

Village of Richfield  
4128 Hubertus Road, Hubertus, WI  
Plan Commission Meeting Minutes, May 7, 2020  
7:00 PM

**THIS MEETING WAS HELD VIRTUALLY THROUGH WEBEX DUE TO COVID-19**

**1. Call to Order/Determination of quorum**

Chairman Jim Otto called the meeting to order at 7:04 PM, noting there was a quorum present.

In attendance were Chairman Otto, Vice-Chair Berghammer, Commissioners Bartel, Coté, Lalk, Melzer and Trustee Collins.

Also Present: Administrator Healy

**2. Verification of Open Meetings Law compliance**

Administrator Healy stated that the agendas were posted at the Richfield, Hubertus, and Colgate U.S. Post Offices as well as Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

**3. Pledge of Allegiance**

**4. DISCUSSION/ACTION**

- a. Discussion and possible recommendation to the Village Board regarding a proposed Rezoning petition for property located at 3051 STH 167 (Tax Key: V10\_0353) from B-3, General Business District to B-4, Highway Business District – Khamano Petroleum, LLC., Petitioners**

Motion by Commissioner Lalk to recommend to the Village Board the approval of the proposed Rezoning of the subject property located at 3051 STH 167 (Tax Key: V10\_0353) from B-3, General Business District to B-4, Highway Business District subject to the following Condition of Approval:

- The Plan Commission review and approve the proposed Plan of Operation for Cousins Subs restaurant.

Seconded by Vice-Chair Berghammer; Motion passed without objection.

- b. Discussion and possible recommendation to the Village Board regarding a proposed Rezoning petition for property located at 1354 E. Friess Lake Road (Tax Key: V10\_047400B) from Rs-1, Country Estates District and F-1, Floodplain District to Rs-4, Single-Family Residential District and F-1, Floodplain District – Ryan and Katie Reigle, Petitioners**

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Motion by Vice-Chair Berghammer to recommend to the Village Board the approval of the proposed Rezoning of the subject property located at 1354 E. Friess Lake Road (Tax Key: V10\_047400B) from Rs-1, Country Estates District and F-1, Floodplain District to Rs-4, Single-Family Residential District and F-1, Floodplain District; Seconded by Commissioner Lalk; Motion passed without objection.

## **5. ADJOURNMENT**

Motion by Commissioner Bartel to adjourn; Seconded by Vice-Chair Berghammer; Motion passed without objection at 7:17 PM.

Respectfully Submitted,

Jim Healy  
Village Administrator