



AGENDA
PARK COMMISSION MEETING
RICHFIELD VILLAGE HALL
4128 HUBERTUS ROAD, HUBERTUS, WISCONSIN
JULY 8, 2015
6:00 P.M.

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Richfield Park Commission, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: "Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.")

1. Call to Order
2. Verification of Compliance With Open Meeting Law
3. Pledge of Allegiance
4. Meeting Minutes
 - a. May 13, 2015 – Regular Meeting
5. DISCUSSION/ACTION ITEMS
 - a. Discussion regarding RYBSA/Rockets youth sports programs
 - b. Discussion regarding the new development of a Bark Lake Park Master Plan
 - c. Discussion/Action regarding a Pickle Ball site alteration in Fireman's Park
 - d. Discussion regarding the Staff Park Operations Report
6. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at www.richfieldwi.gov. Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or www.richfieldwi.gov with as much advance notice as possible.

4 a

1. Call to Order/Roll Call

Commission Chair Tom Wolff called the meeting to order at 6:01 p.m.

Present at the meeting were Commissioners Paul Bernard, Don Filipiak, Ken Meeks, Larry Schmitt, Heidi Woelfel, Village Administrator Jim Healy and Administrative Services Coordinator KateLynn Schmitt.

Commissioner Virgil Dawson was an excused absence.

2. Verification of Compliance with Open Meetings Law

Administrative Services Coordinator Schmitt stated that the agenda was posted at all three local U.S Post Offices, Village Hall and on the Village website. Copies of the agenda were also digitally sent to the West Bend Daily News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. Meeting Minutes

a. March 11, 2015 – Regular Meeting

Motion by Commissioner Ken Meeks to approve the meeting minutes from the March 11, 2015 Regular Park Commission meeting; Seconded by Commissioner Larry Schmitt; Motion passed without objection.

5. DISCUSSION/ACTION ITEMS

a. Discussion regarding Richfield residents interest in a potential dog park at Bark Lake Park

Ms. Pam Kidney originator/founder of the West Bend dog park spoke in regards to the process residents and volunteers took in establishing a dog park in West Bend.

Ms. Kidney was asked how the dog park was financed and she explained they charged a \$25 annual fee to use the dog park and that they have around 650 users which amounts to \$15,000. Prior to opening the park they did two (2) years' worth of fundraising as well. They raised \$15,000 and the matching contributions brought the total to \$30,000. \$15,000 of the funding went towards fencing.

Ms. Kidney was asked about any problems that they have had at the park. Ms. Kidney stated that most issues are users not picking up after their dog. She explained that in West Bend volunteers go through the park and pick up dog waste that is not picked up by owners. Ms. Kidney recommended that dog parks should supply bags to help with that problem.

Motion by Commissioner Paul Bernard to suspend the rules to allow for additional public comments to be heard; Seconded by Commissioner Larry Schmitt; Motion passed with objection.

Ms. Kidney stated that the process for finding a location for the dog park took a year. The City of West Bend purchased 39 acres for the dog park from a farmer.

Jason Duehring, 3560 N. Shore Drive, spoke against the potential site for a dog park in Bark Lake Park.

Tom White, 995 Bark Lake Drive, stated that he likes seeing wildlife go through his yard and believes its part of the country way of life. Mr. White also believed that with 1½ acre lot minimums in the Village of

Richfield a dog park is not needed. Mr. White also stated that \$30,000 is a lot of money and that there are better uses for the funds in the Village park system.

Dick Becker, 3567 N. Shore Drive, stated land for Bark Lake Park was deeded as a community park by the Fire Company when they first contributed the land, and that a dog park is not a permissible use of that land according to original documents.

Danah Zoulek, 623 Amy Belle Road, offered to donate land off of Scenic Road after her desired land redevelopment was complete.

b. Discussion regarding the new development of a Bark Lake Park Master Plan

Administrative Services Coordinator KateLynn Schmitt stated that Village Staff were going to be going through the process of completing a Bark Lake Park Master Plan. This was a 'to do' item for Staff and the most recent questions regarding the potential uses of the land have warranted the immediate development of such a plan.

c. Discussion/Action regarding the Rockets annual dates for tournament field use

Motion by Commissioner Heidi Woelfel to approve the requested 2015 Rockets Classic Tournament and Fall Ball dates for field use at Heritage Park and Fireman's Park by the Richfield Rockets Boys Baseball organization; Seconded by Commissioner Don Filipiak; Motion passed without objection.

d. Discussion regarding the Staff Park Operations Report

Administrative Services Coordinator KateLynn Schmitt gave a brief overview of current events and activities in the Richfield park system.

6. ADJOURNMENT

Motion by Commissioner Don Filipiak to adjourn; Seconded by Commissioner Ken Meeks; Motion passed without objection at 6:55 p.m.

Respectfully Submitted,

KateLynn Schmitt
Administrative Services Coordinator

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VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: July 8, 2015

SUBJECT: RYBSA/Rockets Youth Sports Programs Discussion
DATE SUBMITTED: July 2, 2015
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: WHILE THIS TOPIC IS A DISCUSSION ONLY AGENDA ITEM, STAFF WILL BE LOOKING FOR GUIDANCE ON THE FOLLOWING QUESTIONS/ISSUES

DOES THE PARK COMMISSION WANT STAFF TO DEVELOP A SCHEDULING FRAMEWORK IN WHICH RYBSA AND ROCKETS AGREE TO CERTAIN DAYS OF USE IN THE FIELDS FOR THEIR ORGANIZATION? IF SO, HOW SHOULD THAT SCHEDULING BE STRUCTURED?

BASED ON THE AFOREMENTIONED QUESTION, WHAT TYPE OF FEE SHOULD ROCKETS PAY?

WHAT TYPE OF INFORMATION DOES THE COMMISSION BELIEVE STAFF SHOULD KEEP ON FILE HERE AT VILLAGE HALL AND IS THERE ANY INFORMATION YOU'D LIKE TO REQUIRE FROM THE YOUTH SPORTS ORGANIZATIONS IN OUR PARK? FOR EXAMPLE, THE RICHFIELD HISTORICAL SOCIETY MAINTAINS INSURANCE, AND PROVIDES THE VILLAGE WITH FINANCIAL STATEMENTS UPON REQUEST.

PLEASE CONSIDER THESE QUESTIONS/ISSUES AS YOU REVIEW THE FOLLOWING INFORMATION AND SPEAK WITH THE ORGANIZATION REPRESENTATIVES TONIGHT.

