equipment: Computers  
**Priority** 1 Critical

**Village of Richfield, Wisconsin**

**Project #** A-20-001  
**Project Name** Server & Battery Backup

**Description**

A server is a physical computer/hardware system dedicated to “serve” the needs of the other computers on the network. Along with the server upgrade, it is recommended that we purchase a back-up power supply to ensure that even during power failures our Village’s central nervous system will still function. A remote server at a third party location may not be a bad consideration too.

**Justification**

A Network server is one of the most, if not the most, vital pieces of computer equipment the Village utilizes. It provides all of the Villages computers with shared resources - disk space, storage, shared documents, etc. Without the use of a server thing as trivial as printing to our networked printer would be impossible.

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund				18,206		18,206
Total				18,206		18,206

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund				18,206		18,206
Total				18,206		18,206



2017 thru 2021

**Capital Improvement Plan**

**Department** Administration  
**Contact** Assistant to the Administrator  
**Type** Equipment  
**Useful Life** 4-5 Years  
**Category** Equipment: Computers  
**Priority** 2 Very Important

**Village of Richfield, Wisconsin**

**Project #** A-20-002  
**Project Name** Replacement of Village Computers

**Description**  
 12 new office computers and software upgrades.

**Justification**  
 In an ever increasing technical environment, PC's are vital to our day-to-day operations. Block purchasing will allow us to get better retail prices as well as ensure our software is uniform across all platforms.

Expenditures	2017	2018	2019	2020	2021	Total
CIP Fund				13,000		13,000
Total				13,000		13,000

Funding Source	2017	2018	2019	2020	2021	Total (Saved)
General Fund				13,000		13,000
Total				13,000		13,000