ISSUE SUMMARY:

Over the last 20+ year, the Village of Richfield has enjoyed a mutually beneficial relationship with two (2) locally held youth sports organizations, the Richfield Soccer and the Richfield Youth Baseball and Softball Association (RYBSA). These organizations are largely responsible for the success of our youth sports here in the Village. While members of Village Staff work with these organizations throughout the year to ensure fields are prepped and the parks are properly maintained, each of these organizations relies largely on its large base of volunteers which predominantly includes a wide number of parents from Richfield and the surrounding communities. The number of hours these volunteers dedicate to the youth sports here in Richfield far outweighs the cost the Village would incur from hiring full-time staff members to organize and coordinate the same.

Up until early this year, the Richfield Rockets were encompassed under the RYBSA 'umbrella' as a select baseball branch of the organization. The children participating within the Richfield Rockets sub-organization, which plays baseball throughout the entire year, were also required to participate in RYBSA during the summer months thereby effectively having a child play on two (2) teams. In January of 2015, Village Staff learned that the Richfield Rockets had taken out their own tax identification number in an effort to formally split off from the RYBSA organization. There were a number of reasons for the split including, but not limited to, 1) the Rockets desire to no longer require their participants to mandatorily have to participate in RYBSA, 2) having greater autonomy with decision making, and 3) for insurance benefits.

The main difference between the two organizations is while RYBSA allows all children to participate within their organization, the Richfield Rockets are a select club sports program and hold "try-outs" where not everyone makes a team. Because of this split, both organizations are now looking at new ways in which they can restructure their respective programs to make them more suited to the children and parents they are providing services to.

In June of 2015, RYBSA parents announced they were going to be starting a new select branch of their organization, the Richfield RAGE. Since the Rockets have separated, RAGE was created in order to continue the nearly decade-long



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tradition of having a select option for those parents in RYBSA that want to provide their children with the opportunity to play in area tournaments.

Similarly the, Richfield Rockets are undergoing the same type of process for a new branch of their organization that would create a 'rec' league for any child in the surrounding area. Obviously, this would be in direct competition with RYBSA for players and field access.

Because of this separation, several issues have arisen at a Village Staff level that the two organizations are asking for clarification on. Staff, in turn, is asking for guidance from the Park Commission and a policy direction to follow for how this new relationship should be administered going forward.

Previously, scheduling was done by the RYBSA sports organization for both RYBSA and Rockets games in the Village and all special tournaments held outside of the regular summer season was done at a Staff level with permission from the Park Commission. The RYBSA organization also pays a set fee of \$3,000 a year for the large amount of maintenance completed on the fields each year. Similarly, the Rockets pay the Village for maintenance and costs of labor for the hosting of their annual tournament. Rockets were never previously asked to pay the \$3,000 per year because of their partnership with RYBSA.

Now that the Rockets are no longer a part of RYBSA and it appears the two organizations are looking to have a clear divorce from one another the Village will need to define the relationship the Park Commission believes these two organizations should have with the Village.

While Staff has enjoyed the working relationship with both organizations, RYBSA has consistently been the main point of contact for Staff when dealing with either group. The Village now needs to more strategically outline the way in which it will work with both RYBSA and Rockets moving forward in regards to field scheduling and costs for services.

Above all, it's important to remember that the goal of the Village is to create an environment that benefits all the children in the Village of Richfield. The purpose of this topic on tonight's agenda is to have open discussion from both youth sports programs about the direction their organizations are going and the role they feel the Village should play.

FISCAL IMPACT:

REVIEWED BY:

KateLynn Schmitt
Village Deputy Treasurer

Initial Project Costs: Staff time.
Future Ongoing Costs: None.
Physical Impact (on people/space): None.
Residual or Support/Overhead/Fringe Costs: None.

ATTACHMENTS:

None.

STAFF RECOMMENDATION:

None.



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SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN

Village Staff Member

Village Administrator

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

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VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: July 8, 2015

SUBJECT: Bark Lake Park Master Planning
DATE SUBMITTED: July 2, 2015
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: NONE.

ISSUE SUMMARY:

At the May 13th, 2015 Park Commission meeting a general plan and outline for Bark Lake Park Master Planning was presented. On June 24th, a Bark Lake Park Master Planning Public Workshop Meeting was held in the lower level of Village Hall in order to present data about Bark Lake Park and get input, ideas, and feedback from residents in the Village and neighbors to Bark Lake Park.

Resident homeowners living within 1,000' of Bark Lake Park were notified of the Bark Lake Park Master Planning Public Workshop meeting and a public workshop notice was posted at the three (3) Village post offices and Village Hall. Several residents attended the meeting in which information was provided regarding the history of the park, current amenities in the park and potential new projects for it. Those details have been included for you in your packet.

After the meeting, a resident survey was created and posted to the front page of the Village website for interested parties that were not able to attend the meeting, but still wished to provide input/feedback from the ideas generated.

Two (2) main areas of focus have been generated from Staff discussions, the public workshop meeting and resident feedback. Those areas are "immediate needs" for Bark Lake Park and "future needs" for Bark Lake Park. Most immediate needs are small items and minor improvements that Staff believes can be built into the 2016 budget current and future budgets going forward. The immediate needs list is considered more general maintenance items that should be completed in order to restore Bark Lake Park to its intended state of use. Future needs are those projects that focus on expansion of services in Bark Lake Park. These items will potentially need to be built into the Capital Improvement Plan so that they might be saved for over a period of time. Future needs focus on expansion to the current use of Bark Lake Park. The list of needs can be found below.

IMMEDIATE NEEDS	FUTURE NEEDS
Fill Low Spots Throughout Turf in Park	Swing Set
Additional Picnic Tables (2 more)	Basketball Court
Replacement of Lights/Timers on Lights	Shuffle Board
Floodlight by Pavilion	Horse Shoe Pits
Solar Light by Flag Pole	Tennis Court
Time Capsule (sign)	Eliminate Wood ADA Tire Surface
Upgrade to Electric	Permanent Bathroom/Sanitary Facility w/ Bubbler
Closing Permanent Garbage Can	
Additional Benches	
Grills (Charcoal Disposal Container)	
Path	

Bark Lake Park is defined as a Neighborhood Park by our Village 2013-2018 Comprehensive Outdoor Recreation and Open Space Plan which is, "A park designed to serve a residential neighborhood or subdivision. Neighborhood parks typically include playground equipment, unmarked play areas and picnic facilities. Larger neighborhood parks may



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include basic baseball/softball fields, courts (tennis, volleyball, basketball, etc.), picnic areas, or restroom facilities. These parks should be within a comfortable walking distance of intended users."

Bark Lake Park, being a five (5) acre park, is on the cusp of becoming a Community Park which would provide an additional level of services to an additional number of residents in the surrounding community (i.e. Heritage Park). At the Public Workshop meeting expanding this park and turning it into a Community Park was discussed, but the residents did not feel it to be a viable option for several reasons including that a portion of the park is not utilized being currently covered with a large amount of overgrowth and brush.

Attached for your consideration tonight is also a concept plan created by Jason Duehring of the Village of Richfield's Architectural Review Board. In it several potential future amenities for the park are outlined. Staff hopes to utilize and expand upon the concepts and ideas generated at the Public Workshop Meeting in order to incorporate those ideas into the Bark Lake Master Park Plan Rough Draft which will be submitted September 9th.

The Bark Lake Master Park Plan will identify current facilities and updates needed and will also outline future potential projects for Bark Lake Park. Staff will utilize this plan in future Capital Improvement Planning and Budgeting. The remaining dates and deadlines for the Bark Lake Park master planning process can be found below.

Table with 2 columns: Date and Description. Row 1: September 9th, 2015, Bark Lake Park Master Plan Rough Draft submittal. Row 2: November 11th, 2015, Final Bark Lake Park Master Plan approval.

Tonight Staff is asking for additional feedback from the Park Commission about the information and ideas that have been generated thus far in the Park Planning process.

FISCAL IMPACT:

REVIEWED BY: [Signature] Village Deputy Treasurer

Initial Project Costs: Staff time.
Future Ongoing Costs: Variable
Physical Impact (on people/space): Park Development.
Residual or Support/Overhead/Fringe Costs: Variable.

ATTACHMENTS:

- 1. James Elder May 14th, 1990 Bark Lake Park Plat of Survey
2. Bark Lake Park Master Planning Presentation
3. Jason Duehring Concept Plan

STAFF RECOMMENDATION:

None.

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERKS USE ONLY
BOARD ACTION TAKEN



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SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

Village Staff Member

Village Administrator

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

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Referred To: _____
Denied _____
File No. _____

T10 0872K

T. RICHFIELD
SE-SW 23-9-19

JAMES R. ELDER

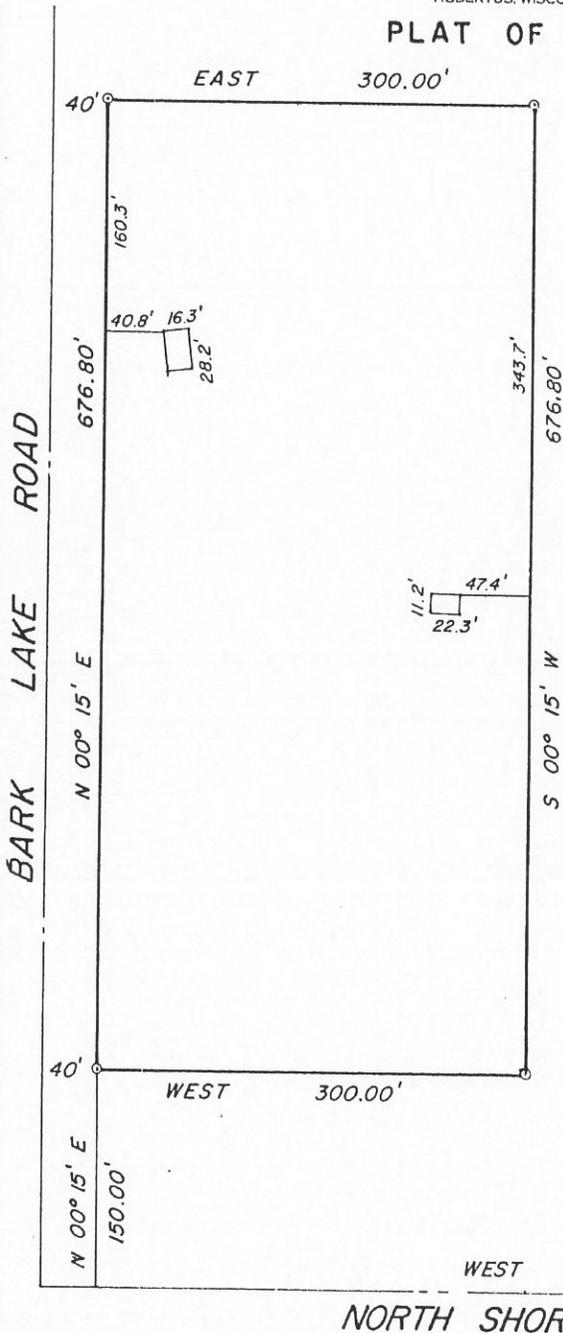
PROFESSIONAL ENGINEER — REGISTERED LAND SURVEYOR

3782 OVERLOOK DRIVE WEST

PHONE 414-628-1409

HUBERTUS, WISCONSIN 53033

PLAT OF SURVEY



DESCRIPTION:

That part of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 23, T9N, R19E, Town of Richfield described as follows:

Commencing at the stone at the SE corner of said SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 23; thence West 1282.00 feet; thence N00°15'E 150.00 feet to the place of beginning; thence continuing N00°15'E 676.80 feet; thence East 300.00 feet; thence S00°15'W 676.80 feet; thence West 300.00 feet to the place of beginning.

This conveyance is subject to the real estate herein conveyed being used exclusively for park, fire department or public purposes and if sold to private parties or used for private purposes, then this conveyance shall be null and void and the real estate revert to grantor or it's successor. At no time shall said premises be used for a public dump or for public garbage disposal purposes.



CON. MON.
SE 1/4, SEV 1/4,
SW 1/4
SEC. 23-9-19

NORTH SHORE DRIVE

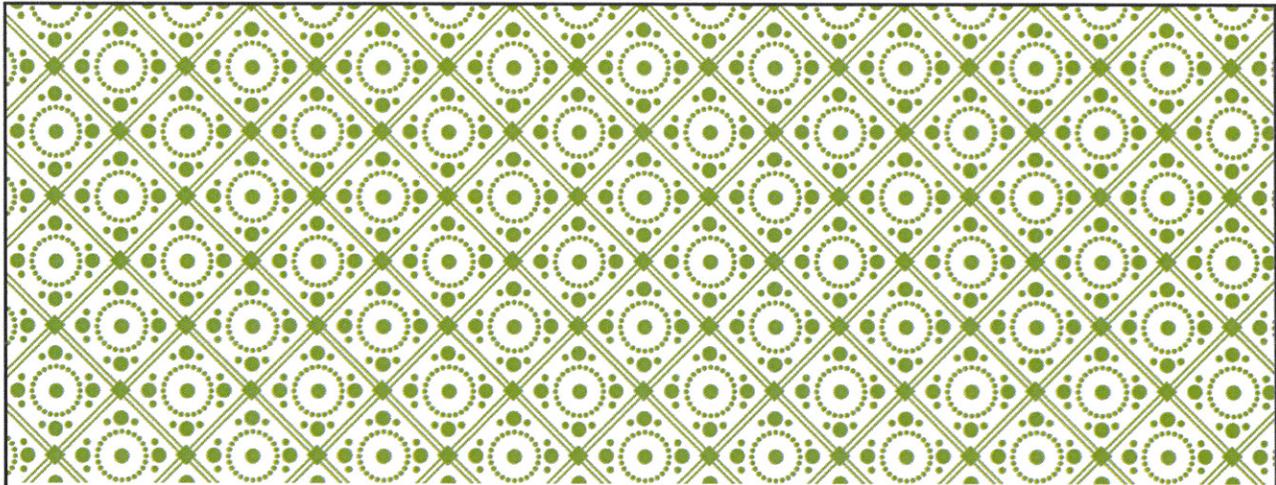
"I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY, AND THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION AND DIMENSIONS OF ALL STRUCTURES THEREON, FENCES, APPARENT EASEMENTS, ROADWAYS AND VISIBLE ENCROACHMENTS.
THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE PROPERTY; ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THERETO, WITHIN ONE YEAR FROM DATE HEREOF.

DATED THIS 14th DAY OF May, 1990

SURVEY FOR: Tn. of Richfield

James R. Elder
SURVEYOR

THIS IS AN ORIGINAL
PRINT ONLY IF SEAL IS
IMPRINTED IN RED



BARK LAKE PARK MASTER PLANNING

June 24, 2015
Planning Workshop

HISTORY OF THE PARK

Dedicated to the then Town of Richfield in 1990

May 14th, 1990 states:

"This conveyance is subject to the real estate herein conveyed being used exclusively for park, fire department or public purposes and if sold to private parties or used for private purposes, then this conveyance shall be null and void and the real estate revert to grantor or it's successor. At no time shall said premises be used for a public dump or for public garbage disposal purposes."

CURRENT AMENITIES

Bark Lake Park
946 Bark Lake Drive
Hubertus, WI 53033
5 Acre Park

Features Include:

- ❖ Seating and Trash Can
- ❖ Signs
- ❖ Shelter
- ❖ Playground & Sand Digger
- ❖ Open Space & Trees
- ❖ Lights
- ❖ Parking
- ❖ Flag Pole
- ❖ Port-A-John



SEATING AND TRASH CAN



- ❖ Picnic Tables two (2)
- ❖ Bench one (1)
- ❖ Trash Can one (1)



SIGNS



- ❖ Dog Signs two (2)
- ❖ No Motorized Vehicle Signs two (2)

SHELTER



- ❖ Shelter one (1) with electric
- ❖ (Minor graffiti cleaned up each year)

PLAYGROUND & SAND DIGGER



❖ Playground Equipment was installed in 2007



OPEN SPACE & TREES

- ❖ Open Space
- ❖ Trees 23
- ❖ Pines, Oak & Hickory



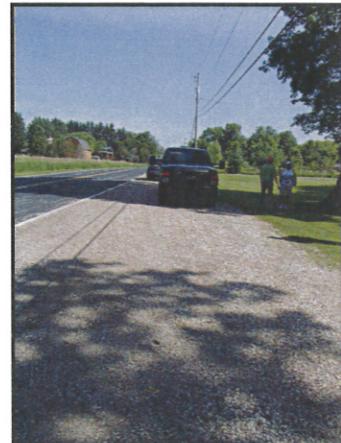
LIGHTS



- ❖ Electricity includes four (4) lights
- ❖ lights not currently functioning

DEDICATED PARKING

- ❖ Parking along the shoulder of Bark Lake Road



LANDSCAPING INCORPORATED



❖ Flag Pole currently with no flag. Current Pole does not have lighting elements incorporated so flag cannot be displayed at night.

❖ Time Capsule is also buried at this location. Village Staff has no information regarding capsule.

NOT PICTURED

❖ Port-A-John

OPPORTUNITIES AND CONSTRAINTS

- ❖ Five (5) Acre Park
- ❖ Park's have a total of 1 ½ parks employees for maintenance of all parks
- ❖ No funds have been currently set aside for the 2016-2020 Capital Improvement Plan for Bark Lake Park

NEIGHBORHOOD PARK VS. COMMUNITY PARK

The Village's 2013-2018 Comprehensive Park Outdoor Recreation and Open Space Plan identifies Bark Lake Park as a Neighborhood Park defined as:

"A park designed to serve a residential neighborhood or subdivision. Neighborhood parks typically include playground equipment, unmarked play areas and picnic facilities. Larger neighborhood parks may include basic baseball/softball fields, courts (tennis, volleyball, basketball, etc.), picnic areas, or restroom facilities. These parks should be within a comfortable walking distance of intended users."

Typical Size: 1 to 5 acres
 Per Capital Standard: 1 to 2 acres per 1,000 residents
 Accessibility Standard: ¼ to ½ mile radius

Bark Lake Park could also fall into the category of a Community Park based on acreage and facilities. Community Parks are defined as:

"Parks intended to serve passive and active recreational needs of several neighborhoods or subdivisions. These parks include all of the improvements found in neighborhood parks as well as other possible features such as lighted athletic fields, courts designed for competitive athletics, swimming pools, walking trails, restrooms, picnic shelters or pavilions. They may also contain areas of environmental significant that are classified as conservation lands. These parks are usually located within a short drive or walk of intended users.

Typical Size: 5 to 40+ acres
 Per Capital Standard: 5 to 10 acres per 1,000 residents
 Accessibility Standard: 1 to 2 mile radius

DESIREABLE FEATURES: NEIGHBORHOOD PARKS

Minimum Amenities for Neighborhood Parks	Other Acceptable Amenities
Playground (preferred size: 5,000 – 6,000 sq. ft.; serving ages 2-12)	Community gardens
Picnic tables and benches	Natural areas and interpretive elements
Pathways, paved or other ADA-compliant hard surface	Sport fields for practice (i.e., soccer, baseball, softball)
Open lawn area	Sports courts (i.e., basketball, volleyball, tennis)
Restroom (minimum 1 stall)	Community garden
Signage: park name, rules, wayfinding	Picnic shelter
Other site furnishings (i.e., trash receptacles, bike racks, etc.)	Other active recreation elements (i.e., BMX, skateboard park or spots, horseshoe pits, etc.)
	Dedicated on-street or off-street parking
	Irrigation & Landscaping

DESIREABLE FEATURES: COMMUNITY PARKS

Minimum Amenities Provided	Other Acceptable Amenities
Playground (preferred size: 10,000 – 12,000 sq. ft.; serving ages 2-12)	Community gardens
Picnic shelters (minimum 1 large and 1 small per park)	Natural areas and interpretive elements
Picnic tables and benches	Shared-use bicycle/pedestrian trails
Sports courts (i.e., basketball, volleyball, tennis)	Water play feature or Sprayground
Athletic fields for practice and/or games (i.e., soccer, baseball, softball, football, lacrosse)	Sports complex
Open lawn area	Concessionaire's facility
Pathways, paved or other ADA-compliant hard surface	Lighting
Restrooms (minimum 4 stalls)	Stage or community performance area
Off-Street or Dedicated Parking	Other active recreation elements (i.e., BMX, skateboard park or spots, horseshoe pits, etc.)
Irrigation & Landscaping	Dog Park or off-leash dog area
Signage: park name, rules, wayfinding	Maintenance or storage facilities
Other site furnishings (i.e., trash receptables, bike racks, etc.)	

“FORWARD. PRESERVING...A COUNTRY WAY OF LIFE!”

Our Philosophy

We effectively plan and manage Village grown to successfully blend our rural heritage with our modern way of life. We protect our diverse natural resources and environment. We treasure our small-town feel while investing in thoughtful business development that enhances the vitality of our community. We actively preserve our open spaces, our dark evening skies, and beautiful park-lands. We responsibly manage our previous water resources and thoughtfully consider development to protect them.

Our Government

We value an accessible and efficient government that provides outstanding services to the community financed by the right balance of residential, commercial, and agricultural property. We value civic engagement and community involvement in Village planning and decision making. We proactively anticipate the needs of the community and work hard to ensure that we have safe and well-maintained roads; clean and usable parks; and inviting community buildings. We have a thoughtful and responsible approach to taxation that minimizes the financial burden of living here while supporting the essential government services and programs that sustain the health, safety, and beauty of the Village.

Our Community

We welcome new residents and honor our long-time residents' way of life and traditions. We have active civic organizations that build community and share local traditions and events that celebrate our history and our promising future. Our parks and trails provide extensive recreational opportunities for those who live here and those who are just visiting.

A Country Way of Life...Worth preserving!

GOALS AND OBJECTIVES

- ❖ Vision for Bark Lake Park
- ❖ What could Bark Lake Park provide to residents that other parks do not already provide?
 - ❖ Smaller park, more accessible to several residential neighborhoods (not located on main hub makes families biking more willing to travel to)
 - ❖ Lake proximity
- ❖ Do we want to turn Bark Lake Park from Neighborhood to Community Park status so it might be utilized by a great number of residents?
- ❖ Immediate needs vs. future projects and improvements

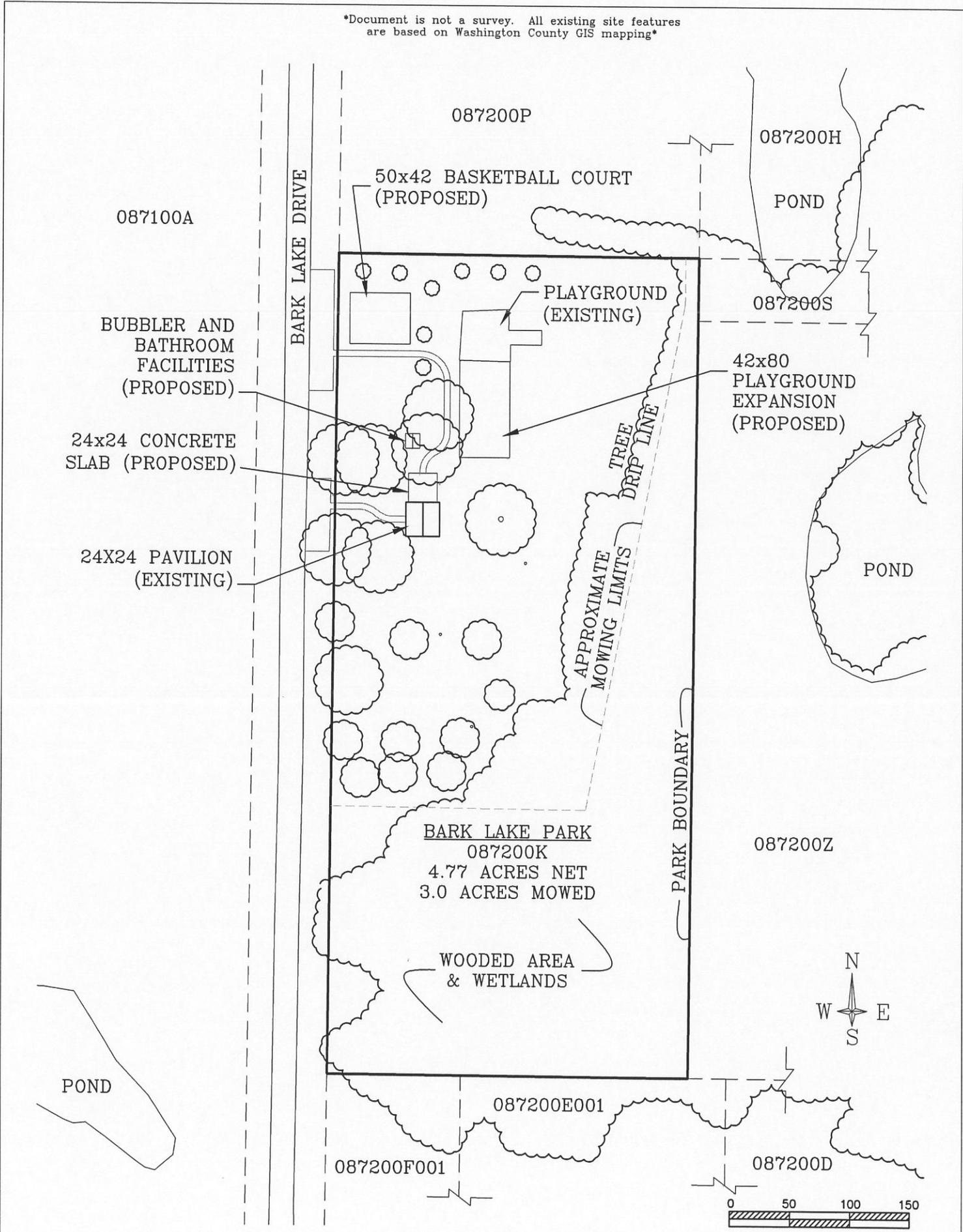
NEEDS

- ❖ Replacement of Lights/Timers on Lights
- ❖ Light on Flag Pole
- ❖ Paint Shelter
- ❖ Fill low spots on turf
- ❖ Time Capsule Sign by Flag Pole
- ❖ Sign Stating Bark Lake Park Name
- ❖ Grills Number and Location
- ❖ Volleyball Court
- ❖ Permanent Bathrooms
- ❖ Horseshoe Pits
- ❖ Additional Benches
- ❖ Additional Picnic Tables
- ❖ Trail
- ❖ Eliminate Woodchips and get ADA tire rubber
- ❖ Pave pull-off area and create parking spots
- ❖ Basketball Court
- ❖ Tennis Court
- ❖ Baseball Field
- ❖ Additional Park Equipment (If so what)
- ❖ Swingset Features

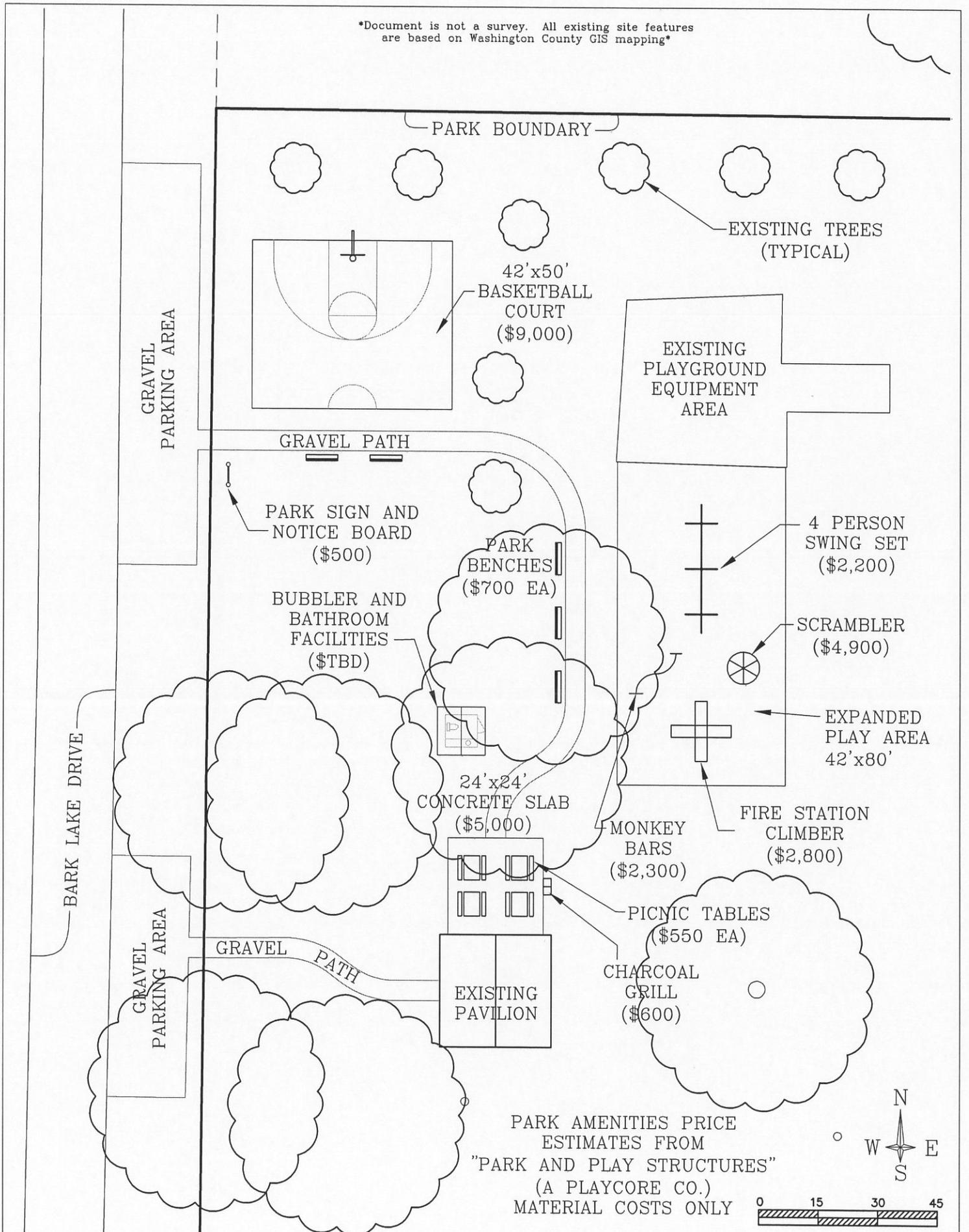
IMMEDIATE VS. FUTURE NEEDS

IMMEDIATE NEEDS	FUTURE NEEDS

Document is not a survey. All existing site features are based on Washington County GIS mapping



Document is not a survey. All existing site features are based on Washington County GIS mapping



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VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: July 8, 2015

SUBJECT: Pickleball in Fireman's Park
DATE SUBMITTED: July 2, 2015
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

POLICY QUESTION: DOES THE PARK COMMISSION WISH TO APPROVE THE SITE ALTERATION OF ONE FIREMAN'S PARK TENNIS COURT TO INCLUDE STRIPING FOR A PICKLEBALL COURT?

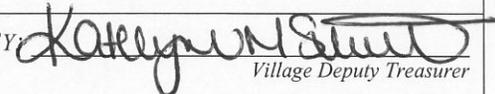
ISSUE SUMMARY:

Staff has been contacted by residents on several occasions about the growing popularity of pickleball in the community. DPW Supervisor Schmitt feels that a minor site alteration of the striping of a tennis court in Fireman's Park would help us to identify if there is a need/want for this sport in Richfield. At the very least, the new pickleball court will provide another type of recreational activity in our park system that has never before been present.

Originally, Staff considered the option of having the courts professionally lined at the cost of approximately \$900 to \$1,200. After examination of the courts, DPW Supervisor Schmitt believes it to be in the Village's best interest to first identify if there is a solid base for the sport before investing a large sum of money into the restoration and professional striping of them. A short-term fix to identify this need will be to line the courts ourselves utilizing current staff and paint which would cost approximately \$200 instead of the proposed \$900-\$1,200.

The proposed plan is to stripe only one (1) of the two (2) tennis courts. This striping would not interfere with the current tennis lines and the court may be utilized for both tennis and pickle ball after it is complete. If a large base for the sport is determined, the Park Commission may want to consider restoration of the courts at a later date due to the cracking from regular wear and tear and neglect. Tonight, Staff is asking for approval from the Park Commission to make this site alteration to the Fireman's Park Tennis Courts.

FISCAL IMPACT:

REVIEWED BY: 
Village Deputy Treasurer

Initial Project Costs: \$200
Future Ongoing Costs: None.
Physical Impact (on people/space): Additional striping to one (1) court.
Residual or Support/Overhead/Fringe Costs: None.

ATTACHMENTS:

- 1. Pickle ball sport description
- 2. Pickle ball tennis court conversion overview

STAFF RECOMMENDATION:

Motion to approve the site alteration in Fireman's Park for the inclusion of striping for one (1) tennis court to include a pickle ball court.

APPROVED FOR SUBMITTAL BY:

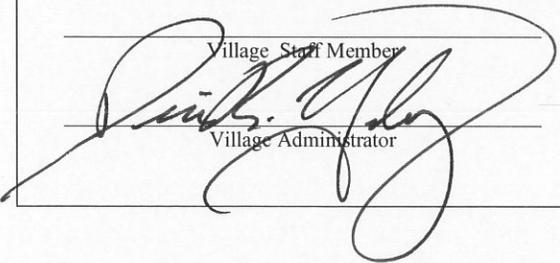
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VILLAGE OF RICHFIELD
PARK COMMISSION COMMUNICATION FORM

MEETING DATE: July 8, 2015

SUBJECT: Pickleball in Fireman's Park
DATE SUBMITTED: July 2, 2015
SUBMITTED BY: KateLynn Schmitt, Administrative Services Coordinator

Village Staff Member


Village Administrator

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Video: 50 Years of Pickleball (<http://www.usapa.org>)



(<http://www.usapa.org>)

(/usapa-membership/)



Navigation

What is Pickleball?

A paddle sport created for all ages and skill levels. The rules are simple and the game is easy for beginners to learn, but can develop into a quick, fast-paced, competitive game for experienced players.

The Basics

1. A fun sport that combines many elements of tennis, badminton and ping-pong.
2. Played both indoors or outdoors on a badminton-sized court and a slightly modified tennis net.
3. Played with a paddle and a plastic ball.

A Game for Everyone

The USAPA currently estimates there are now over 400,000 players actively playing pickleball.

• Pickleball facilities are located in all 50 states.

Click Here for Places to Play. (/places-to-play-pickleball/)

• Many kids and teenagers play it in physical education classes in middle and high schools.

• Seniors enjoy the social aspects and the ability to stay active in towns and retirement communities.

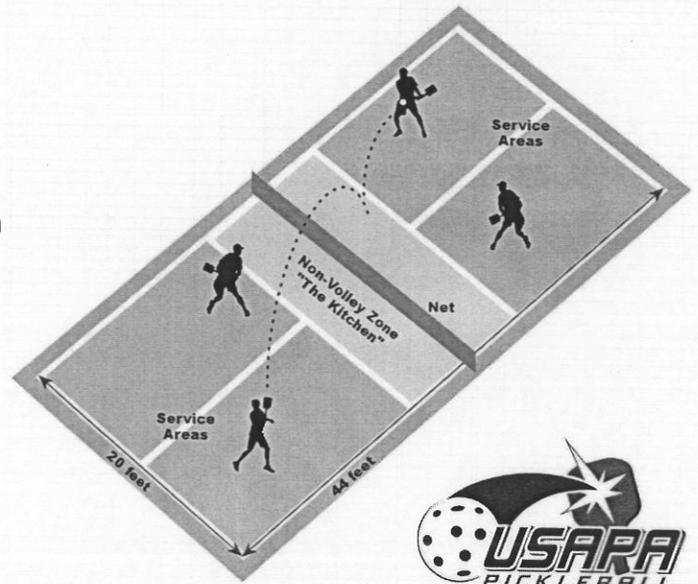
· Tennis, racquetball and ping pong players love the competitive nature of the sport and regularly participate in competitive tournaments.

Brief History

Pickleball was invented in 1965 on Bainbridge Island, a short ferry ride from Seattle, WA. Three dads – Joel Pritchard, Bill Bell, and Barney McCallum -whose kids were bored with their usual summertime activities are credited for creating game. Pickleball has evolved from original hand made equipment and simple rules into a popular sport throughout the US and Canada. The game is growing internationally as well with many European and Asian countries adding courts. Click Here For a complete history of the game. (/history-of-the-game/) (/wp-content/uploads/2013/06/pickleball-court.jpg)

The Court

A pickleball court is the same size as a doubles badminton court and measures 20x44 feet. In pickleball, the same court is used for both singles and doubles play. The net height is 36 inches at the sidelines and 34 inches in the middle. The court is striped similar to a tennis court with right and left service courts and a 7-foot non-volley zone in front of the net (referred to as the "kitchen"). Courts can be constructed specifically for pickleball or they can be converted using existing tennis or badminton courts.



(/wp-content/uploads/2013/06/pickleball-clipart2.jpg)



Equipment

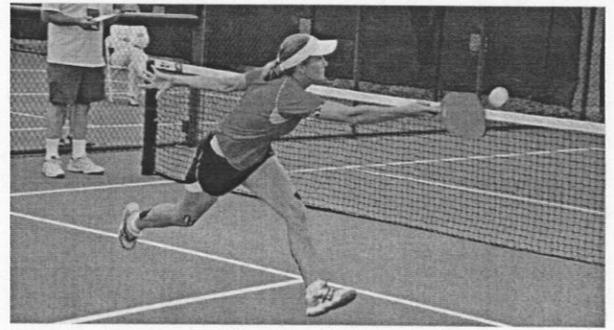
When playing pickleball, each player will need a pickleball paddle, which is smaller than a tennis racquet but larger than a ping-pong paddle. Originally, paddles were made only from wood, however today's paddles have evolved dramatically and are primarily made of lightweight composite materials, including aluminum and graphite. Players will also need a net and a pickleball. The ball itself is unique, with holes through it like a wiffleball and there are different ball models intended for indoor and outdoor play.

The ball travels at 1/3 the speed of a tennis ball and is usually white or yellow in color. New bright color balls are also gaining in popularity.

Apparel (/wp-content/uploads/2013/05/mainbanner04.jpg)

Players wear just about anything comfortable... athletic shorts, sweatpants, polo shirts, t-shirts, etc. Tennis-style dresses and skirts for females are also common. Comfortable tennis shoes are also important. As for

accessories, players may wear hats, visors, safety glasses, sweatbands and light jackets or sweatshirts for cold, outdoor play. Official USAPA logo apparel items are now available... Click Here (/usapa-retail/)



Helpful Links

For more information regarding pickleball, please visit these links:

Pickleball Rules Summary (/rules-summary/) A general overview of the rules of the game.

Skill Development (/training-room/) Tutorials, playing tips, and instructional video clips.

Pickleball Mania (/pickleball-mania/) A humorous look at the addictive nature of pickleball.

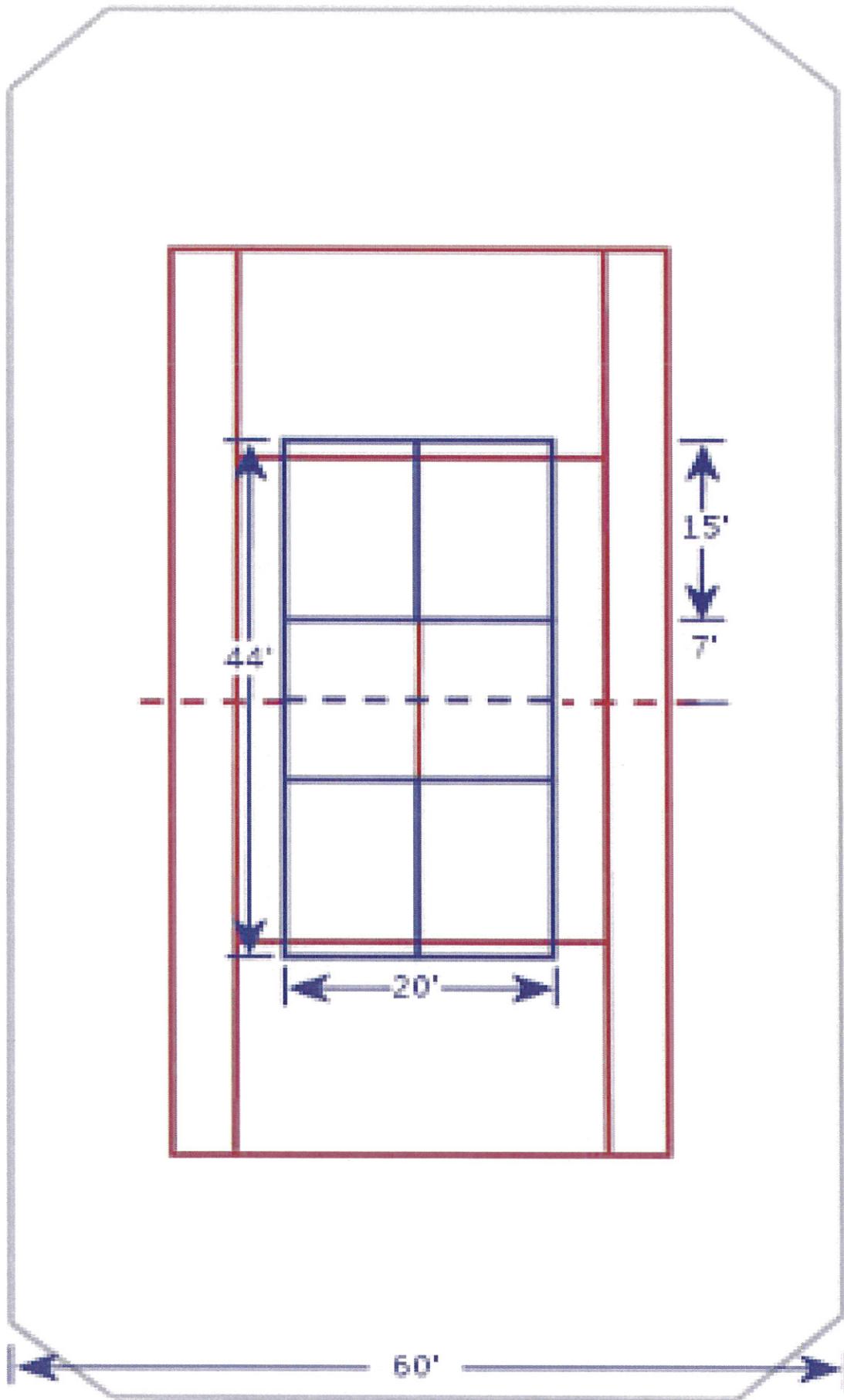
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General Park Operations Report for July 2015

Park Commission Members,

As a part of my position as Administrative Services Coordinator, I want to make sure that I have a bi-monthly dialogue with everyone on the Park Commission about General Park Operations. It is important to me that I solicit feedback from this Commission in order to gain not only a greater personal/professional relationship with each and every one of you, but also attempt to cultivate ideas or suggestions you have on ways we can improve our wonderful network of parks throughout the Village. **The knowledge you each have of our park system is an invaluable resource that I intend on tapping into.**

- ✓ **Heritage Park Trails.** During summer months our parks customarily experience an influx of activity. Our DPW crews work in the parks daily to ensure our most prominent walking trails are maintained and kept clean.
- ✓ **Blacksmith Shop Update.** The Village Building Inspector received plans for the Blacksmith Shop and issued a permit for the proposed building in June of 2015. Excavation work is complete and the next step in the process will be to survey and stake out an exact location for the building so construction can begin sometime in the next two weeks.
- ✓ **Richfield Historical Society Projects.** Richfield Historical Society (RHS), Projects Coordinator Del Schmechel has provided me with an update about several projects happening in the Historical Park this summer. For the past several weeks RHS members have been working on the Mill House diligently scraping, calking, replacing rotten boards and painting the house. RHS members will also be constructing a retaining wall around the back entrance to the Mill in the upcoming months. Summer is RHS's busiest time of the year as they continue to work to get the park ready for upcoming events, and complete projects while the weather permits.
- ✓ **Richfield Historical Park.** The Richfield Historical Society's next event will be their annual Richfield Art at the Mill on July 25th, 2015 from 9:00 AM to 4:00 PM. This art and fine craft fair also features a Plein Air Competition for both adults and youth. Plein Air Art is the act of painting outdoors. These artists may paint any subject or scene outdoors he/she chooses in the Richfield Nature/Historical Park. First prize is \$100, second prize is \$50, and third prize is \$25. Registration forms for the event are due July 20th, or may be turned in the day of the event.
- ✓ **Fireman's Park Volleyball Court.** DPW Supervisor Adam Schmitt brought the underutilized volleyball court in Fireman's Park to Staff's attention recently. Due to its neglect from the lack of use the structure overlooking the court has become unsafe and the court itself is not conducive for volleyball play. Therefore, this month, Supervisor Schmitt will be taking steps to return the court to its original use of general open green space use. Because of the new activities in Fireman's Park Staff does not believe this will hinder activities and use of the park itself.
- ✓ **Nature Park Bridge.** 2016 Capital Improvement funds have been ear marked for the replacement of a bridge in the Richfield Nature Park. Because of the length it can sometimes take to get approval for permitting from the DNR, Staff has begun moving through the process of obtaining the necessary permit that will be good for a period up to but not less than three (3) years. A meeting has been set for July to have a DNR

representative, our Village Engineer Craig Kunkel, and DPW Supervisor Schmitt meet in the park to discuss the new bridge.

- ✓ **Richfield Days Fireworks.** Each year the Village of Richfield provides the fireworks for the annual Richfield Days festivities. Staff is currently working with the same company Richfield has utilized in the past, Fire Star Fireworks Company, so that we might be able to provide the same level of excitement to the residents in and around the surrounding community that continue to come back year after year.
- ✓ **Richfield School Tennis Court Use.** The Richfield School has reserved and will be using the tennis courts in Heritage Park July 13th through the 24th, Monday through Friday 8:00 AM to 12:00 PM for their summer school lessons. Signs have been posted to notify those parties that regularly use the courts and to ensure they have the time to plan accordingly.

Respectfully Submitted,

KateLynn Schmitt
Administrative Services Coordinator